

Board of Education Meeting - March 20, 2019

The Board Members toured the renovations at PYMS prior to the meeting.

Call to Order at 6:30 p.m., Penn Yan Middle School Cafeteria, 515 Liberty Street, Penn Yan, NY; President Willson presiding.

Board Members Present: D. Willson, R. Johnson, A. Yonts, P. Bacher, R. Bloom, E. Dinehart, L. Elliott, J. Morehouse, K. Guenther

Others Present: H. Dennis, C. Milliman, G. Baker, K. Dean, S. Barden, R. Perrault, J. MacKerchar, E. Foote, K. Davenport, D. Pullen, K. Burcroff, W. Kinsey, K. Seago, K. Johnson, T. Webber, L. Garvey, S. Droney, S. Welker, A. Brady, L. Gillette, L. Fischer, J. Rhodes, R. Smith, P. Grabosky-Smith, Students, Parents, Teachers, Community Members, Media Representatives.

A motion was made by Mrs. Bloom and seconded by Mrs. Johnson to approve the agenda as revised. All present voted yes. Motion carried, 9-0.

Information and Reports

- A. The Board enjoyed a presentation by the cast of “Madagascar, Jr.” The production show dates are April 4 & 5, 2019 at 6:30 p.m. at PYA.
- B. PYEA Report - The Board enjoyed numbers from the newly formed vocal ensemble - PYMS Chamber Choir. The Board thanked Director Jessica Rhodes and several students for the enjoyable performance.
- C. Assistant Superintendent for Instruction and Staff Development Greg Baker and PYE Principal Edward Foote provided an overview of the PYE Data Term 1 & 2. (FY-2019-140)
- D. Assistant Superintendent for Instruction and Staff Development Greg Baker and PYA Principal David Pullen reviewed the PYA Quarter 2 Data (FY-2019-141)
- E. PYA Teacher Katrina Davenport reviewed the proposed Summer Enrichment Workshops that will be offered to students in the summer. (FY-2019-142)

Board Member and Superintendent Comments

- A. Kathy Guenther attended the production of “Tuck Everlasting” and indicated it was a fabulous performance. She congratulated the cast and crew and thanked them for the enjoyable show. Mrs. Guenther also attended the Faculty Basketball Game at PYA and indicated it was fun and well attended. She thanked the staff and students for the entertaining evening.

Robin Johnson attended the Four County School Boards Association Board of Directors Meeting and indicated Association dues are reimbursable through WFL BOCES to

districts based on the district's reimbursement rate. Information regarding Cooperative Service agreements will be sent to all Districts. (FY-2019-143)

Mrs. Johnson indicated Executive Director Tom Nespeca will not be renewing his contract with Four County SBA next year due to health issues.

- B. Superintendent Howard Dennis also attended "Tuck Everlasting" and indicated the show was thoroughly enjoyable and very well attended. Mr. Dennis attended the PYMS Science Fair and congratulated the students on their projects and their hard work and diligence. The District Office hosted an open house in their new location and Mr. Dennis indicated many staff members enjoyed tours of the new spaces. PYMS students are excited for the opening of the new cafeteria on Monday, 3/25/19. Mr. Dennis encouraged everyone to attend the MIOSM Concert that will be held on 3/21. He will be sending a letter home to parents regarding the NYS ELA and Math tests and the changes that have been made to the tests. (FY-2019-144)
- C. Interim Athletic Director Jon MacKerchar provided information on the upcoming Media Day Celebration, which will be March 27, 2019 as well as a PYA Athletic Report. (FY-2019-145)

Items for Board Discussion

- A. Assistant Superintendent for Business Cathy Milliman provided a review of the 2019-20 Draft Budget. (FY-2019-146)

Consent Agenda/Routine Matters

A motion was made by Mr. Morehouse and seconded by Mrs. Bacher to approve the following routine matters:

- A. Acceptance of March 6, 2019 Board of Education Meeting Minutes (FY-2019-147)
- B. Acceptance of Special Education Report (FY-2019-148)
- C. Approval of Overnight Field Trip Request, PYMS Students, East Syracuse-Minoa High School, 4/5/19-4/6/19 (FY-2019-149)
- D. Approval of Call for Annual District Meeting

NOTICE IS HEREBY GIVEN that a PUBLIC HEARING on the 2019-2020 proposed Penn Yan Central School District budget will be held on Wednesday, May 8, 2019, at 6:30 p.m. at the Penn Yan Elementary, 3 School Drive, Penn Yan, NY 14527.

