Course Syllabus
Introduction to Psychology 2301

LEE COLLEGE

Instructor/Department Contact Information:

Instructor: Jennifer Dunn	Office Location: JBH #203
Office Hours: MTWTH 9:15am-11:am	
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Course Details:

Term: Fall 2018		
Course Number: PSYC 2301	Course Section: OL12 (3241), OL13 (3242), OL14 (3243), OL15 (3244)	Credit Hours: 3
Class Location: ONLINE	Class Day(s): ONLINE	Class Time: ONLINE

Course Description:

A survey of the fields of general psychology; the biological and psychological basis of human behavior, intelligence, motivation, emotion, learning, personality, memory, and psychopathology.

Course Overview:

This introductory-level psychology course is designed to introduce you to the broad field of psychology. In this course you will build a foundation of knowledge concerning the history of psychology, research methods in the field, biological and social bases of behavior, cognition or thought, and human development. You will also learn psychological theories and principles in the areas of neuroscience, learning, memory, intelligence and psychological assessment, and personality, as well as psychological disorders and their treatment. An additional learning outcome the student can expect is improvement in critical thinking. The development of study skills, analytic skills, group effectiveness skills, communication skills, and personal management skills will assist with the development of improved critical thinking.

Student Learning Outcomes:

Upon successful completion of this course, students will:
1. Identify various research methods and their characteristics used in the scientific study of psychology.
2. Describe the historical influences and early schools of thought that shaped the field of psychology.
3. Describe some of the prominent perspectives and approaches used in the study of psychology.
4. Use terminology unique to the study of psychology.
5. Describe accepted approaches and standards in psychological assessment and evaluation.
6. Identify factors in physiological and psychological processes involved in human behavior.

1

Prerequisites/Co-requisites:

ENRD 402 or equivalent

In our efforts to prepare students for a changing world, students may be expected to utilize computer technology while enrolled in classes, certificate, and/or degree programs within Lee College. Click on any of the links for more information:

Computer and online proficiencies helpful in this program include the ability to navigate in the Internet, login to Lee College's website and online Learning Management System (LMS), and use basic features of Microsoft Office (Create a Word Document). Due to the cost of MS Office the college has Office 365 available to students at no charge (click on link for access). This can be installed on up to five different devices (home computer, tablet, etc.) Students will have access to college computer labs and the Lee College Library during normal hours as well as being able to remotely login from outside locations using personal devices.

Grades will be continuously made available to students with the LMS through Blackboard. This is accessed using the student's login and password provided when the student first registered for classes.

Supplies Requirement:

Good news: your textbook for this class is available free online! If you prefer, you can also get a print version at a very low cost. Your book is available in web view and PDF free. You can also choose to purchase on iBook's or get a print version via the campus bookstore or from OpenStax on Amazon.com. You can use whichever formats you want. Web view is recommended -- the responsive design works seamlessly on any device. If you buy on Amazon, make sure you use the link on your book page on openstax.org so you get the official OpenStax print version. (Simple printouts sold by third parties on Amazon are not verifiable and not as high quality.)

•Psychology from OpenStax, ISBN 1938168356, www.openstax.org/details/psychology

Communication:

Communication for this class will occur through email messages (jdunn@lee.edu) and postings to the "Announcements" page on the class Blackboard website. It is a good idea to check the Blackboard ANNOUNCEMENTS page for messages daily. Students are welcome to call or visit the instructor during office hours (at Lee College) for assistance and clarification. Please be aware that I will respond to your emails in a timely fashion and will try to keep to a 24-hour turnaround during the workweek. I may not reply within the 24-hour window on the weekends however.

Lee College is Committed to Your Success

Your success is our primary concern! Lee College is dedicated to providing quality instruction and services to all of the students enrolled. Students who are having difficulty with classes, with student services, with other students, or are considering withdrawing from the college for other reasons are urged to speak with a counselor or advisor before dropping a class or failing to attend classes on a regular basis. We can provide assistance with academic needs, ADA accommodations, classroom difficulties, financial concerns, and other issues.

Link to the Americans with Disabilities Act (ADA) Website: Lee College is committed to providing all students equal access to learning opportunities as required by the Vocational Rehabilitation Act of 1973, Title V, Section 504 and the Americans with Disabilities Act of 1990 (ADA). Disability Services (DS) is the campus unit that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with DS, who have a letter requesting accommodations, are encouraged to contact the professor early in the semester. Students who have, or think they may have, a disability, are invited to contact DS for a confidential discussion at (832)-556-4069 or at kvillanueva@lee.edu. DS is located in Rundell Hall room 106. Additional information is available at the DS website Access Center for Students with Disabilities Website.

