

Lemon Grove School District
Official Minutes of the Governing Board Meeting – June 12, 2018
Lemon Grove Library Community Room – 3001 School Lane, Lemon Grove, California 91945

To view attachments referenced in these minutes, please refer to the agenda using Agenda Online on the District's website via the following link: <http://agendaonline.net/public/lemongrove>

1. OPENING FUNCTIONS

1.a. Call to Order

Minutes: The meeting was called to order at 6:00 p.m.

1.b. Roll Call and Establishment of Quorum

Attendance Taken at 6:00 PM:

Present:

Jay Bass
Blanca Brown
Katie Dexter
Larry Loschen

Absent:

Timothy Shaw

1.c. Pledge of Allegiance

Minutes: The Pledge of Allegiance was led by Moorea Cole.

1.d. Approval of Agenda

Motion Passed: Approve this agenda. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

1.e. Recognitions

1.e.1. Katie Dexter - California School Boards Association Service

Minutes: Board Member Katie Dexter was presented with a certificate of appreciation recognizing the value to the District of her years of service with the California School Boards Association (CSBA), both as a Delegate and as a member on CSBA's Board of Directors. Superintendent, Dr. Berman and Board President Brown remarked regarding Mrs. Dexter's service.

1.e.2. Outstanding Effort by Lemon Grove Academy at Mathematics, Engineering and Science Achievement (MESA) Competition

Minutes: Shining Star Certificates were presented to students from Lemon Grove Academy for their outstanding efforts at the MESA Competition.

1.e.3. San Diego Civic Youth Ballet Scholarship Winners

Minutes: Shining Star Certificates were presented to students and teachers from San Miguel Elementary for their participation in the in-classroom Outreach Program, which has made them eligible for the SDCYB's Outreach Scholarship Program. They will have the opportunity to enroll in a tuition-waived, eight-week summer ballet class, and will also receive a uniform stipend.

1.f. Superintendent's and/or Governing Board Members' Reports on Correspondence, School Events, Conferences, Meetings or Legislation

Minutes: Mr. Bass reported on his attendance at the Helix High School Senior Boards, the Parent Forum at Mount Vernon School on May 31, 2018, the District Employee Recognition Event, the Celebrating Student Awards Program. He also participated in principal interviews, and volunteered as a poll worker for the recent election.

Mr. Loschen reported on his attendance at two parent forums, Lemon Grove Academy's Open House, the Performing Arts Showcase at Lemon Grove Academy Middle School, the District Employee Recognition Event, and a retirement celebration for Teacher Andee Aceves at San Altos Elementary.

Mrs. Dexter reported on her attendance at the National School Boards Association Annual Meeting in San Antonio, Texas, the District Employee Recognition Event, the Celebrating Student Success Awards Program, multiple parent forums, the Helix High School Senior Defenses, a VEBA Board Meeting, CSBA's Delegate Assembly and Board of Directors Meeting, the 6th Grade Promotions at San Altos Elementary and San Miguel Elementary, and a preschool play at San Miguel Elementary.

Dr. Berman reported on her attendance at several student plays and other programs, promotions throughout the District, and a Girls On The Run event. She introduced the District's new Communications and Social Media Technician Steven Paluch. She highlighted some of Mr. Paluch's professional qualifications and accomplishments.

Ms. Brown reported on her attendance at a film screening and recognition event for Girls On The Run, 6th Grade Promotions at San Altos Elementary and San Miguel Elementary, the Parent Forum at Mount Vernon School on May 31, 2018, the Lemon Grove Academy Open House, and the District Employee Recognition Event.

1.g. Hearing of Citizens for Items Not on the Agenda

Minutes: Sarah Magoffin addressed the Board. Her daughter was admitted to Mount Vernon School on an interdistrict transfer. Her son, who has an IEP, was denied admittance, and then placed on the waiting list. She is concerned that her son is being discriminated against, and requested that the Board make accommodations so her son can attend Mount Vernon School with his sister.