AND NOTICE IS ALSO GIVEN, that a vote will be taken on the annual budget, the election of members of the Board of Education and the propositions listed below on Tuesday, May 21, 2019, between the hours of 12:00 noon and 8:00 p.m., at the Penn Yan Academy Gymnasium, 305 Court Street, Penn Yan, New York. Voting machines will be used.

The following Propositions will appear on the ballot:

PROPOSITION 1 - ANNUAL BUDGET

Shall the Board of Education of the Penn Yan Central School District be authorized to expend the sums set forth in the proposed budget for the 2019-2020 school year in the amount of \$ TBD and to levy the necessary tax therefore.

PROPOSITION 2 - TRANSPORTATION VEHICLES

Shall the Board of Education purchase and finance four (4) student transport vehicles at an estimated cost not to exceed \$455,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$455,000, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$455,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$455,000, and a tax is hereby voted to pay the interest on said obligations when due.

NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, and the tax exemption report may be obtained during the fourteen (14) days immediately preceding the annual meeting, except Saturday, Sunday and holidays, at each district building in which school is maintained, during the hours of 8:00 a.m. and 12:00 noon, and 1:00 p.m. and 4:00 p.m., that is, on May 7-10, 13-17 and 20 and 21, 2019.

NOTICE IS FURTHER GIVEN that in accordance with the resolution adopted by the Board of Education, all qualified individuals who wish to vote at Special District Meetings must register personally to vote. That is, to be eligible to vote, all qualified voters must pre-register and be listed on the District's voter register at the time of the vote. However, individuals who have already registered to vote in general, county-wide elections and whose name appears on the voter registration rolls of the county in which they reside or at the recent annual school district election, will be automatically placed on the District voter register and need not pre-register to vote at the upcoming special vote.

NOTICE IS ALSO GIVEN, that the Board of Registration shall meet to prepare the register of the school district and any person shall be entitled to have his/her name placed upon such register provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration, to be then or thereafter entitled to vote at the school meeting or election for which such register is prepared.

Pre-Registration of voters will be held at the District Office, Penn Yan Central School District, One School Drive, Penn Yan, New York, on the following dates:

May 7 – May 10, 2019	8:00 a.m. – 4:00 p.m.
May 13 – May 15, 2019	8:00 a.m. – 4:00 p.m.
May 15, 2019	6:30 p.m. – 8:00 p.m.

The register of eligible voters will be filed in the Office of the Clerk of the District and will be open for inspection by any qualified voter of the District between 8:00 a.m. and 12:00 noon on May 16, 17, 20, and 21, 2019 and Saturday, May 18, 2019 by appointment only at 315-536-3371.

NOTICE IS ALSO GIVEN that petitions nominating candidates for the Office of Member of the Board of Education must be filed with the Clerk of the District no later than 5:00 p.m., Monday, April 22, 2019. There are three (3) three (3) year terms to be filled.

In accordance with the resolution adopted May 1, 1973, Board Members shall be elected without reference to a specific office. Where more than one office is to be filled, the candidates receiving the largest number of votes shall be elected. In case of unequal remaining terms of office, the candidates with the largest number of votes will be elected to the longest term.

Each petition must be directed to the Clerk of the District and must be signed by at least twenty-five (25) qualified voters of the District. Each petition must also state the residence of each candidate.

Petition forms may be obtained from the District Clerk at the District Office of the Penn Yan Central School District. These offices are located at One School Drive, Penn Yan, New York.

NOTICE IS ALSO HEREBY GIVEN that the Penn Yan Central School Board of Education has authorized the District Clerk or a Board designee to provide absentee ballots to qualified District voters with respect to the referendum to be held at the special meeting. A District voter must request in advance an application for an absentee ballot. The voter must complete the application and state the reason he/she will not be able to appear in person on the day of the aforementioned special meeting. The application must be received by the District Clerk/designee at least seven (7) days before the election if the ballot is to be mailed to the voter or the day before the election if the ballot is to be delivered personally to the District Clerk/designee.

Pursuant to the provisions of Education Law, a District voter is eligible to vote by absentee ballot under the following conditions:

- a. Illness or physical disability;
- b. Business responsibilities or studies which require travel outside of the county or area of residence on the day of the election;
- c. Vacation outside of the county or area of residence; or
- d. Detention or confinement to jail after conviction for an offense other than a felony.

An absentee ballot must reach the office of the District Clerk/designee not later than 5:00 p.m. on the day of the aforementioned special meeting.

A list of all persons to whom absentee ballots have been issued shall be maintained by the District Clerk/designee and made available for public inspection. Any qualified voter challenging the acceptance of an absentee ballot must file a written statement with the District Clerk/designee or inform the election inspectors on the day of the District election.

All present voted yes. Motion carried, 9-0.

Consent Agenda/Finance Matters

A motion was made by Mrs. Bloom and seconded by Mrs. Elliott to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – February, 2019 (FY-2019-150)
 - 1. Treasurer’s Report
 - 2. General Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 3. School Lunch Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 4. Federal Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 5. Trust & Agency Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 6. Capital Fund
 - a. Revenue Status Report
 - b. Budget Status Report

- B. Acceptance of Donation(s):
 - 1. \$1000 from Yates County Scope for Clay Target Shooters Club
 - 2. \$300 from 3-D Living Club to Science Boosters for Science Throwdown
 - 3. \$176 from various donors for PYA Drama Club (Musical Production)
 - 4. \$7500 from Susie Bollen for the Charles Bollen Memorial Scholarship
 - 5. \$1000 from Kenneth and Michelle Peter for Nurse’s Fund

Mrs. Johnson thanked the various clubs and individuals for the generous donations. She appreciates the support to the District.

All present voted yes. Motion carried, 9-0.

Personnel Matters

A motion was made by Mr. Morehouse and seconded by Mrs. Elliott to approve the following personnel matters:

A. Approval of Non-Certified Personnel Report

Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date, Salary</u>
Connie Dillon	Food Service Helper	3/21/19, \$13.63/hr.

B. Approval of Certified Personnel Report

Appointment(s)

Name of Appointee: Toree Howe

Assignment: Long Term Substitute Teaching Assistant

Date of Commencement of Service: January 24, 2019

Expiration Date of the Appointment: March 25, 2019 (tent. date)

Salary: Step 1 \$ 20,652
Total Salary \$ 20,652 (pro-rated)

Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Eff. Dates</u>
Angela Wisniewski * For Child-Bearing/Child-Rearing	Elementary Teacher	5/23-7/8/19 (tent. dates)

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
E. Brett Colvin	Mathematics Teacher	June 30, 2019
Jon Pragle * Distribution of pay between Tim McBride and Dave Tese will be pro-rated accordingly	Strength & Conditioning	February 24, 2019 *

Coaching Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Block</u>	<u>Yrs. Exp.</u>
Marty Gibson	Modified Track & Field	E	12

C. Approval of Internship Appointment(s) as follows:

1. Katrina Davenport, Summer School Elementary Principal, July 1-August 31, 2019 (with planning/staffing, scheduling work beginning immediately), stipend: \$5,000

- D. Approval of Correction to the Appointment of Carolyn Eggleston as a Long Term Substitute Teaching Assistant, eff. 2/22/19-4/22/19 (tent. dates) as follows and authorization to amend the minutes of February 13, 2019 regarding same: Salary will remain at Building Substitute Rate, **not** Step 1 TA salary.
- E. Approval of Sub List Additions (FY-2019-151)

All present voted yes. Motion carried, 9-0.

A motion was made by Mrs. Johnson and seconded by Mrs. Yonts to Call for Executive Session at 7:52 p.m. for the discussion of collective negotiations and appointment of Kathy Guenther as Clerk ProTem for the remainder of the meeting. Motion carried, 9-0.

The Board returned to Open Session at 9:05 p.m. on a motion made by Mr. Morehouse and seconded by Mrs. Johnson. Motion carried, 9-0.

The meeting was adjourned at 9:06 p.m. on a motion made by Mrs. Yonts and seconded by Mrs. Elliott. All present voted yes. Motion carried, 9-0.

Respectfully submitted,

Kathleen M. Dean
District Clerk

Kathy Guenther
Clerk Pro-Tem