

AGENDA
BOARD OF TRUSTEES
CALIPATRIA UNIFIED SCHOOL DISTRICT

Date: January 14, 2019
Time: 6:00 p.m.
Place: Board Room, 501 West Main Street
Calipatria, CA 92233

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. RETIREMENT RECOGNITION

❖ **Robert Vista 31 years of service September 1987 - December 2018**

III. PUBLIC FORUM

Anyone wishing to speak to the Board regarding any item on the agenda, or any item of interest within the subject matter jurisdiction of the Board, may do so at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. Unless an item is on the agenda, there shall be no discussion or action taken by the Board.

Any member of the public who has a specific complaint about any district employee may use the District's established complaint procedure, copies of which are available at the District Office.

IV. REPORTS - INFORMATION ONLY

A. Superintendent's Report

It is recommended that the Board receive a report from the Superintendent as information. Written reports are submitted as Ref. IV A(1-6).

1. Superintendent's Report
2. Letter from Tom Torlakson, State Superintendent on School Safety

B. Assoc. Superintendent's Report

It is recommended that the Board receive a report from the Assoc. Supt. as information. Reports are submitted as Ref. IV B(1-3)

1. Assoc. Supt. Report - Written
2. Migrant Education Program Report - Written

C. College & Career Indicator and Student Management

It is recommended that the Board receive information on the College & Career Indicator and student management.

D. Family Resource Center Report

It is recommended that the Board receive a report from the Family Resource Center as information. Report is submitted as Ref. IV D(1-11).

E. Principal's Reports

It is recommended that the Board receive reports from school administrators as information. Reports are submitted as Ref. IV E(1-5)

1. Grace Smith Elementary - Written
2. Fremont Primary - Written
3. Young Middle School - Written
4. Calipatria High School

F. Counseling Office Report

It is recommended that the Board receive Counseling Office Reports from Bill Young Middle School and Calipatria High School as information. The report is submitted as Ref. IV F(1-2)

- G. Quarterly Report on Williams Uniform Complaints
It is recommended that the Board receive a report, submitted as Ref. IV G, on the following general subject areas for any school within the district during the quarter ending December 31, 2018
- Textbooks and Instructional Materials: No complaints filed
 - Teacher Vacancy or Misassignments: No complaints filed
 - Facilities Conditions: No complaints filed

- H. ASB Report
It is recommended that the Board hear a report from the CHS ASB representative.

V. CONSENT AGENDA - DISCUSSION/ACTION

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted upon with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board Member and placed under Business.

- A. Approval of Minutes
It is recommended that the Board approve the minutes of the regular meeting of December 10, 2018, submitted as Ref. V A(1-6).
- B. Personnel
It is recommended that the Board approve Personnel Action through December 28 2018, submitted as Ref. V B.
- C. Approve Financial Reports
It is recommended that the Board approve the Financial Reports, submitted as Ref. V C(1-6).
1. Cash Flow Summary
 2. Revolving Cash
 3. Developer Fees
 4. CHS ASB Funds
- D. Approve Purchase Orders
It is recommended that the Board approve purchase order numbers PO19-00417 through PO19-00457 and BPO19-00080, report submitted as Ref. V D(1-3)
- E. Ratify Commercial Warrant Registers
It is recommended that the Board ratify commercial warrant register numbers #21, #22, and #23, information submitted as Ref. V E.
Commercial Warrant Registers are available for public viewing at the Business Office during normal business hours.
- F. Menus
It is recommended that the Board approve the menus submitted as Ref. V F(1-4)

VI. BUSINESS - DISCUSSION/ACTION

- A. Public Hearing - Student Wellness Program
The Superintendent shall invite feedback on district and school wellness activities from food service personnel, school administrators, parents/guardians, students, teachers, before-and after-school program staff, and/or other appropriate persons. This Public Hearing is being provided to receive feedback on the District's Student Wellness Program.
- B. The California School Dashboard
It is recommended that the Board receive information on the performance and progress of District students and provide input into the development of ways to support student groups that may be struggling.
- C. Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP)
The Board shall be informed regarding the district's progress toward attaining each goal identified

in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP. It is recommended that the Board receive information on the Local Control Funding Formula and provide input into the development of the Local Control Accountability Plan.