Katherine Nuncio addressed the Board. She is concerned that the Benchmark/Adelante (B/A) curriculum will leave her children behind, and will negatively affect her incoming kindergartener. She mentioned several online reviews of the curriculum, noting her belief that they are biased. She believes B/A will under-serve higher achieving students and is not compatible with the standards of International Baccalaureate.

2. INFORMATION / DISCUSSION ITEMS

2.a. Public Hearing: The 2018-2019 School Year of the 2017-2020 Local Control and Accountability Plan (LCAP)

Minutes: The Governing Board Meeting was recessed, and this Public Hearing was called to order at 6:31 p.m.

No one addressed the Board.

This Public Hearing was adjourned, and the Governing Board Meeting reconvened in open session at 6:32 p.m.

2.b. Presentation of the 2018-2019 School Year of the 2017-2020 Local Control and Accountability Plan (LCAP)

Minutes: Assistant Superintendent of Educational Services Eddie Caballero and Education Coordinator Sally Ahern presented the 2018-2019 School Year of the 2017-2020 LCAP for the Board. Using the slide presentation attached to the agenda, Mr. Caballero and Ms. Ahern explained the LCAP goals, state priorities, ELA and Math proficiency results, student and parent engagement, California Healthy Kids Survey results, local priorities for 2018-2019 based on stakeholder input, and goal highlights for the 2018-2019 school year. Also discussed was how the Local Education Agency Plan will be handled in the future, the number and location of LCAP, ELAC and DELAC meetings, the amount of revenue lost per student absence, and inclusion of more primary languages, in addition to Spanish, represented in the ELAC setting.

2.c. Public Hearing: 2018-2019 Proposed District Budget

Minutes: The Governing Board Meeting was recessed, and this Public Hearing was called to order at 6:58 p.m.

No one addressed the Board.

This Public Hearing was adjourned, and the Governing Board Meeting reconvened in open session at 6:58 p.m.

2.c.1. Public Hearing, Local Reserve for Economic Uncertainty

Minutes: The Governing Board Meeting was recessed, and this Public Hearing was called to order at 6:58 p.m.

Veronica Johnson addressed the Board. She inquired as to the availability of board policies regarding the District's reserve requirements. She was informed that the District is required to hold a 3% reserve amount.

A gentleman identifying himself as Anthony addressed the Board. He is concerned that there is a lack of education of the public regarding the budget and the reserve. Due to this lack of information available to him, he feels unable to adequately address the Board.

This Public Hearing was adjourned, and the Governing Board Meeting reconvened in open session at 7:01 p.m.

2.c.2. Public Hearing, Education Protection Account (EPA) to Receive and Disburse Revenues from Incremental Increases in Taxes Imposed by Article XIII, Section 36(f)

Minutes: The Governing Board Meeting was recessed, and this Public Hearing was called to order at 7:02 p.m.

Executive Director of General Services Erica Balakian explained that California Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 7, 2012,

added Article XIII, Section 36 to the California Constitution creating the Education Protection Account (EPA).

As a condition of California Proposition 30, and pursuant to Article XIII, Section 36, of the California Constitution, school districts shall have the sole authority to determine how the monies received from the Education Protection Account (EPA) are spent in the schools within its jurisdiction, provided however, that the Governing Board shall make these spending determinations in an open session of a public meeting of the Governing Board and shall not use any of the funds from the EPA for salaries or Benefits of administrators or any other administrative costs.

Revenues generated by Proposition 30 are deposited into the EPA by the State Controller's office, and then used to pay a portion of the state aid entitlement to the District. For 2018-2019, it was estimated to be approximately 11.9% of our Local Control Funding Formula (LCFF), which is \$4,308,941. With passage of LCFF the final calculation will be dependent on final details of the enacted budget. The Board will be updated on any changes to this formula in August with the 45-Day Revise.

Funds will be accounted for in Resource 1400. Payments in FY 2018-2019 will be received in equal quarterly installments in September, December, March, and June. It is important to note that this is not new money.

Further, each school district shall annually publish on its website an accounting of how that money was spent.

No member of the public addressed the Board.