Attendance Policy Link: Please notify me by phone or via email when you are not able to attend class. Students who have been absent from class for three hours or three sessions without notifying the instructor may be dropped for non-attendance. In addition to an attendance policy for face-to-face courses, Lee College has established, in compliance with the U.S. Department of Education, an online attendance policy found in the online catalog under The Community and Lee College heading – Online Learning.

Absences Due to Religious Holy Days Link to Catalog: Students may be absent from classes for the observance of a religious holy day and will be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time as established by the instructor.

Academic Honesty Policy/Cheating Link to Catalog: Academic honesty is essential to the maintenance of an environment where teaching and learning take place. It is also the foundation upon which students build personal integrity and establish standards of personal behavior. Lee College expects and encourages all students to contribute to such an environment by observing the principles of academic honesty outlined in the College's Academic Honesty Code, which is detailed in Chapter Three of the Lee College Catalog under Academic Honesty. It is the student's responsibility to understand and comply with this code.

Title IX : Lee College is committed to providing all with a learning and work environment that is free from sexual harassment and assault. If you or someone you know has been harassed or assaulted, you can find the appropriate resources, both on and off campus at kNOw More. Confidential support can be found through The Bridge Over Troubled Waters. The Bridge can be contacted at 281-420-5600 (Baytown Office) or through their 24 hour hotline at 713-473-2801 and other resources can be found on

the [Lee College Available Resources Page](#). All Lee College faculty are "responsible employees", which means, as a faculty member I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide the Title IX Coordinator with relevant details such as the names of those involved in the incident. If you want to make a formal report, you can contact Dr. Coffman directly at rcoffman@lee.edu or 281-425-6387 or email TitleIXSupport@lee.edu .

Withdrawal / Drop Policy Link to Catalog: Withdrawal from the course after the official day of record and prior to the final day for Student Drops will result in a final grade of "W" on your transcript; no credit will be awarded for a course earning a "W." If you stop attending class, you must withdraw at the Admissions office prior to the final day for Student Drops to avoid receiving a grade of "F" for that class. The last day for Student Drops for this semester is: **November 16, 2018.**

Student Support and Services

Lee College provides academic, financial and various other supports and services to students. Information on the three commonly used academic services are listed below. For all other supports and services please check the student catalog for information.

1. [Library](#), ATC building 1st Floor, Phone: 281.425.6379
2. [The Writing Center](#), Bonner Hall, 281.425.6534
3. [Technology Help Desk](#), email: helpdesk@lee.edu, Phone: 281.425.myLC (6952)

ATC Open Computer Lab: ATC, 208
The college provides computer access and support to all college students, faculty and staff, providing adequate access to up-to-date computing resources and services. The open computer lab offers 25 networked computers (Windows 7) with a variety of campus software, including, Microsoft Office Suite 2010. The open lab also offers printing and quick scanners for student use. Lab assistants are always on duty to help. Call 281.425.6493 for updated lab hours each semester.

Counseling Center, Rundell Hall
Lee College employs a staff of professional counselors and advisors whose major tasks include helping students select courses in which they can succeed and that lead to the realization of their educational and career goals. Call 281-425-6384, http://www.lee.edu/counseling/

Security
Please consider adding these numbers to your cell phone contacts. You never know when you may need them! If you are on campus call extension 6475 during regular office hours. If you are on campus, you may also call extension 6888 or 9.281.683.1449 for 24-hour security. If you are off campus or using a cell phone call Campus Security at 281.683.1449. The number for Local Emergency (fire, police, ambulance) is 911 There is a RED phone in hall of each building. If you need Security, you should pick up the receiver and wait for a security officer to answer

Grade Determination:

Final Average in Percent	Letter Grade
89.50 – 100	A
79.50 – 89.49	B
69.50 – 79.49	C
59.50 – 69.49	D
< 59.50	F
Incomplete - no credit	I

A grade of "I" indicates incomplete work resulting from illness or other unavoidable circumstances. Coursework must be completed per written contract with Instructor during the following semester to earn replacement grade, otherwise it will revert to an "F". To be eligible to receive an "I" students must have completed at least 75 percent of the work required for the course in question during the original term of enrollment. Policy on this can be found in the Lee College Catalog/Incomplete

Your final letter grade will be determined according to the percentage of total points you accumulate throughout the course of the semester.