- D. Review and Accept 2017-18 Financial Audit Report
It is recommended that the Board review and accept the 2017-18 Financial Audit Report. The Report is available to the public for viewing at the Superintendent's Office during normal business and on the district website at www.calipatriahornets.org under Board Meetings Agenda Materials. There were no findings for the year ended June 30, 2018.
- E. Approval to Hire on Variable Term Waiver for 2018-19
It is recommended that the Board approve the following to be employed on a Variable Term Waiver for 2018-19. The district conducted a diligent search but has been unable to recruit a suitable fully credentialed teacher. The applicant qualifies for a Designated Subject CTE credential and will need time to complete the requirements specified in EC 44253.11. (a) A teacher with a designated subjects teaching credential may enroll in a course that meets the minimum requirements of staff development in methods of specially designed content instruction delivered in English
Teacher: Fennie Ma
Assignment: Culinary Arts/Food Technology at Calipatria High School, Grades 9-12
Credential needed: Certificate of Completion of Staff Development (EL Authorization)
Waive: Education Code Section 44253.11
- F. Ratify Approval of Agreements with the County of Imperial Agencies Providing Services
It is recommended that the Board approve the Agreements with Imperial County agencies listed below to provide services through the Family Resource Center. The Agreements are submitted as Ref. VI F(1-24).
 1. Behavioral Health Services
 2. Department of Social Services
 3. Workforce Development Office
- G. Request Overnight, Out-of-State School-Related Trip
The Calipatria High School Astronomy Club respectfully requests approval for a trip to Boulder City, Nevada for Astronomy RECON training February 8-10, 2019. Information provided as Ref. VI G(1-2).
- H. Review Facility Inspection Reports
School Facility Conditions (current year) are reported as part of School Accountability Report Cards (SARCs). However, as part of an in-depth review, it is recommended that the Board review the Facility Inspection Tool (FIT) Reports as a separate item for review, comment and action as may be needed. The reports are submitted as Ref. VI H(1-8)
 1. Grace Smith Elementary
 2. Fremont Primary School
 3. Bill E. Young, Jr. Middle School
 4. Calipatria High School
- I. Interdistrict Attendance
It is recommended that the Board ratify approval of the following Interdistrict Attendance Petitions:
 1. Robert Duarte - Brawley Elementary to Calipatria (7th) - Continuing Student
- J. Accept and Award or Reject Bids on Construction Projects
Bids on the following projects were submitted on December 10, 2018. A motion to table was made by Trustee Fong, seconded by Trustee Mata and passed with a unanimous vote of the members present. The item is being brought forward for consideration at this meeting.

Calipatria High School Culinary Arts Modernization Project			
Contractor	Base Bid	Alternate Add Grease Inceptor	Total
George Mitchell	121,160	26,870	148,030
A & N	150,000	31,90	181,900
Nielsen	151,000	37,000	188,000
Oakview	190,000	28,000	218,000
Site Security Project			
Contractor	Base Bid BYMS & FPS	Alternate Add CHS & GSS	Total
George Mitchell	129,760	64,218	193,978
Oakview	166,000	69,000	235,000
A & N	156,000	84,700	240,700