This Public Hearing was adjourned, and the Governing Board Meeting reconvened in open session at 7:04 p.m.

2.d. Presentation of the 2018-2019 Proposed District Budget

Minutes: Executive Director of General Services Erica Balakian and Business Services Coordinator Sheree Stopper informed the Board that, in accordance with Education Code 42127(a)(2), the District must adopt a budget for the 2018-2019 school year by June 30, 2018. Due to changes being made to the State of California budget, there will be a 45-day revise released in August. Based on that revise, revisions will be need to be made to the District budget.

The slide presentation attached to the agenda was reviewed with the Board. The topics discussed included the formula for calculating revenues, assumptions made about revenues, revenue projections, how expenses are calculated, assumptions made about expenses, expense projections, and multi-year planning (MYP).

The slide presentation was summarized as follows:

The MYP projects Lemon Grove School District to have a positive Certification, which means we are able to meet all of its financial obligations over the next three (3) years. It is important to note that the forecasting of any school budget is subject to uncertainty due to annual allocations from the state that are dependent on non-controllable factors, such collection of state tax revenue. LGSD is now at full LCFF funding, meaning there will be no additional GAP funding provided by the state above the annual COLA. Further, LGSD is in a trend of declining enrollment and declining UPP, which means flat funding in an economic environment where ongoing expenses escalate over time (for instance employer contributions to retirement benefits and H&W benefits).

The Board and staff discussed the beginning and ending fund balances over the course of 2018-2021, how expenses can be reduced, LCFF funding, and COLA increases.

3. ACTION ITEMS

3.a. 2018-2019 Declaration of Need for Fully Qualified Educators

Motion Passed: Approve the 2018-2019 Declaration of Need for Fully Qualified Educators. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

Minutes: Assistant Superintendent of Human Resources Dr. Yolanda Rogers explained that each year the Declaration of Need is submitted to the Commission on Teacher Credentialing identifying the potential need to hire educators with emergency permits, limited assignment permits, or as an intern. The District will only utilize these options after conducting a diligent search for fully prepared teachers. The areas of need are often in special education and for the English learner authorization.

3.b. Resolution No. 17-18-36, California Department of Education Child Development Contracts for California State Preschool Program

Motion Passed: Adopt Resolution No. 17-18-36. Passed with a motion by Blanca Brown and a second by Katie Dexter.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

Minutes: Assistant Superintendent of Educational Services Eddie Caballero explained that a resolution is needed to certify the approval of the Governing Board to enter into a contract with the California Department of Education for the California State Preschool Program and to authorize the designated personnel to sign contract documents.

3.c. Resolution No. 17-18-37, Release of Temporary Certificated Employees

Motion Passed: Approve Resolution No. 17-18-37. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

Minutes: Assistant Superintendent of Human Resources Dr. Yolanda Rogers explained that this resolution releases two temporary teachers who were covering for a District teacher who was out on a leave of absence.

3.d. California Uniform Public Construction Cost Accounting Act (CUPCAA):

3.d.1. Facilities Assessment Report

Minutes: Using the slide presentation attached to the agenda, Executive Director of General Services Erica Balakian explained the facility assessment process, the findings of the assessment, and spending priorities regarding facilities maintenance and improvement. The benefits of becoming a CUPCCAA district were discussed, as well as the District's history of working with the FACJPA. As a CUPCCAA district, more project management is handled in-house, which will result in substantial savings to the District. It was explained that the process by which Lemon Grove could become a CUPCCAA district required adoption of Resolution No. 17-18-33 and Resolution No. 17-18-34, as well as adoption of revised Board Policy 3300 and Administrative Regulation 3311. Adoption of Resolution No. 17-18-35 is an optional element of the process.

