

MINUTES

Regular Meeting

September 27, 2016

The Regular Meeting of the Bay Head Board of Education convened Tuesday, September 27, 2016, at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 22, 2016 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph S. Cornell, III; Vice President, Mr. Darren Erbe; Mr. Benjamin Hinds; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Mrs. Sandra Antognoli

At 6:45 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Erbe and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: 2016-2017 stipend positions; and amendment to the BHEA Contract and HIB incidents, if any.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

At 7:26 PM the board reconvened from Closed Session.

Open to Public for Agenda Items None

Board Member Committee Reports:

Curriculum:

Mr. Camardo reported the focus will shift to enhance the Kindergarten through fifth grade Social Studies and Science Curriculum to better align with the Common Core Curriculum Standards. Mr. Camardo also reported that the teachers in Kindergarten through third grades have been trained over the summer for the implementation of the Foundations Program.

Technology:

Mr. Cornell reported that the new computer/technology lab is up and running. Mr. Cornell also reported that all indoor security cameras have been installed. In addition the fifth grade is utilizing a Chromebook cart with 20 laptops and also has a new Smart Board in their classroom.

Budget/Finance:

Nothing to report.

Personnel/Negotiations:

Mr. Cornell reported that they will be approving an amendment to the teacher's contract this evening, to increase the testing coordinator stipend.

Buildings/Grounds:

Mr. Erbe reported that the mulch has been replaced, the restoration of the cafeteria is complete and electrical upgrades have been made.

Policy:

Mrs. Christopher reported that she is in discussion with Strauss Esmay to provide a quote for policy and regulation services.

Community Relations:

Mr. Pearce reported that the Bay Head School Foundation Kitchen Tour was held on September 24th and was a great success; the Shark Run will be held on October 1st; Sea Week started on Monday, September 26th with various activities planned.

Delegate/Legislative:

Mrs. Christopher reported that she and Mr. Camardo will be attending the Bay Head Republican Club Meeting on Tuesday, October 4th.

Athletics:

Mr. Hinds reported that both soccer teams are off to a good start.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mr. Hinds and seconded by Mr. Erbe to approve the attendance and related expenses for the following staff member(s) for the 2016-2017 school year.

Barbara Martin – September 27, 2016 (retroactively), November 17, 2016
 Ann Marie Wisliceny – November 17, 2016
 Maria Wills – October 27, 2016 and November 17, 2016
 Thomas Kennedy – October 7, 2016
 Carolyn Meyer – October 24, 2016 and November 18, 2016
 Lauren Galarza – December 5 and 6, 2016
 Melissa Kiss – October 27, 2016 and December 7th, 8th and 9th 2016
 Shane O'Connor – October 27, 2016 and December 7th, 8th and 9th 2016
 Wendy Maas – March 17, 2017
 Diane Peters – December 7th, 8th and 9th 2016

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Facility Use Request** A Motion to approve a facility use request for use of the cafeteria from the Sea Gulls Garden Club one day per month from October 2016 through June 2017 under the direction of Mrs. Raffetto and Mrs. Jacobs.
2. **Facility Use Request** A Motion to approve a facility use request from the Bay Head School Foundation for use of the School Library the 1st Wednesday of each month from 7:00 PM to 8:00 PM.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Field Trip Requests A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following seven items:

1. To approve a field trip request for fifth and sixth grades to attend Medieval Times on a date to be determined. Cost of the trip is approximately \$1,600 plus transportation.
2. To approve field trip request for eighth grade to attend Stockton University on October 25, 2016.
3. To approve a field trip request for Kindergarten and First Grade to attend the Algonquin Theater on March 14, 2017. Cost of the trip is approximately \$400.
4. To approve a field trip for Kindergarten and First Grade to attend Johnson's Farm on November 4, 2016. Cost of the trip is approximately \$675.
5. To approve a field trip request for seventh grade to attend Island Beach State Park on October 6, 2016. Cost of trip is transportation only.
6. To approve a field trip request for fourth and fifth grades to attend the NJ State House and Old Barracks Museum in Trenton on May 9, 2017. Cost of trip is \$204 plus transportation.
7. To approve a field trip request for sixth through eighth grades to attend Adventure Aquarium and Battleship NJ in Camden on a date to be determined. Cost of admission is \$1,260 plus transportation.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Stipend Positions 2016-2017 A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following stipend/coaching positions for the 2016-2017 as per the BHEA Agreement.

Law Club	Mr. Kennedy
Writing Club	Mrs. Fallivene
Homework Club	Mrs. Califano
Student Council	Mrs. Galarza
Safety Patrol	Mrs. Fallivene
Yearbook	Mrs. Monticello
Talent Show	Mrs. Galarza/ Miss Pearson/Mr. Kennedy
Newspaper	Mrs. Galarza
Teacher in Charge	Miss Wills
Eighth Grade Advisor	Mrs. Fallivene
Athletic Director	Mr. O'Connor
IR&S	Mrs. Maas, Mrs. Peters, Miss Kiss, Mr. O'Connor
Art Club	Mrs. Ray
Aftercare	Miss Kiss, Mrs. Wisliceny
Cheerleading	Mrs. Monticello
Antrim Olympics	Mr. Speelman, Mr. Kennedy, Mr. Lewis, Mr. O'Connor
Evening Music Activity	Miss Pearson
State Testing Coordinator	To be determined
Gifted and Talented	Mr. Wiltbank
Girls Soccer	Mr. Speelman
Boys Soccer	Mr. Lewis

Boys Basketball	Mr. Speelman/ Mr. O'Connor
Girls Basketball	Mrs. Catherine Beyer
Girls Softball	Mr. Lewis

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Gabrielle Giacchi Practicum Hours A Motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to approve Gabrielle Giacchi for 120 practicum hours for the 2017 spring semester through Kean University.

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

August 30, 2016 – Regular Meeting, Open and Executive Session

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending July 31, 2016, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending July 31, 2016 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of July 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

List of Bills A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$514,959.67 the 2016-2017 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

District Taxes A motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of September and October 2016 is \$481,594 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Ratify Contract – Wright Commissioning A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. To ratify a contract with Wright Commissioning for technical retro-commissioning services focusing on the Gym addition and the HVAC systems serving the Gym for hourly rates as specified, total fee not to exceed \$8,400. (Other quotes: STP Commissioning-non responsive, DLB Commissioning \$19,500, Strunk-Albert no quote).
2. To ratify a contract with Wright Commissioning for technical building system commissioning for the boiler, UV and Controls replacement project for a fee of \$9,300. (Other quotes: STP Commissioning \$10,500, DLB Commissioning \$9,500).

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Ratify Contract – Shore Speech Therapy LLC A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to ratify a contract with Shore Speech Therapy for the 2016-2017 school year at an hourly rate of \$82.50.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Occupational Therapist A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve a contract with Vanessa Hausser to provide Occupational Therapy at a rate of \$86.00 per hour.

Reader's Writer's Workshop Consultant A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve Divonna Steinbeck as consultant for Reader's Writer's workshop training at the rate of 2,500 per session.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

Amendment to BHEA Teacher Contract A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve an amendment to the teacher's negotiated contract to amend the Testing Coordinator Stipend from \$500 to \$2,000 per year in effect from July 1, 2016 through June 30, 2018.

AYE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Comprehensive Maintenance Plan** A Motion to approve the Comprehensive Plan for the 2016-2017 school year as presented.
2. **M-1 2017-2018** A Motion to approve the M-1 for the 2017-2018 school year, as presented.

A YE: CORNELL, ERBE, HINDS, PEARCE

NAY: NONE

New Business - Nothing at this time.

Old Business – Nothing at this time.

Motions from the Floor None

Superintendent’s Report – Dr. Morris reported the following:

- A. **Superintendent’s Report**
 Enrollment as of September 23, 2016

Bay Head School	131 students
Point Pleasant Beach High School	27 students
Vocational School Students	3 students
Out of District	<u>1 students</u>
Total	162 students
- B. Workshop requests were attached for the board’s review.
- C. Principal/Superintendent’s Report was attached for the board’s review.

Public Comment Mrs. Shannon Curtis reported that she reached out to the Point Pleasant Soccer Club to purchase two new soccer nets and that they are working on the request.

Motion to adjourn At 8:03 PM, a motion was offered by Mr. Erbe, seconded by Mr. Hinds and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary