

Magnolia Intermediate School

22431 Kingston Lane, Grass Valley, CA 95949

Phone: 530.268.2815 Fax: 530.268.2819

Attendance #4 General Mailbox #5 Staff Directory #8

Website: www.prsd.us/magnolia

Principal: Zachary Pless

ATB: Kelly Olsen

Secretaries: Donna Emerick - Leslie Garten - Sheila Volek

Pleasant Ridge Union School District Mission Statement:

Encourage Engage Educate

Student Name _____ **Grade** _____

Magnolia's Core Values:

Be Kind Be Respectful Be Responsible



The Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America,
and to the Republic for which it stands, one Nation under God,
indivisible, with liberty and justice for all.

*(California requires the daily performance of "patriotic exercises" in all public schools.
Magnolia satisfies this requirement by reciting the pledge at the beginning of first period.
Students not wishing to participate may stand silently.)*

2018-2019 BELL SCHEDULES

A Schedule

Monday-Thursday

| | |
|----------|---------------|
| Period 1 | 9:05 - 10:04 |
| Period 2 | 10:07 - 10:58 |
| Break | 10:58 - 11:05 |
| Period 3 | 11:08 - 11:59 |
| Period 4 | 12:02 - 12:53 |
| Lunch | 12:53 - 1:25 |
| Period 5 | 1:30 - 2:21 |
| Period 6 | 2:24 - 3:15 |

B Schedule

| | |
|--------------|---------------|
| Period 1 | 9:05 - 9:56 |
| Period 2 | 9:59 - 10:45 |
| Break | 10:45 - 10:52 |
| Period 3 | 10:55 - 11:41 |
| Period 4 | 11:44 - 12:30 |
| Lunch | 12:30 - 1:02 |
| Period 5 | 1:07 - 1:53 |
| Period 6 | 1:56 - 2:42 |
| Rattler Time | 2:45 - 3:15 |

C Schedule

Fridays

| | |
|----------|---------------|
| Period 1 | 9:05 - 9:54 |
| Period 2 | 9:57 - 10:40 |
| Break | 10:40 - 10:47 |
| Period 3 | 10:50 - 11:33 |
| Period 4 | 11:36 - 12:19 |
| Lunch | 12:19 - 12:51 |
| Period 5 | 12:56 - 1:39 |
| Period 6 | 1:42 - 2:25 |

Minimum Day

| | |
|----------|---------------|
| Period 1 | 9:05 - 9:39 |
| Period 2 | 9:42 - 10:15 |
| Break | 10:15 - 10:22 |
| Period 3 | 10:25 - 10:58 |
| Period 4 | 11:01 - 11:34 |
| Lunch | 11:34 - 12:06 |
| Period 5 | 12:11 - 12:44 |
| Period 6 | 12:47 - 1:20 |

Minimum Days: 10/8-10/12; 11/16; 12/21; 3/1; 6/7 **Snow Days:** 4/22 & 6/6

No School: 9/3; 11/12; 1/21; 2/15 – 2/18; 5/3; 5/27

Vacations: 10/20-28; 11/21-25; 12/22-1/7; 4/13-4/22

School Hours

Students should not arrive earlier than 8:40 a.m., 7:45 a.m. for zero period, or remain on the campus later than 15 minutes after dismissal unless they are participating in a supervised activity. Supervision will not be provided for students who arrive before or depart after these times.

PARENT AND STUDENT NOTIFICATION

Parents should read this handbook with their student(s) for clarification and understanding of Magnolia Intermediate School expectations. Our goal is to create a safe and comfortable learning environment that promotes the academic achievement and social growth of our students. As such, it is important that students learn the significance of time and place situations. While certain behaviors, language, or attire may be appropriate or accepted in some situations, they are not appropriate for the academic environment, school sponsored events, or the efficient operation of a middle school. Policies, procedures, and rules governing students at Magnolia include but are not limited to the policies in this handbook. Pleasant Ridge Union School District policies, the California Education Code, and state and local laws also govern the rights and responsibilities of Magnolia students.

FAMILY + STUDENT + SCHOOL = STUDENT ACHIEVEMENT

Family Responsibilities

1. Make sure your child gets an adequate amount of sleep, 8.5 hours is the recommended amount for students at this age. Sleep is not a luxury; it's a biological necessity.
2. Feed your child a healthy breakfast and provide a healthy lunch.
3. Get the student to school on time. Support school policies & procedures.
5. Do not text or call your student during school hours. Call the Magnolia office.
6. Be accessible. Make sure the school has accurate contact information.
7. Communicate with the school. Express your concerns & respond to their contacts.
8. Make sure the student has a place to work and a routine time to do homework.
9. Monitor academic effort & achievement frequently.
10. Limit the use of electronic devices.
11. Provide consistent structure. Know where your child is, who their friends are, and what they are doing socially and behaviorally. Students are searching for their identity at this age, they may choose one that is not appropriate or one of which we all disapprove.

Student Responsibilities

1. Attend school regularly. Have a minimum attendance rate of 95%.
2. Be your own advocate. Communicate your struggles to your teachers.
3. Actively participate. Active classroom participation improves grades without increasing student time. Always try to do your best work. Make learning time efficient.
4. Ask lots of relevant questions. Show confusion appropriately.
5. Follow the procedures and rules. Develop a positive image and attitude.
6. Set minimum academic goals that meet grade level standards so you aren't creating an achievement gap for later grades.
7. Come to class prepared with homework and all the required materials. Be organized!
8. Take good notes. Notes should be understandable and organized. A short review of your notes while the material is still fresh on your mind helps you learn more and know what questions to ask.
9. Be a good time manager. Do not procrastinate.

School Responsibilities

1. Staff will treat students with dignity and respect and provide an environment conducive to learning. Staff will demonstrate professional behavior and a positive attitude.
2. Teachers will be knowledgeable about their content and current pedagogy.
3. Teachers will differentiate instruction so that students have a variety of opportunities to learn. Homework activities will be meaningful and appropriate.
4. Teachers will help you understand why the content is important and how it is relevant to the student's life.
5. Staff will communicate with the student and family with clear evaluations of effort, progress, achievement and behavior issues.
6. Teachers will be organized. You will know what outcomes to expect, how you will be evaluated and where to get extra help.
7. Staff will work as a team to provide support and services to assist in your development.
8. Staff will listen to your feedback, observations and questions.

ACADEMIC GRADES/EVALUATION OF STUDENT ACHIEVEMENT

| Achievement Level | Letter Grade | Depth of Knowledge/Level |
|--------------------------------------|----------------------|---|
| Superior/Advanced | A 90-100% 4.0 | 4 – Extended Strategic Thinking |
| Above Average/Proficient | B 80- 89% 3.0 | 3 – Short-Term Strategic Thinking |
| Average/Basic | C 70- 79% 2.0 | 2 – Working with Skills & Concepts |
| Minimum Requirements | D 60- 69% 1.0 | 1 – Recall & Reproduction |
| Failure to Meet Requirements | F \leq 59% | |
| Credit Given (Pass) | P | Citizenship Grades |
| Course Work Not Completed | I | O - Exemplary |
| Failure to Meet Minimum Requirements | NP | S - Satisfactory |
| Not Graded | NG | U - Unsatisfactory |
| | | N - Unacceptable |

A student's grade point average (GPA) will be calculated every trimester. GPA is calculated by dividing a student's trimester total grade points by the number of classes. Six-week courses receive half the value of a trimester course.

HONOR ROLL/PRINCIPAL'S LIST

Students earn a place each trimester on the Magnolia Honor Roll by earning a minimum "B" (3.0) GPA (grade point average) with no D or F grades. In addition, students who earn a 3.5 GPA or above, plus a 3.5 in their four (4) core classes (Math, English, Social Science, Science), are awarded Principal's List Honors.

REQUIREMENTS FOR GRADUATION & RELATED ACTIVITIES

(BP 5127.1) (BP 6146.1)

A student must maintain at least a 2.0 cumulative academic average (GPA) during the sixth-eighth grade. Eighth grade students who do not maintain a 2.0 academic average (core classes) and receive an F(s) shall not be allowed to receive a diploma, participate in promotion exercises or participate in any practices or events planned only for graduating eighth grade students. Eighth grade students may have the opportunity to improve their GPA with an intervention approved by their teacher that must be completed prior to the mid-term of the next trimester. All assignments and make up work must be submitted prior to finals week trimester three.

Eighth grade students who receive two suspensions, any single five day suspension, do not meet the school's behavior standards, or if their absences exceed 10% of the student's 8th grade school year may be excluded from participating in graduation exercises and all activities related to graduation. Students must also be enrolled in Magnolia for the final 90 days of the school year to participate in these activities. **Parents may appeal the exclusion decisions by contacting the school principal.**

Sixth and seventh grade students will be given the opportunity to attend summer school to improve the student's GPA. Tentative dates for summer school 2019 are June 11 – June 27.

The PRUSD Board of Directors is currently reviewing a retention policy. Students who do not meet these standards may be retained rather than promoted to the high school.

8TH GRADE HONORS TRIP

Students are eligible for the 8th grade honors trip if they maintain a cumulative grade point average of 3.5 or above, plus a cumulative 3.5 GPA in their four (4) core classes during all nine (9) trimesters of middle school and meet middle school behavior and attendance standards for their 8th grade school year.

VALEDICTORIAN/SALUTATORIAN REQUIREMENTS

Valedictorian Criteria: 4.0 GPA for every trimester of middle school years. The salutatorian will be the student(s) with the next highest GPA.