3.d.2. Resolution No. 17-18-33, Resolution Authorizing Election Under Public Contract Code to Become Subject to California Uniform Public Construction Cost Accounting Act (CUPCCAA)

Motion Passed: Adopt Resolution No. 17-18-33. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

3.d.3. Resolution No. 17-18-34, Delegation of Authority in Regard to Bidding and Management of Proposition W Bond, Measure R Bond, and Other Capital Improvement Projects

Motion Passed: Adopt Resolution No. 17-18-34. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

3.d.4. Resolution No. 17-18-35, Delegation of Authority in Regard to Awarding of Emergency Contracts

Motion Passed: Adopt Resolution No. 17-18-35. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

3.d.5. Revised Board Policy and Administrative Regulation:

3.d.5.1. BP 3300 - Expenditures and Purchases

Motion Passed: Approve revisions to BP 3300. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter

Yes Larry Loschen
Absent Timothy Shaw

3.d.5.2. AR 3311 - Bids

Motion Passed: Approve revisions to AR 3311. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

3.e. Updates to Board Policies and Administrative Regulations Recommended by the California School Boards Association:

Minutes: The Board discussed adoption of the revised Board Policies and Administrative Regulations in Agenda Items 3.e.1 through 3.e.23. The Board expressed reservations about adopting Items 3.e.16 and 3.e.17, which are AR 5125.1 - Release of Directory Information and E 5125.1 - Release of Directory Information, respectively. They agreed to adopt Items 3.e.1 through 3.e.15 and 3.e.18 through 3.e.23 en masse, but to take no action on Items 3.e.16 and 3.e.17. The Board requested that staff provide further information regarding release of directory information, and to bring Items 3.e.16 and 3.e.17 back before the Board at a future meeting.

Motion Passed: Approve Agenda Items 3.e.1 through 3.e.15 and 3.e.18 through 3.e.23, revisions to BP 0410, Nondiscrimination in District Programs and Activities, E 0420.41 - Charter School Oversight, BP 3514 - Environmental Safety, BP 3514.1 - Hazardous Substances, BP 3516 - Emergencies and Disaster Preparedness Plan, AR 3516 - Emergencies and Disaster Preparedness Plan, AR 3541 - Transportation Routes and Services, BP 4158 - Employee Security, AR 4158 - Employee Security, BP 5111 - Admission, AR 5111 - Admission, BP 5111.1 - District Residency, AR 5111.1 - District Residency, BP 5125 - Student Records, AR 5125 - Student Records, BP 5131.2 - Bullying, BP 5145.3 - Nondiscrimination/Harassment, AR 5145.3 - Nondiscrimination/Harassment, BP 5145.9 - Hate-Motivated Behavior, BP 5145.13 - Response to Immigration Enforcement, AR 5145.13 - Response to Immigration Enforcement.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

4. CONSENT AGENDA

Motion Passed: Approve all items under this Consent Agenda. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Absent Timothy Shaw

4.a. Personnel Action Report

4.b. Approval of Minutes:

4.b.1. May 8, 2018 Regular Board Meeting

4.b.2. June 4, 2018 Special Board Meeting

4.c. Gifts to the District:

4.c.1. Office Supplies Valued at \$545.07 from David Armstead to Monterey Heights Elementary School

4.c.2. \$400 from Saandra Stabler to San Altos Elementary School for the Sixth Grade Camp Program

4.c.3. Stationery and copy paper valued at \$453.65 from Richard and Hartha Jackson of Jackson Publication to Lemon Grove Academy Middle School

4.c.4. Stationery and copy paper valued at \$128.70 from Richard and Hartha Jackson of Jackson Publication to Lemon Grove Academy Middle School

4.c.5. Miscellaneous Supplies valued at \$50 from Angelica Camacho to Mount Vernon School

4.c.6. \$330 from YourCause, Trustee for Edison International to San Miguel Elementary School

4.d. Renewal of Agreements and Memoranda of Understanding:

4.d.1. DWK 2018-19 Agreement for Professional Services

4.d.2. MOA United Way San Diego and Lemon Grove School District

4.d.3. Partnership MOU Renewal with Point Loma Nazarene University

5. ADJOURNMENT

Minutes: The meeting adjourned at 7:54 p.m.


Katie Dexter, Board Clerk


Dr. Kimberly Berman, Board Secretary