



**ATHLOS ACADEMY OF JEFFERSON PARISH
BOARD OF DIRECTORS MEETING**

Date: August 1, 2018 Time: 7:00pm
 Location: 979 Behrman Hwy, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P (arrival 7:20 pm)
Kathleen Robert	P
Harvey Wier	P
Carolyn Steel	P (arrival 7:20 pm)
John Foard	A
School Leader/Director: Dennis Taylor (P) Athlos HQ: Jeff Gunther (P) Guests: Brent Lawson, Dall Insurance person	

Chair Ben Bourgeois called the meeting to order at 7:00 pm.

Topic	Discussion/Conclusion	Notes
Pledge of Allegiance (1 minute)		Ben Bourgeois Harvey Wier stepped in for Ben Bourgeois as chair for the duration of the meeting in order to begin on time. Action Items Agenda approval, Minute approval, were voted on after Ben and Carolyn arrived after School Leader report. All other agenda items in order as they are listed.
Approval of Agenda (1 minute)		Kathleen Robert Ben Bourgeois made a motion to add to the agenda discussion of the insurance policy with vote on whether to approve it or not, as well as the setting of meal prices. Kathleen Robert seconds the motion.



		The motion passes unanimously.
Call for Conflicts of Interest (1-5 minutes)		Ben Bourgeois None noted.
Approval of Meeting Minutes (1 minute)	Approval of July 11, 2018 Minutes	Kathleen Robert Ben Bourgeois made a motion to accept the minutes as presented. Carolyn Steele seconded the motion. The motion passed unanimously.
Public Comment (6 mins)		Ben Bourgeois None noted.
Board Development		
Mission Statement (2 minutes)	The mission of Athlos Academy of Jefferson Parish is to provide high quality educational opportunities for the whole child through three foundational pillars: Prepared Mind, Healthy Body, and Performance Character.	Ben Bourgeois Harvey Wier reminded the board that there is a mandatory board retreat at school on Saturday August 11 th from 9- 3pm.
Discussion Items		
Director's Report (5 minutes)	Update on progress on key priorities at AAJP	Dennis Taylor reported that everyone is busy. The priority is to make sure the teachers are ready for the first day of school. There will be a detailed training in the second week of school. Most teachers have a wide variety of best practices and ideas. The challenge is learning the Athlos curriculum and incorporating the three pillars into what they already know. the three pillars which the teachers are excited about. A goal is to make the classrooms print rich. The next priority is to get the rosters done; schedules are created and

		<p>uploaded. They all should be finished by the end of the week and emailed to all parents.</p> <p>Staff vacancies include one math teacher which an offer has been extended; the instructional coach is moving so there is a new opening.</p> <p>Drive line-most folks are doing drive line for first time. Dennis states he is used to doing this for 1400 kids; 500-600 kids are signed up for buses.</p> <p>There is a training video made for drive line which contains everything one needs to know about carpool.</p> <p>Enrollment- total 958 (max is 999). Most are 26-30 kids per class; Dennis said he does not want to go over.</p> <p>Enrollment has gone very well. Almost 400 children on the waiting list. Dennis gives kudos to the team. Sets a good precedent or next school year.</p>
Athlos Report (5 minutes)	Update on construction and launch supports provided by Athlos Academies	<p>Jeff Gunther</p> <p>Jeff Gunther reports there is still work to be done. Staff has been in for about one week.</p> <p>Athlos had the Fire Marshall inspection and passed. Health inspections asked for a few adjustments. Some things need to be completed from punch</p>

		<p>list; completion dead line is August 18th. The grand opening is 6:00 pm on Monday. There are already 1300 RSVPs. Staff is recruiting to fill last open staff positions: 6th grade math teacher and one part time maintenance employee. Training was held last week for teachers and support staff consisting of both in person and virtual trainings. Operational side- They are finishing up offer letters to support staff i.e. food service, scheduling, substitute managing, etc. Everything in the building has shown up in last week and half. Claiming some federal grant money is also being work on.</p>
Finance and Enrollment Update (5 minutes)	Discussion of current enrollments and finances	<p>Jeff Gunther The waitlist is ready for the first day in case there are students that do not show up. Names can be pulled from that list to fill. Per Jeff, Athlos has met target enrollments based on the charter expectations.</p>
Employee Hiring Progress (5 minutes)	Update on progress of employee hiring, plan to bring on contracted assistance	<p>Jeff Gunther Reported above.</p>
Pest Management Bids	Review of pest management bids	<p>Jeff Gunther Three bids submitted for pest control. Only one had pest and termite control. These are for board review.</p>
Action Items		

Public Comment (2 mins)		Ben Bourgeois None
Waste Management Bid (10 mins)	Approval of waste management bid	The original company that won the waste management bid has not responded. Because of this no response, the bid will then move to Waste Management since the reply deadline has come and gone. Ben Bourgeois motions to award the contract to Waste Management. Harvey Wier seconds the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois None
Special Education Manual (5 mins)	Approve Special Education Manual	Jeff Gunther The board reviewed the Special Education policy last month which follows the Louisiana Department of Education template. Carolyn Steel makes a motion to approve the Special Education manual as presented. Ben Bourgeois seconds the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois None
Approve New Hires (5 mins)	Approve employment agreements for new staff	Jeff Gunther Jeff reports that instructional, non-instructional, and leadership hires need board approval. Names and positions provided by Jeff. Ben Bourgeois motions to approve all hires. Carolyn



		Steel seconds the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois None
Policy Approval (10 minutes)	Approve the following policies: 4032 – Employee Right to Know 4036 – Workload Limits for Special Educators 5404 – Uniform Policy 5303 – Medication Administration Policy 6207 – Standardized Test Administration 6321 – Alternative Language Services under IDEA 6341 – Guidance and Counseling	Jeff Gunther CS BB seconds passes
Public Comment (2 mins)		Ben Bourgeois
New Board Member Appointment (2 mins)	Approval of new board member	Ben Bourgeois Louisiana Charter School Association charter school board bank had individuals interested in the pillars of Athlos, and they came highly recommended by Niel Ranu from the association. Both of the men expressed their willingness to serve: Dr. Dale Hartley and Imtiaz Siddiqui. Ben Bourgeois motions to approve Dr. Dale Hartley and Imtiaz Siddiqui as new board members. Kathleen Robert seconds the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois None noted.
Approval of Insurance Coverage		Ben Bourgeois Ben introduced Brent Lawson with Dall Insurance who currently handles the DNO insurance. Brent went over and discussed the current

		insurance coverage and needs of the school. Kathleen Robert made a motion to approve the full comprehensive coverage. Ben Bourgeois seconds the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois None noted.
Approval of Breakfast and Lunch prices		Jeff Gunther Fresh Foods' bid quoted \$1.50 breakfast and \$3.00 lunch. These numbers are a bit higher than Jefferson Paris Schools. However, meals are part of the pillar curriculum and the food provided by Fresh Foods is higher quality. There is an association with TFA. Students have the option to bring their own meals. Ben Bourgeois made a motion to approve the Fresh Foods bid as presented. Carolyn Steel seconded the motion. The motion is approved unanimously.

Next Meeting: September 5, 2018 at 7:00pm

Ben Bourgeois made a motion to adjourn. Kathleen Robert seconded the motion. The motion passed unanimously. The meeting adjourned at 8:06 pm.