REPORT CARDS AND ACADEMIC PROGRESS NOTIFICATION

At the end of each trimester a report card will be sent home to inform students and parents of the student's academic and social achievement at Magnolia. In addition to the three report cards, a mid-trimester progress report will be sent home for all students. **Parents are encouraged to access their student's grades on-line and frequently monitor their child's academic progress.** Trimester grades and six-week course grades become a part of a student's permanent school record and are used to determine the student's GPA. Mid-trimester progress reports and report cards are sent home with students on the following dates. ***Mailed**

| | | | |
|------------------------|----------|---------|----------|
| Mid-Trimester | 10/01/18 | 1/22/19 | 4/12/19 |
| Trimester Ends: | 11/16/18 | 3/01/19 | 6/7/19 |
| Reports Cards: | 11/29/18 | 3/8/19 | 6/10/19* |

ATTENDANCE

ATTENDANCE PHILOSOPHY

Punctual and regular attendance is a learned function that contributes to a student's academic success and is expected of adults in their careers. Good attendance is being present 95% (≤ 9 absences a year) of the time or more while an attendance rate below 90% is unacceptable. Students who have unacceptable attendance usually fail to achieve at their ability level. The knowledge and understanding gained from participation in group projects, discussions, lectures, labs, and demonstrations, regardless of the reason for the absence, cannot usually be replicated which tends to negatively impact a student's knowledge, comprehension, and achievement.

STUDENT ABSENCES

Parents should call the school between 8:00 and 10:00 a.m. the morning of their student's absence. The phone number at magnolia is 268-2815. If a phone call is not possible, bring a note upon returning to school, which explains the reason for your absence. The school will decide whether your absence is excused or unexcused, based upon the available information, district policy, and the California education code. When absent for medical reasons, please provide verification from your provider.

Magnolia students are required to attend school for the full-time designated as the length of the school day by the PRUSD Board of Directors. (EC 48200) Parents are expected to get their child to school in a timely manner that allows them to be in first period on time.

TARDY/LATE ARRIVAL/EARLY DISMISSAL

A student is considered tardy to school if they miss more than a 30-minute period during the school day. School tardies are counted as an absence when calculating truancy, three (3) unexcused, or chronic absenteeism, absent more than ten percent of the school days. (EC 48260) Students who consistently arrive less than 30 minutes late or leave less than 30 minutes early are also in violation of the education code. These occurrences are considered late to class and may also be used in calculating truancy or chronic absenteeism.

LATE ARRIVAL/EARLY DEPARTURE PROCEDURES

Students who report to school after the beginning of first period must sign in at the office before being admitted to class. Students shall not leave school early unless an authorized person signs them out in the office. Students will not be summoned to the office until an authorized person is present in the office. **Parents and people listed on a student's emergency card with proper identification are authorized. Students will not be released to any other individuals without a written note from the parent.**

TRUANCY/CHRONIC ABSENTEEISM

A student "who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, shall be classified as truant and shall be reported to the attendance supervisor or to the superintendent of the school district." (EC 48260)

"Chronic absentee means a pupil who is absent on 10 percent or more of the schooldays in the school year when the total number of days the pupil is absent is divided by the total number of days the pupil is enrolled." (EC 60901)(c)(1)

SCHOOL ATTENDANCE REVIEW BOARD (SARB)

A habitual truant or chronic absent student will be referred to the county School Attendance Review Board. Attendance monitoring letters and an effort to contact or conference with the parent will precede referral to SARB.

PRE-ARRANGED PLANNED ABSENCES

A family related leave of five or more school days may not be considered an absence provided the appropriate Independent Study paperwork has been completed and returned to the attendance office secretary one week prior to the expected absence unless otherwise approved by the school principal. Teachers' and administrators' signatures on advance absence and independent study forms do not constitute approval by the school for the absence but simply confirm proper notification of the reason for the possible excused absence. A list of assignments for the pupil to complete while absent will be prepared. **These assignments are due no later than 24 hours (1 school day) after the ending date of the contract. If all the conditions of the independent study contract are met, the student will not be considered absent for this time period. It is the parent's/student's responsibility to submit their work to the office.**

MAKE-UP WORK FOR ABSENTEES

Please check teacher websites before contacting the office to request homework for an absent student. When notifying the school of the second day of absence, please indicate that you anticipate the absence to be prolonged, three days or more, if you want the office to request assignments for the absent student. Homework will be ready for pick-up at the end of the third day of absence with 24 hours notice. Students are responsible for securing making up work and arranging due dates with their teachers on missed work. Students will be given a minimum of one day of make-up for every day missed with the exception of long-term assignments. Long-term assignments are due upon the students return. All late and make up work must be completed prior to finals week for the students grade level.

General Information

PARENT'S LIABILITY

Parents or guardians are liable for all damages caused by their student's misconduct that results in injury or death to other students or school personnel or causes damage to school or personal property. Parents are also liable for any school property loaned to their student and not willfully returned. The school district may withhold the grades, diplomas, or transcripts of the student until such damages are paid (there may be an option for a work program instead) or the property returned. (EC 48904; Civil Code 1714.1)

CONCERNS AND COMPLAINTS

Please use the following steps when you have a concern or complaint. Small concerns may be addressed through a phone call. It may be preferable to address larger concerns in a conference.

1. Concerns should initially be addressed with the staff member involved.
2. If the concern is not satisfactorily addressed at the initial level or the concern is at the school level, please contact a Magnolia administrator.
3. If the concern is not satisfactorily addressed with the school, the District office should be contacted.

ACCESS/RELEASE of EDUCATIONAL RECORDS

By law, both parents, whether married, separated or divorced, have access to the records of their student who is under 18 years of age unless the district is provided evidence that there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revoke these rights.

