

MINUTES

Regular Meeting

May 22, 2018

The Regular Meeting of the Bay Head Board of Education convened Tuesday, May 22, 2018 at 6:30 P.M. at the Bay Head School - Cafeteria with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 5, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph Cornell III; Mrs. Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Vice President, Benjamin Hinds

At 6:30 PM, a Motion was offered by Mr. Pearce and seconded by Mrs. Curtis to approve the following:

MOTION, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Child Study Team Shared Services Agreement; Tuition Contract; returning tuition students for the 2018-2019 school year, new tuition students for the 2018-2019 school year; accepting a resignation; hiring a certificated; re-employment of tenure staff; substitute and HIB incident(s), if any.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

At 7:31 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Public Comment on Agenda Items None

Board Member Committee Reports:

Curriculum:

Mr. Camardo reported that the teaching staff will be participating in a one hour certification training for the KHAN Academy over the summer. Mr. Camardo added that they will be collaborating with the Lavallette School to begin updating curriculum standards and guides that meet the State Standards in correlation with QSAC requirements. Mr. Camardo also added that PARCC testing is complete.

Technology:

Mr. Cornell reported that Mr. Niebling has resigned and we are looking into different alternatives. Miss Wills will come in to do some summer work on the laptops.

Budget/Finance:

Mr. Pearce reported that the roofing bids have come in and we will be appointing the contractor this evening.

Personnel/Negotiations

Mr. Pearce reported there is another negotiations meeting scheduled for June 11th.

Buildings/Grounds:

Mr. Cornell reported that tree removal has been scheduled, the roof will be replaced over the summer and the second and fourth grade classrooms will have new flooring installed over the summer.

Policy:

Mrs. Curtis reported that various mandated policies are on the agenda for approval of a first reading. Mrs. Curtis also reported changed to the non-resident student policy is on the agenda for a first reading this evening.

Community Relations:

Mr. Pearce reported that Mrs. Frizzell spoke to seventh grade students about architecture; the seventh and eighth grade students, parents and staff will participate in a kick ball game; Davey Jones Day will be held on June 9th.

Delegate/Legislative:

Nothing to report

Athletics:

Mrs. Antognoli reported the girls' softball team is doing very well and that the sports banquet will be held on June 4th from 6:00 PM to 8:00 PM.

RECOMMENDATIONS FROM THE SUPERINTENDENT

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following item:

1. **Tenured Faculty** A motion to approve re-employment of the following tenured teachers for the ten month 2018-2019 school year. Salary and step will be determined after contract negotiations are complete.

Melissa Kiss	Full-time B
Barbara Martin	Full-time B
David Lewis	Full-time MA
Diane Peters	Full-time MA+15
Ann Marie Wisliceny	Full-time B
Lauren Galarza	Full-time B
Heather Califano	Full-time B
Thomas Kennedy	Full-time MA
Elizabeth Fallivene	Full-time BA+30
Carolyn Meyer	Full-time MA+15
William Speelman (60%)	Part-time .60 BA
Donna Ray (20%)	Part-time .20 BA+15

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following two items.

1. **2018-2019 Returning Tuition Students** A Motion to approve 63 returning tuition students for the 2018-2019 school year provided that prior year tuition and aftercare is paid in full and conditions of the Non-resident student tuition policy are met.
2. **2018-2019 Tuition Students** A Motion to approve the following tuition students for the 2018-2019 school year.
 - Grade 6 – 1 student
 - Grade 7 – 1 student
 - Kindergarten – 1 student

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

Maria Wills – July 19, 2018

Lauren Galarza, Shane O'Connor, Ann Marie Wisliceny, Maria Wills,
Barbara Martin, David Lewis, Elizabeth Fallivene – August 13, 2018