Your final course grade will be calculated according to the following formula:

Your grade will be determined by the following	Percent of Final Average
3 Exams @ 20% each	60%
Project	15%
Quizzes and Assignments	25%

5

Exams – 60%

There will be three exams, each consisting of multiple-choice questions. The exams will consist of questions from the textbook, PowerPoints, outside readings, and videos. Each test is worth 100 points. You are expected to be in class on the day of an exam even though you will be taking your exam online while proctored. Travel plans must be made around the testing schedule (this includes travels plans with various organizations like FFA, basketball games, etc…). Missed exams will be assigned zero points. The only exception to this policy will involve a medical or other emergency (your own or a dependent relative's). In such cases, you must contact the instructor IMMEDIATELY (phone or email), provide written documentation of the emergency, and arrange an alternative date for the exam (no more than one week later), which will be in essay format exam, NOT multiple-choice. The make-up exam will be administered at Lee College in the testing center, not at your high school.

Homework, Quizzes & Assignments – 25%

As part of class preparation, students will be held accountable for assigned readings, lecture slides and worksheets. Class lecture slides in the form of PowerPoint presentations (PPTs) will be assigned for each chapter. Assignments will be done and turned in via Blackboard before the due date. The CHAPTER quizzes (will not have one on every chapter) will help students understand how well they are comprehending the assigned material in the textbook and class lectures. Each quiz consists of ten multiple-choice questions and will be timed (15 minutes). Quizzes will be taken online via Blackboard (check calendar for dates).

There will be no make-ups and/or turning in of late work! If you miss a quiz, you will receive a zero in the gradebook. If you do not turn in an assignment, you will receive a zero in the gradebook. Do NOT wait until the last minute to do your work!

When turning in work online, you CANNOT turn in a google document. Google docs are not compatible with Blackboard. A Microsoft WORD document or PDF is your best bet!

Online classes require you to have access to a computer and reliable internet connection. When taking your quizzes and exams, I suggest using a desktop computer. If you attempt to take the quiz/exam from a phone, tablet or laptop, you run a higher chance of losing internet connection. If you lose internet connection during a quiz/exam, you will not be allowed back in to complete the quiz/exam.

Project – 15%

Over 40 million Americans are dealing with a mental health concern and over 50% do not receive treatment. For your project, you will conduct research on a psychological disorder. The project for this semester will include a Paper AND Poster presentation. Please see Blackboard for instructions.

I will not accept this project past its due date!

<u>Tentative Instructional Outline:</u>
Instructor reserves the right to modify this syllabus as needed during the course.

<u>*All 3 Exams will be given during school with a proctor present!</u>

<mark>*Each folder will close at 3:00pm each Friday of the designated week. This means all work within in the folder is due before 3:00pm on that given Friday. I do NOT accept late work so please do NOT procrastinate! Also, please be aware of ALL dates below.</mark>

Week 1 (Aug 27th-Aug 31st) – Getting Started Folder

Week 2 (Aug 31st-Sept 7th) – Chapter 1 & 2 Folder

Week 3 (Sept 7th-Sept 14) – Chapter 1 & 2 Folder

Week 4 (Sept 14th-Sept 21st) – Chapter 3 Folder

Week 5 (Sept 21st-Sept 28th) – Chapter 6 Folder

Week 6 (Oct 1st-Oct 5th) – Exam 1 over Chapters 1, 2, 3 and 6

Week 7 (Oct 5th-Oct 12th) – Chapter 8 Folder

Week 8 (Oct 12th-Oct 19th) – Chapter 9 Folder

Week 9 (Oct 19th-Oct 26th) – Chapter 14 Folder

Week 10 (Oct 29th-Nov 2nd) – Exam 2 over Chapters 8, 9, and 14

Week 11 (Nov 2nd-Nov 9th) – Chapter 11 Folder

Week 12 (Nov 9th-Nov 16th) – Chapter 12 Folder

Week 13 (Nov 19th-Nov 23rd) – NO SCHOOL, THANKSGIVING

Week 14 (Nov 26th-Nov 30th) – Chapter 15 Folder

Week 15 (Dec 3rd-Dec 7th) – Project Folder (will open before this time, but the Project will be due

      during this time frame)

Week 16 (Dec 10th-Dec 11th) – Exam 3 over Chapters 11, 12, and 15