EMERGENCY SCHOOL CLOSING

If weather conditions should make bus travel unsafe, the schools will be closed. Any such emergency will be announced by an all-call by the superintendent and over radio KAH1 (950 AM or 101.1 FM) and KNCO (830 AM) between 6:30 and 7:30 am.

FUNDRAISING

With the permission of the administration, students under the direct supervision of their advisors may carry out fund-raising activities in which no outside fund-raising agency or contract is concerned. Where funds are to be raised through an outside agency or contracted activity, the activity must receive prior approval by the Board. Activities concerned with fund-raising for charitable or other causes not relating to school activities may not be carried on without prior approval of the building principal, the superintendent and the Board.

DONATIONS AND VOLUNTARY FEES

Lab classes, such as woodshop, robotics, art, field trips, sports, and other school events have extraordinary costs that infringe on the general fund. Donations are requested to cover the cost of these activities so the programs can be sustained.

MESSAGES/DELIVERIES FOR STUDENTS

Students will receive notification of deliveries/messages (flowers, etc) but are not allowed to pick them up until after their last class of the day. Items necessary for the school day will be delivered when appropriate. Messages will only be delivered from parents and should be limited to emergency situations.

BACKPACKS

Keep backpacks and other personal items under supervision at all times. Valuable personal possessions, such as electronics, should not be brought to school. The school assumes no responsibility for damaged, lost, or stolen items.

BICYCLES, SKATES, SKATEBOARDS, SCOOTERS, ETC.

Walk your bike, skates, skateboard, or scooter when on school property. Bikes should be locked at the bike rack. Skates, skateboards, and scooters should be stored and secured in the designated area. The school assumes no responsibility for damaged, lost, or stolen items.

BUS TRANSPORTATION Durham Transportation 273-7282

If you have concerns about specific bus issues, please call Durham Transportation. Busing is a privilege. The driver will issue a citation to students who demonstrate unacceptable behavior on the bus or at a bus stop. Continued inappropriate behavior may result in suspension and/or permanent loss of bus privileges. A student must ride their assigned bus and board/depart their bus at their assigned destination unless they have a bus pass. **Bus passes are only permitted with a written note from both students' parent/guardian. Bus passes must be completed by the end of the lunch period.** Bus passes will only be issued if there is room on the bus the student intends to ride. In addition, school rules and policies apply to students also.

CAMPUS BOUNDARIES

Students must remain on campus after their arrival. Before school, students must remain in the Quad until the bell for first period rings or a staff member is available to supervise in another area. Students are never to be behind the “D” wing, music room, portable classrooms, parking areas and fields on the perimeter of the school without explicit permission. Athletic fields and courts are for student use if adult supervision is available. During the morning break, students must be in the Quad or outside their next classroom. During lunch, students are expected to eat in the designated area unless a staff member grants explicit permission.

MOVING/SCHOOL TRANSFERS

Students moving or transferring schools should notify the Magnolia office at least a day prior. Students must turn in all books and materials that belong to Magnolia and complete a checkout form signed by all of their teachers and the librarian. Students may be considered truant until a records request is received from their new school.

FOOD/LUNCH

Due to health and safety concerns energy drinks and soft drinks are not allowed on campus. Drinks brought to school in the morning must be consumed before the start of class. Magnolia also has a no gum policy. Magnolia offers a daily breakfast and lunch program. Free and reduced price meals are available to qualified students (contact the school secretary for information). Students must order lunch before first period while breakfast orders are taken two (2) days in advance.

We expect our students to be responsible and clean up to after themselves. If litter becomes an issue, the administration will place restriction on students during the morning, break, and/or lunch period as needed. Food and drinks shall not be consumed in the classroom except under special circumstances. Water may be consumed in the classroom at the discretion of the teacher. The school reserves the right to inspect any container.

SCHOOL & CLASSROOM VISITATIONS

(PLEASE CONTACT THE OFFICE TO SCHEDULE A CLASSROOM OBSERVATION)

Any individual who is not a staff member of the Pleasant Ridge School District or a Magnolia student must immediately report to the main office when on campus during school hours. Parents are invited and encouraged to visit and observe classrooms. However, instructional time, which includes passing periods, is not the appropriate time for a conference concerning your student’s progress or the curriculum. Teachers will be happy to schedule an appointment regarding your particular concerns. Students may not bring other children as visitors at any time.

VOLUNTEERS

Magnolia Intermediate School may have a need for volunteers. **Parents and community members who are interested in sharing their time and/or talents with students and staff should contact the school.**

STUDENT BODY (ID) CARDS

Students shall have their ID card in their possession at all times and surrender it to any staff member upon request. Repeated violations of this policy will result in discipline consequences. Students must present their ID card when requesting a pass from their teacher, using computers, checking out books in the library, attending dances, or at other times when designated by the administration. Students may take a picture of their ID card and keep it on their phone or electronic device. Lost cards may be replaced for \$5.

TEXTBOOK AND MATERIALS

Students (their parents) are financially responsible for the loss or damage to their textbook and other school equipment they use. In addition to paying replacement cost, students who vandalize school property or maliciously damage equipment will be assigned discipline consequences.