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

2018-2019 Stipend Positions A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve posting for the 2018-2019 anticipated stipend positions.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Resignation – Walter Niebling A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to accept, with regret, the resignation of Walter Niebling effective June 30, 2018 and to advertise for his replacement.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Certificated Substitute A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to add Catherine Diehl to the Certificated Substitute list pending successful background check.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Policy Updates – A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the first reading of the following policy and regulations updates:

P&R 1550 Equal Employment/Anti-Discrimination Practices

P – 2431 Athletic Competition; R- 2431.2 Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad; P&R 5350 Student Suicide Prevention; P-5533 Student Smoking; P-5535 Passive Breath Alcohol Sensor Device; P&R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities; P-8462 Reporting Potentially Missing or Abused Children; P-8561

Procurement Procedures for School Nutrition Programs (new); P- 5111 – Admission of Non-Resident Pupils.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Facility Use Request A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a facility use request from the Bay Head Home and School Association for use of the school field, parking lot and gymnasium on June 9th from 8:00 AM to 4:00 PM.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS

ADMINISTRATOR

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to waive the public reading and approve the minutes of the following:

April 30, 2018 – Public Hearing and Regular Meeting

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following three (3) items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending April 30, 2018, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending April 30, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of April 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$151,437.55 for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

2018-2019 Child Study Team Inter-local Services Agreement A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce for discussion. Mrs. Antognoli asked questions with regard to the contract. Dr. Morris explained what is included in the contract, after discussion A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve an Inter-local Agreement for Child Study Team Services with the Point Pleasant Beach Board of Education in the amount of \$39,888 for the 2018-2019 school year.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

RESOLUTION - Accept Construction Bid A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a RESOLUTION to accept the lowest responsive and responsible bidder, Roof Management from. in the amount of \$133,000 together with alternates, AB1 in the amount of \$13,680; Unit Price 1 in the amount of \$18 per square foot and Unit Price 2 in the amount of \$138 per square foot, as attached.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

Special Education Tuition Contract – A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to retroactively approve a Special Education Tuition Contract Agreement between the Point Pleasant Borough Board of Education and the Bay Head Board of Education from May 7, 2019 through June 30, 2018.

AYE: CORNELL, ANTOGNOLI, CURTIS, PEARCE

NAY: NONE

New Business

Announcement: Pursuant to PL2015, Chapter 47 the Bay Head Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

- Attorney – David M. Casadonte, Esq.
- Attorney – Kenney, Gross, Kovats and Parton
- Auditor – Robert A. Hulsart and Company
- Child Study Team Services – Point Pleasant Beach Board of Education
- Transportation Services – Point Pleasant Beach Board of Education
- Transportation Services – Monmouth Ocean Educational Services Commission
- Transportation Services – Point Pleasant Borough Board of Education
- Transportation Services - Briggs Transportation, Inc.
- Transportation Services – Central Regional Board of Education
- Benefits Consulting – Brown and Brown Benefit Advisors
- Broker of Record – Holmes and McDowell, Inc.
- E-Rate Consulting – On-Tech Technologies, Inc.
- Right to Know – Rullo and Juliette Associates
- Speech Therapy Services – Shore Speech Therapy, LLC
- Occupational Therapy Services – Vanessa Hausser, OT
- Tuition – Regular and Special Education – Point Pleasant Beach Board of Education
- Tuition – Special Education – The Harbor School
- Lawn and Grounds Maintenance – Robert Ott Landscaping, Inc.
- Alarm Monitoring – Intruder Alert
- Financial Software – Systems 3000

Old Business –Nothing at this time

Superintendent’s Report

Dr. Morris reported the following:

A. Enrollment as of May 18, 2018

Bay Head School	128 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>2 students</u>
Total	167 students

B. Principal’s Monthly Report was attached for the board’s review.

C. Professional Workshop Requests were attached for the board’s review.

D. Professional Visit Reports were attached for the board’s review.

Public Comment None

Motion to adjourn At 8:15 PM, a motion was offered by Mrs. Curtis, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary