



A CALIFORNIA DISTINGUISHED SCHOOL

**BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
March 6, 2012- Tuesday
3:15 PM, Library**

I. PRELIMINARY:

A. CALL TO ORDER

B. ROLL CALL

Board Members Present

Allison Holdorff Polhill
Chris Lee
Jason Cutler
Judi Firth
Lisa Kaas Boyle
Marike Anderson-Dam

Board Members Absent

None

Non-Voting Members Present:

Abbie Yarger – Student Rep

Officers/Senior Staff Present:

Pamela A. Magee – ED/Principal
Greg Wood – Chief Business Officer

II. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

- A. Steve Klima- Requests that the board look at the contingency plans presented to the Board.
- B. Stephen Berger- Topic RIF letters. Asked the board to value teachers. Encouraged the Board not to RIF
- C. Pam Mann- Invited the Board to a meeting on Wednesday March 21 at the Methodist Church 7-8:30 PM on the Education Funding Crisis and What We can do about it. This meeting is sponsored by Parent Partners for Education. Asked permission to disperse this information on campus.
- D. Sharon King-It is not just the RIFed teachers who are affected by RIFs. RIF affect everybody. Teachers are willing to sacrifice but would like transparency as to why they are being asked to sacrifice.

III. PRESENTATION ITEMS (OPTIONS THAT DO NOT INCLUDE REDUCTION IN FORCE):

A. CBO AND ADMINISTRATION BUDGET UPDATE

The board has to make decisions based on events that we will not know about until November elections. The Charter School Association Conference was very valuable to garner information about

The charter financial picture. The CDE is considering reducing the instructional year to 170 days. Auxiliaries reduction could bring about a savings of \$92,552. Custodial Support reduction is an area that can be looked at for reducing school costs. This is being done by the new Operations Manager.

NBC teacher utilization

ADA Increase

Online Learning to Increase Enrollment

Custodial Services being researched by Operations Manager

Health and Welfare Committee to look at benefit providers. School provides baseline coverage

B. BUDGET COMMITTEE RECOMMENDATIONS - Robert King & Cheryl Onoye

Committee was tasked with an alternative way to cut one million dollars without a reduction in force. The committee is recommending that the board does not RIF teachers. The budget committee recommends that all auxiliaries are suspended. This could lead to a \$500,000.00 savings. An adhoc committee met Friday to address technology and textbook needs for students. This information was given to the CBO yesterday. Programs should be analyzed by the administration and recommended for "suspension." Administration will narrow the gap and target auxiliaries and programs for suspension. Savings from this year's budget can be forwarded to next year's budget. Negotiations will determine some of the savings. 5 furlough days can provide \$250,000.00

Freeze this year's IMA by March 30. This money can be rolled over as monies to access for next year.

Any surplus for the year

C. FACULTY BUDGET MEETING RECAP - Chris Lee and Wendy Hagan

The teacher reps reviewed the notes with the board. Chris Lee commented on how the tenor and the tone has changed to more collaborative and collegial environment.

IV. DISCUSSION ITEMS:

BUDGET SHORTFALL CONTINGENCIES FOR 2012-13 SCHOOL YEAR

Marike Anderson-Dam, Chris Lee, and Wendy Hagan left the table for this discussion

Mark Epstein- Feels confident about the budget recommendations

Stephanie Inyama- Clarified budget committee process

Monica Iannessa- Reported that over 1800 application (a new record for the school)

Alison Holdorf Polhill- Expressed confidence in the administration and contingency plan

Although not happy about reducing instructional days, furlough days may have to be negotiated.

V. **CLOSED SESSION:**

CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATION: DR. PAMELA A. MAGEE, EXECUTIVE DIRECTOR/PRINCIPAL- EMPLOYEE ORGANIZATION: UTLA

VI. **ACTION ITEMS (OPEN SESSION):**

A. BOARD APPROVAL OF BUDGET CONTINGENCY PLAN

The board approves the budget contingency plan as proposed by the administration and as recommended by the budget finance committee, recognizing that the budget is subject to change given negotiations and actual finances; the board supports any necessary revisions.

Motion: Mark Epstein

Seconded the motion: Stephanie Inyama

BOARD ACTION: MOTION PASSED

Yes – 6 (Allison Holdorff Polhill, Jason Cutler, Lisa Kaas Boyle, Mark Epstein, Matthew Wunder, & Stephanie Inyama)

No – 0

Abstain – 5 (Chris Lee, Judi Firth, Marike Anderson-Dam, Monica Iannessa, & Wendy Hagan)

B. **BOARD APPROVAL OF RESOLUTION#2011-2012-02 AUTHORIZING A REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES – DR. PAMELA A. MAGEE**

No motion made.

Item failed for want of a motion.

VII. **ADJOURNMENT:** - (5:32 PM)