STUDENT GOVERNMENT

Magnolia has an active Student Council consisting of an eighth grade president, eighth grade vice-president, seventh grade president, seventh grade vice-president, and sixth grade president. Student body officers include a secretary, treasurer, and public relations officer. These positions constitute the executive branch. First period classes select a representative to attend student-council meetings. The eighth grade president or vice-president should attend the site-council meetings. When appropriate, a student council representative should attend a PRSD Board Meeting to report on the student council activities.

STUDENT CODE OF CONDUCT

What It Means to Be a Rattler: Magnolia's Core Values

BE KIND BE RESPECTFUL BE RESPONSIBLE (KR)

Kind (Caring/Fairness): A considerate or helpful act; showing empathy or understanding for another's situation.

Respectful: Courteous appreciation of another person, their abilities, qualities, and achievements; giving the same chance to others that we give ourselves. . **Hands Off (Body Parts):** students are not to have physical contact with another student or their property.

Responsible (Effort/Perseverance): Trustworthy; reliable; accountable for your obligations to yourself and others and for your behavior.

STUDENT CONDUCT AND SCHOOL AUTHORITY

Students are responsible for conducting themselves in accordance with school rules, district policies, the California Education Code, and all local, state, and federal laws. School employees have the authority to enforce these rules, policies, and laws and students must obey the directive of any staff member. The district has authority over a student at school during the regular school day, at any school related activity, regardless of time or location, while being transported in district-provided transportation, 24/7/365 while on school property, and some off-campus behaviors, such as cyber bullying, that disrupt the educational process and/or creates a hostile educational environment.

DISCIPLINE AND DUE PROCESS

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decision in accordance with the District complaint procedure and any legal requirements that apply to this right. The District's disciplinary options include but are not limited to the following: counseling; a warning; detention; work crew; non-school or after school attendance; suspension; expulsion; loss of privileges, honors, awards; and removal to an alternate education program. Discipline consequences are applied based on the offense and behavior history of the student.

POSITIVE BEHAVIOR INTERVENTION AND SUPPORT (PBIS)

Magnolia Intermediate is a PBIS school. PBIS is a proactive approach to establishing the behavior support and social culture for all students at Magnolia to achieve social, emotional, and academic success. PBIS is a school-wide system of support that includes proactive strategies for defining, teaching, and supporting appropriate student behaviors in the primary (school wide), secondary (classroom), and tertiary (individual) realms to create a positive school environment. The goal of the program is to make targeted misbehavior less effective, efficient, and relevant and establish a climate in which appropriate behavior is the norm. PBIS Tier II intervention strategies, such as Check-In/Check-Out, and Tier III intervention strategies, such as an individual behavior contract may be implemented as a cooperative effort between the school and home to sustain and reward desired social and emotional behavior and/or academic effort.

BEHAVIOR POINTS SYSTEM

One way we track a student's overall school behavior is our Behavior Point System. Every student in the school begins the school year with 100 points. Students maintain eligibility for school activities, such as, but not limited to, field trips, extracurricular activities, 6th Grade Science Camp, 7th Grade Renaissance Faire, and 8th Grade Promotion Activities, by maintaining a good behavior record. Students must maintain a minimum of 95 points during the 1st trimester to be eligible for 2nd trimester activities and a minimum of 90 points thereafter. With advanced administrative approval, a student may earn their behavior points back by providing service to the school or a community organization. (1 hour = 1 point) Service provided prior to the point loss will not be accepted. A student may only earn a maximum of 10 behavior points.

RATTLER RHUMBA CLUB & CELEBRATIONS

Students who maintain 100 behavior points, have four absences or less during a trimester, have no overdue library books or outstanding fines, and are in possession of their student body card are members of the Rattler Rhumba Club and thus eligible to participate in celebrations. With advanced administrative approval, a student may earn their behavior points back by providing service to the school or a community organization. (1 hour = 1 point) Service provided prior to the point loss will not be accepted. A student may only earn a maximum of three (3) behavior points in a year to remain in the Rhumba and those may not be earned during the celebration period in which they are lost.

DISCIPLINE LEVELS

Level 1: Incidental Problem Behavior (≤2 Points Lost) **(Includes but is not limited to the following)**

Off-Task: Disruption – Non-Compliance ID Card Inappropriate Behavior
Unprepared for Learning: Materials – Homework – Attitude Late to Class Dress Code
Littering Gum Food/Drink in Classroom Public Display of Affection Disrespect
Property Misuse Cell Phone/Electronics Device Possession/Use of an Inappropriate Item

Possible Consequences: Warning/Work Crew/Refocus/Detention/Parent Contact

Level 2: Minor Violations/Repeated Level 1 (≤5 Points Lost) **(Includes but is not limited to the following)**

Inappropriate/Indirect Language/Profanity/Gestures Defiance/Disruption/Non-Compliance
Hands-Off: Physical Contact–Horseplay–Personal Property Property Damage/Misuse

