



## Parlier Unified School District

Payroll Department  
900 Newmark Ave. - Parlier, CA 93648  
(559) 646-2731 - Fax: (559) 888-0210

### Cancellation of Automatic Pay Deposit

*Form must be submitted to Payroll by the 1st of the month to take effect that month.*

Employee Name: \_\_\_\_\_ SS#: XXX-XX- \_\_\_\_\_

I am requesting to cancel my Automatic Pay Deposit with \_\_\_\_\_  
Name of Bank

Account to be effective on \_\_\_\_\_

**Please check one:**

Checking Account

Savings Account

**Notes:** Your next payroll check will be a paper check.

Please confirm that you have provided the name of the Bank so that processing of your request is not delayed.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**For Office Use Only**

Processed by: \_\_\_\_\_ Faxed to F.C.O.E.: \_\_\_\_\_