- K. Accept for First Reading Revised BP 6146.1 High School Graduation Requirements and Determine Whether to Eliminate the Technology Skills Competency Requirement (BP revised) Policy updated to reflect NEW LAW (AB 2121) which, under certain conditions, exempts from any district-established graduation requirements migrant students and newly arrived immigrant students participating in a newcomer program who transfer schools in grade 11-12. Policy also reflects NEW LAW (AB 3022) which authorizes the granting of a diploma to persons who departed California in grade 12 against their will, and adds section on "Honorary Diplomas" including item reflecting NEW LAW (AB 2109) which authorizes the board to grant an honorary diploma to a terminally ill student. **In addition, the high school is proposing that the Technology Skills Competency requirement be eliminated from "Other Requirements prescribed by the Governing Board."** If the request is approved by the Board, policy will be revised for the Second Reading and adoption. Board Policy 6146.1 is submitted as Ref. VI K(1-3)
- L. Accept for First Reading Revised Board Policies & Administrative Regulations
It is recommended that the Board accept for First Reading the following revised Board Policies and Administrative Regulations. They are available to the public for viewing at the Superintendent's Office during normal business and on the district website at www.calipatriahornets.org under Board Meetings Agenda Materials. A summary of the changes is submitted as Ref. VI L(1-3)
1. BP/AR 0420 School Plans/Site Councils
 2. BP/AR 0450 Comprehensive Safety Plan
 3. BP/AR 0460 Local Control and Accountability Plan
 4. AR 1220 Citizen Advisory Committees
 5. AR 3543 Transportation Safety and Emergencies
 6. AR 5113 Absences and Excuses
 7. AR 5131.41 Use of Seclusion and Restraint
 8. BP/AR 5141.52 Suicide Prevention
 9. BP/AR 5144 Discipline
 10. BP 5146 Married/Pregnant/Parenting Students
 11. AR 6173.2 Education of Children of Military Families
 12. BP/AR 6175 Migrant Education Program
 13. AR 6183 Home and Hospital Instruction
 14. BB 9322 Agenda/Meeting Materials
 15. BB 9324 Minutes and Recordings
- M. Superintendent's Evaluation
The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but

are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board. (BP 2140) It is recommended that the Board and Superintendent discuss evaluation Objectives for the 2018-19 Evaluation. The 2017-18 Evaluation form is submitted for review, revision and approval as Ref. VI M(1-2)

N. Consider Reducing Members of the Board from 7 to 5 - Discussion/Action

Historical Background: On September 14, 1964, the Petition and Agreement for Annexation of the Niland School District to the Calipatria Unified School District increased the number of members of the Governing Board from five (5) to seven (7). The two (2) additional members would reside in the Niland School District. At the expiration of the terms of the additional members, their successors would be elected at large. In order to reduce the number of members to five (5), the matter would need to be placed on the ballot for approval by the voters of the District. It is recommended that the Board determine whether or not to proceed with a reduction in the number of members of the Governing Board. Information on the process is submitted as Ref. VI N(1-5).

O. Shift Grace Smith School Principal Responsibilities & Duties to Fremont Primary School Principal - Discussion/Action

A request has been received to expand the duties of the Fremont Primary Principal to include oversight of the Grace Smith School site. The Board shall discuss the whether this proposed expansion of duties will impact student learning and achievement and parent communication and collaboration. Discussion of logistics and workload shall also be discussed in open session. However, any discussion on salary and benefits shall be held in a Closed Session under Management/Supervisory/Confidential Negotiations.

PUBLIC DISCLOSURE: No matters other than those listed on this agenda or announced in open session shall be open for discussion, deliberation or action during the Closed Session (Govt Code 54957.7)

VI. CLOSED SESSION

A. Personnel Matters

Pursuant to Govt Code 54957(b) (1) Subject to paragraph (2), nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session. (2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

1. Public Employee Discipline/Dismissal/Release, Govt Code 54957

2. 2019-20 Staffing:

- a. March 15 Notification of Non-Reelection of Probationary Certificated Employees (Second Year Probationary)
- b. March 15 Notification of Reduction In Force (RIF) Certificated Assignments
- c. 60 Day Notice of Classified Layoffs

B. Conference with Labor Negotiator, Douglas Kline, pursuant to Govt Code 54957.6

1. CSEA Negotiations - Demand to bargain AB 1808
2. Management/Supervisory/Confidential Negotiations

Reconvene to a Public Meeting

VII. RETURN TO PUBLIC SESSION

A. Public Report of any action taken in Closed Session pursuant to Govt Code 54957.1

VIII. BOARD DISCUSSION and/or BOARD MEMBER REQUESTS REGARDING FUTURE AGENDA ITEMS

IX. ADJOURN

Pursuant to Board Bylaw 9323, Regular Board meetings shall be adjourned at 9:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and may be adjourned to a later date.