Possible Consequences: Warning/Work Crew/Refocus/Detention/Parent Contact

Level 3: Major Violations/Repeated Level 1 & 2 (≤10 Points Lost) **(Includes but is not limited to the following)**

Directed Abusive/Profane Language/Gestures Possession of Dangerous Object
Physical Aggression/Fighting/ Inflicting Physical Injury Property Damage/Vandalism
Cheating/Plagiarism Forgery Accessory/Instigate Imitation Firearm
Harassment/Hazing Threat/Intimidation Theft/Possession of Stolen Property
Technology Violation Inappropriate Location/Off-Limits Area
Inappropriate Display of Affection Safety/Malicious Item/False Alarm/Bomb Threat
Sold Look Alike Substance Representing Drugs/Alcohol/Weapons
Bullying including by Means of an Electronic Device Sexual Harassment

Possessed/Sold/Furnished Drug Paraphernalia including Vaping Devices

Possessed/Used/Sold/Furnished Tobacco/Alcohol/≤ 1 ounce of Marijuana/E-Juice

Possible Consequences: Level 1 & 2 In-School Suspension/Suspension/Expulsion

Level 4: Major Violations/Repeated Level 1, 2 or 3 (≥10 Points Lost)
(Includes but is not limited to the following)

Possession/Selling/Furnishing of any Knife/Firearm/Explosive/Combustible/Dangerous Object
Robbery/Extortion Assault or Battery, or Threat of, on a School Employee
Obscenity/Vulgarity Harassed/Threatened/Intimidated a Student Witness
Committing or Attempting to Commit a Sexual Assault Gang Affiliation/Display
Causing Serious Physical Injury Use/Possession/Selling/Furnishing of Prescription Drugs
Use/Possession/Selling/Furnishing of Controlled Substances in Health & Safety Code – 11053+
Consequence: Expulsion

CONSEQUENCES

Warning: A warning is defined as a verbal or written notice of a violation cautioning the student to desist an undesirable behavior. This may be substituted for another consequence.

Work Crew: A student may be required to do tasks around the school. This may be substituted for another consequence at the discretion of the administration.

Suspension: “Suspension from school means removal of a pupil from ongoing instruction for adjustment purposes.” (EC 48925 (d))

Suspension by teacher: If other means of correction do not work, a teacher may suspend a student from class for two days. The suspension must be immediately reported to the principal. As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference. (EC 48910)

Suspension by Principal/Designee: The school principal may suspend a student for up to five (5) consecutive days and no more than 20 school days a year. (EC 48911)

Expulsion: “Expulsion means removal of a pupil from (1) the immediate supervision and control, or (2) the general supervision of school personnel,…” (EC 48925 (b))

Expulsion by Administrator: Acts that result in suspension, if deemed serious enough, can result in an expulsion recommendation. There are also some behaviors that will result in an immediate expulsion recommendation. The school board makes the final decision. (EC 48915 - 48926)

THREATS AGAINST SCHOOL OFFICIALS OR SCHOOL PROPERTY

In addition to the reasons specified in section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terrorist threats against school officials or school property, or both.

ACADEMIC INTEGRITY

Academic integrity is expected of all students. Incidents of plagiarism/cheating will not be tolerated. Consequences will include, but not limited to, a grade of “F” for the assignment. Using a cell phone to take pictures of assignments/exams, etc is strictly prohibited.

INTERNET RESTRICTIONS

Students shall not access a wireless unfiltered connection to the Internet at any time while on school district property. The District electronic communication information system is intended for approved educational activities and is not intended to create a First Amendment forum for free expression purposes. It is not to be used for gaming (online or local machine). Users are not to use or access pornographic, obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language or graphics. Users are not to harass another person, engage in personal attacks or knowingly or recklessly post false or defamatory information about another person.

Students have only limited privacy expectations of the content in computer files and records of online activity and communication. The District reserves the right to inspect any computer system file.

CELL PHONES/OTHER ELECTRONIC DEVICES

Bringing cell phones and other electronic devices to school is discouraged due to possible loss or damage. The school and staff assume no responsibility for these items. Cell phones and other electronic devices must be turned off and placed in the student's backpack during the school day, 9:00 a.m. until the dismissal bell. **Parents shall contact the office if there is an emergency or if they need to leave information for their student during the school day.** These items can never be used during the school day for communicating, including texting, making/receiving calls, or posting without explicit permission from a staff member. Video and photo functions shall not be used and the content in cell phones and other electronic devices cannot be shared with other students. Students listening to music or playing games must wear ear buds/headphones. Students may not play "M" rated games. In addition, the privilege of bringing a cell phone or electronic device to school gives the school the implicit right to conduct a search of the device if there is reasonable suspicion that a student has violated District policy/regulation or the law.

Cell phones and other devices that are seen, including pockets and pouches, or heard during the school day will be confiscated. The confiscated item will be held in the office. On the first offense, the student may pick-up the device after school. **The second violation will require the parent to pick up the device.** Repeated violations may result in the device being held equal to the number of violations and may eventually result in the revocation of the privilege to possess cell phones and/or electronic devices at school. Students who refuse to surrender their device to a staff member will be considered defiant/non-compliant and will be assessed additional consequences. **(Level 3 Violation,)**

Students may use their cell phone or electronic devices for school related activities when explicitly approved by a staff member.

INAPPROPRIATE OBJECTS (Bringing, Possessing, or Using)

These are items that may disrupt the educational process or learning environment, conflict with the District mission and are thus inappropriate for the school environment, may pose a safety issue, or may be illegal. They include but are not limited to the following: laser pointers; lighters; matches; water devices; fireworks, including smoke and stink bombs; weapons; alcohol, or drugs; rubber bands; aerosol cans; combustibles; squirt guns; water balloons; fidget spinners, etc.

SEXUAL HARASSMENT

The Pleasant Ridge Union School District is committed to providing an educational environment that is free of harassment. Sexual harassment of or by any student in the district shall not be tolerated at school, while traveling to or from school, or at any school or district-sponsored program or activity.

Sexual harassment is defined as any unwelcome conduct or communication of a sexual nature. Sexual harassment may include, but is not limited to the following: vulgar remarks; sexual comments regarding a student's appearance; physical touching or advances; sexual demands, suggestions, propositions or advances; unsolicited sexual materials, pictures or objects; or physical assault. Violation of the district's sexual harassment policy by a student will be subject to appropriate disciplinary action including suspension and/or expulsion pursuant to Education Code Section 48900 and Board Policy 5016.13. Any student who believes that he/she is being sexually harassed should notify his or her teacher or principal immediately. Complaints will be handled as quickly, confidentially and fairly as possible.

Parents and students may obtain a complete copy of the district's sexual harassment policy by contacting the school principal or the district office.

BULLYING POLICY

The Pleasant Ridge Union School District recognizes that bullying and intimidation have a negative effect on school climate. Bullying is exposing a person to abusive actions repeatedly over time. Bullying may be physical (hitting, kicking, spitting, pushing), verbal (taunting, malicious teasing, name calling, threatening), or emotional (spreading rumors, manipulating social relationship, extorting, intimidating).

Bullying is also one or more acts by a pupil or group of pupils directed against another pupil that constitutes sexual harassment, hate/violence, or severe or pervasive intentional harassment, threats, or intimidation that causes disorder, and invades the rights of others by creating an intimidating or hostile educational environment, and includes acts that are committed personally or by means of an electronic act.

Cyber bullying includes the transmission of harassing communication, direct threats, or other harmful texts, sounds, or images on the Internet, social media or other technologies using a telephone, computer, or any wireless communication device. Cyber bullying also includes breaking into another person's electronic account and assuming that person's identity. When a circumstance involves cyber bullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitutes cyber bullying and to notify the appropriate school personnel immediately. (BP 514)

TOBACCO POLICY

Pleasant Ridge Union School District prohibits the use or possession of products containing tobacco and/or nicotine, including, but not limited to, smokeless tobacco and/or nicotine delivery devices, such as electronic cigarettes, and any vapor emitting electronic devices, such as electronic hookah pens, with or without nicotine content, that mimic the use of tobacco products on any Pleasant Ridge Union School District property.

EXTRA-CURRICULAR ACTIVITIES/CO-CURRICULAR ACTIVITIES/ SOCIAL ACTIVITIES/SCHOOL EVENTS

To be eligible to participate in extra-curricular and social activities during a trimester, students must demonstrate satisfactory educational progress in the previous grading period, **including but not limited to:**

1. Maintenance of a minimum of 2.0 GPA during the previous trimester grading period
2. No (F) grades in any course on the previous trimester report card
3. No more than one (U) or (N) grade in citizenship on the previous trimester report card
4. Maintenance of minimum progress toward meeting District graduation requirements
5. Maintain a 2.0 GPA during the current grading period with no "F" grades
6. Maintain Behavior Point Eligibility
7. Any student receiving a Discipline Referral may be placed on activity restriction for up to two weeks. Suspensions may result in activity restrictions for up to a trimester.

Students may also be denied the privilege of attending extracurricular and co-curricular activities as well as social activities and school events based on these criteria. In order to participate in or attend extracurricular activities, co-curricular activities, social activities, or school events, a student must be in attendance the entire school day (the day before a non-school day activity/event) unless excused by an administrator.

The provisions of this policy cover students with an IEP or 504 plan unless noted in their personal plan.

SPORTS

Magnolia students participate in the Nevada County Middle School Athletic League. Information on these sports will be given to students by the coach. Participation is limited to 7th and 8th grade students in all sports other than cross-country and track. Teams are selected according to interest, sportsmanship and ability. Students need to be in attendance all day on the date of athletics events to be eligible.

Season 1: Girls Basketball; Cross Country Season 2: Boys Volleyball

Season 3: Boys Basketball Season 4: Girls Volleyball Season 5: Track

The Bear River Recreation and Parks District and local youth sports programs provide additional recreational and sports opportunities.

ADDITIONAL DANCE/ACTIVITY GUIDELINES

- Students must check in to the dance/activity within 15 minutes of the start time.
- All students must be picked up promptly, no later than 15 minutes after the end of the dance/activity or future privileges may be suspended.
- All students must remain inside the building or supervised area during the dance/activity.
- All dances are for MAGNOLIA STUDENTS ONLY.
- All students are expected to help clean up after the dance.
- All students are expected to behave in an acceptable manner appropriate for the occasion.
- Dress for the dances/activities shall be the same as dress for school.
- All students must present their current Student ID card at the door for entry.

Any student not adhering to the above stated rules or becoming a discipline problem in any manner may be sent home and prohibited from attending future dances in addition to standard discipline consequences.

LATE TO CLASS

Students are expected to arrive at school on time and move from class to class in a timely manner. There is a three-minute passing period between classes. Passing time is for students to go to their next class. Restroom use should be before school, during the break, or at lunch. In addition to arriving to class on time, it is the responsibility of each student to bring the appropriate materials and attitude to class. On a student's fourth accumulated violation in a trimester, they will be assigned a detention. On the sixth-eighth violation, in addition to a detention they will lose a behavior point. On the eighth late to class and thereafter, students will lose multiple behavior points and a parent conference may be requested.

P.E. LOCKERS/LOCKER ROOM

Magnolia provides students with a locker to be used for PE IT is your responsibility to take care of your locker. Keep your locker in good order. Lockers are the property of the school and not the student's private property. Lockers may be opened and searched at any time by school authorities.

Appropriate shorts, pants, and tops shall be worn for physical education classes and athletic practices. Uniforms and/or clothing worn in physical education classes may not be worn in other classroom settings. No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control (Education Code 49066)

Lockers are a privilege. You may lose this privilege if you pass on someone else's locker combination. Your locker may be taken away if these rules are broken. Magnolia School and the Pleasant Ridge School District assume no responsibility for any items removed from lockers. Students are encouraged to leave valuable items at home. Use of the photo/movie function on any electronic device may result in suspension or expulsion.

DRESS AND GROOMING

(Rules apply to both males and females) (Rules apply to both on and off campus activities)

All students are to attend school and school related activities, both on and off campus, in a manner that is clean and not hazardous to the health and safety of themselves and of others and does not detract from the educational process. In accordance with our goal of teaching students the significance of time and place situations, the Magnolia Dress Code is consistent with the fundamental mission of the Pleasant Ridge Union School District to educate students in an orderly manner without substantial disruptions. Magnolia's Dress Code is designed to support a school culture of learning. Student violations of the dress code are subject to appropriate disciplinary action up to and including suspension. The principal or representative will make the final determination of dress code violations as needed.

Dress code requirements include, but are not limited to the following standards.

Modesty shall prevail in student dress. At no time shall a student's private body parts or underclothing be exposed or seen. Clothing that exposes the midsection, including when the arms are raised, are not allowed. (Midsection is defined as the area in the middle of the front, sides, and back of the torso.)

Articles of clothing or apparel, cosmetics, jewelry, accessories, notebooks, backpacks, and/or permanent and temporary tattoos and body markings, and possessions which are known to have affiliations with gangs, advocate hate/violence, prejudice, are obscene or profane, have sexually suggestive expressions or activities, display tobacco, alcohol, drugs and/or materially interfere or disrupt the educational process are not allowed. Possessions, which are determined to be harassing, threatening, or intimidating, that target a particular person or group will not be allowed.

- Skirts, dresses and shorts must be hemmed and come to the bottom of the student's middle finger when the arms are hanging relaxed at the student's side.

- Tank tops with less than 2" straps, sleeveless shirts/blouses with large armholes that extend past the armpit area, and backless tops are not permissible.

- *Leggings, jeggings, tights, yoga pants, spandex material and similar form fitting pants and shorts must be covered with a skirt, shorts or a shirt that comes to the bottom of the student's middle finger when the student's arms are hanging relaxed at the student's side. These items must be worn without holes/rips and have no mesh material. Material must be thick enough that underwear/skin cannot be seen, including when stretched.

- * All apparel must be without holes or tears above the bottom of the student's middle finger when the arms are hanging relaxed at the student's side.

- *The solid portion of sheer or lace clothing must meet dress code standards or layered to conform to the standards.

- *Excessively baggy pants are not allowed. Pants must fit, be worn no lower than the hips, and not expose undergarments or skin.

- *Students must wear shoes at all times on school grounds. Flip-flops are acceptable. No hard steel-toed military type boots or metal-toed footwear, shoes with wheels, high heels or platforms more than 2" high, or slippers will be allowed.

- *Headwear, hats, caps, sweatshirt hoods, beanies, or similar items, shall not be worn inside facilities except for medical or religious reasons.

- *Dark glasses are outdoor attire and may not be worn in any classroom.

- * The dress code may be modified for approved spirit days or other activities.

- * PRSD uniforms may be worn as appropriate. Coaches may make modifications to accommodate the special needs of certain sports with the approval of the site- administrator or representative. Outside entities that wish to wear their uniforms must conform to dress code standards.

- * Religious beliefs, when verified, may be grounds for an exemption to a specific portion of the Dress and Grooming policy. A petition for an exemption from enforcement of a specified portion of the Dress Code policy must be submitted to the principal for approval.