



Roseville Community Charter School

Regular Monthly Meeting Agenda

Tuesday, November 27, 2018 – 7:00 PM

- I. **Call to Order by Board Secretary – 7:01 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

III. **Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President	X	
Maria Andrade	Board Trustee	X	
Monica Darko	Board Trustee		X
Ana Farinha	Board Trustee	X	
Aaron Rodgers	Board Trustee		X

Also Present

Non-Voting	Role	Present	Absent
Marshaé Newkirk	School Director	X	
Dr. Brian Falkowski	SBA, Board Secretary	X	
Edward Gordon	Principal	X	
Nadeisha Greene	Director of Operations	X	

IV. **Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **November 27, 2018** meeting with amendments/corrections (personnel typo and two additional new hires).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	1	X			
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko					X						

V. **Acceptance of Meeting Minutes**

Motion for Roseville Community Charter School Board of Trustees to accept the minutes from **October 30, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	2	X			
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko					X						

VI. Public Comment - none

VII. Director’s Report

1. Enrollment & Attendance
2. Teaching & Learning
3. Students and Families
4. Human Resources
5. Operations
6. HIB Report (when applicable)

VIII. Presentation (if necessary)

IX. Committee Updates (move to the end of the meeting)

X. Executive Session (if necessary)

XI. Motions for Approval

1. Finance

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Treasurer’s Report for **October 2018**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **October 2018**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year. Approve Board Secretary Report ending **October 2018**.
- b. Bills List: To approve Bills List for the period ending **November 27, 2018**.
- c. Payroll: To approve the following payrolls:

November 15, 2018 \$ 122,529.90

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	1	X			
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko					X						

2. Buildings & Grounds

3. Personnel

- a. To approve/ratify the school payments of mentor/mentee stipend/fees for:

Mentor	Mentee	Duration	Fiscal Yr	Stipend/Fee
Linda McCubbin	Ryan Hughes	10 weeks	2017-18	\$184.00
Danielle Cofield	Kristina Housman	10 weeks	2017-18	\$183.33

- b. To approve a paid administrative leave for Joannette Davis commencing November 12, 2018 to TBD.
- c. To approve the following resignations:

Employee	Position	Effective
Linda McCubbin	Lead Teacher	12/21//18
Sharon Heim	Associate Teacher	1/6/19

- d. To approve the following new hires:

Employee	Position	FY19 Salary	Months	Start
Dionne Ledford	3-4 Director of Curriculum and Instruction	\$ 104,000	12	12/3/18
Sonia Charles	Operations Associate	\$ 56,000	12	11/28/18
Akosua Fraser	Teaching Assistant	\$ 33,000	10	12/3/18
Natalia Paulino	School Nurse	\$ 75,000	10	12/3/18
Khyree Wicker	PT Custodian	\$ 15/hr	12	12/4/2018

Wilson Pacheco	Teaching Assistant	\$ 33,000	10	12/5/2018
----------------	--------------------	-----------	----	-----------

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	1	X			
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko					X						

4. Curriculum & Instruction - none

5. Contracts

- a. To approve the following contracts/agreements:

Vendor/	Nature of Contract	Financial Terms	Term
Center for Responsive Schools, Inc.	Responsive Classroom Approach	\$4,000	One day workshop TBD
Newark Board of Education	MOU – Newark Universal Enrollment System	\$0	2018-2019 School Year
New Jersey Special Education Collaborative	Membership	\$10,100	2018-2019 School Year

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	2	X			
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko					X						

6. Policies

- a. To approve the revised 2018-2019 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	2	X			
Maria Andrade	1	X				Aaron Rodgers		X			X
Monica Darko					X						

7. Other/Miscellaneous - none

XII. Enrollment Report

Grade	FY18 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	66		67	68	70	72								
1	66		63	64	66	66								
2	66		68	68	68	68								
3	66		58	64	65	62								
4	66		68	64	63	63								
Total	330		324	328	332	331								

XIII. Public Comment

XIV. Committee Updates

Discussion ensued about the Board Committee process.

XV. Adjournment – 8:30 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha	1	X			
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko					X						