

**Riverside Drive Charter School
Governance Council Meeting Minutes 10/24/18**

Attendance

Present: Erin Haynes, Barbara King-Wilson, Nicole Harris-Johnson, Kris Nevills, Sybil Azur, Caryn Burkhart, Heather MacLeod, James Becher, Jenni Sawin-Gerdes, Julia Olsson, Robin Adler, Jenifer Roosevelt, Teresa May, Pearl Brinkley

Absent: 0

Reading and Approval of Minutes of the Last Meeting

Everyone reviewed the minutes from the September 2018 meeting. There was a motion to approve the minutes by Ms. King-Wilson, seconded by Ms. Olsson.

All in favor: 11

All opposed: 0

Motion approved.

Closed Campus

Ms. Haynes informed that neighboring schools do not do it due to concerns about community response, but continue the conversation. Ms. Haynes asked that Governance write pros and cons. Ms. Burkhart collected and Ms. Azur received the notes.

Huston Gate

Ms. Haynes said a key pad for two gates would be \$30,000 because of electricity and the need for highly qualified professionals to install. She said the school would have to fund them, and that she would have the costs by the November meeting.

Crossing Guard

Ms. Haynes requested a survey from the City of Los Angeles for the Riverside/Ethel intersection. The LADOT will give a report and give recommendation, and would implement if deemed necessary. A parent could be hired. Would not cost the school money.

Data: Smarter Balanced Assessments

Ms. Haynes went over the Smarter Balanced Assessments (see attached).

Ms. Roosevelt said that last year was the first year having common core from Kindergarten. Ms. Haynes said there will be a math workshop through Parent U. Ms. King-Wilson said there kids who opt-out. Ms. Haynes remarked that our scores are higher than the LAUSD average, and that the long-term goal is to get the scores up. Ms. Harris-Johnson asked if data shows that kids do not understand material or if it is a technical gap. Ms. Haynes responded. Ms. Lamel-Adler asked if the school can send out a flyer about helping parents help their kids with math. Ms. Nevills reminded of the charter. Ms. May ask about putting info about tests out way in advance for kids in grades 3-5. Ms. King-Wilson asked how Governance can work together to make improving

test scores a priority. Ms. Haynes and Ms. Nevills said they can do it as part of Curriculum Committee. Ms. Harris-Johnson asked about doing parent outreach to familiarize parents with the lexicon of common core and point them in the direction of resources that can help. Ms. Nevills volunteered to teach parent classes. Ms. Haynes said they could be held in Parent Center.

Budget

Ms. Haynes said that the carryover from the 13027 budget funding program is \$105,887. \$50,000 from the 2016-2017 school year was saved for the 2017-2018 by Governance, and saved another \$60,000 to make 2018-2019 happen. We have \$45,887 available, but must be conservative with the rest, although the district can always take the money back.

Ms. Harris-Johnson asked a question about what saved money is for, and Ms. Haynes responded that they are for positions, and that all money has to go to benefit of students, and spending would be based on current needs. Ms. Nevills said ComputerWise is paid for. Ms. King-Wilson asked about paying for a 5th grade aide. Ms. Haynes said that we can fund it, but she would decide where the aide goes. Ms. Brinkley said that to be a teaching assistant you have to be a current education major. Ms. King-Wilson asked if we can we pay for professional expert, but Ms. Haynes explained that that would have to come from PTA funds.

Ms. Nevills went over the budgets she created for Committee Purchase Report (Curriculum and Technology) went over (see attached). There was discussion about the items on the list and how the school and Governance might fulfill those requests.

Ms. Burkhart asked if other committees could ask for funds as well. Ms. Haynes replied that all committees will be able to submit. Ms. King-Wilson requested that each committee bring a proposed budget to next month's meeting. Ms. May asked if Ms. Nevills form could be emailed to all the committees. Ms. King-Wilson said yes, and that we will vote on what to fund. Ms. Haynes said that we will earmark \$2,200 for the Technology Committee.

Ms. King-Wilson made a motion to approve the technology budget (\$2,200).

Ms. Burkhart seconded the motion.

All in favor: 11

All opposed: 0

Motion approved.

Ms. King-Wilson made a motion for the curriculum budget, from budget 13724 in the amount of \$1,500 for instruction materials to go to technology.

Ms. Burkhart seconded the motion.

All in favor: 11

All opposed: 0

Motion approved.

Kiss and Ride

Ms. Haynes wants to advertise to get parent volunteers and start in January, but they must be fully vetted. Governance discussed logistics. Ms. Haynes will bring copy of flyer for approval to the November meeting. Governance discussed promotion of Walking Wednesdays.

Potential Strike

Ms. Haynes said that both sides are in talks, but school will be open and will provide for safety and education of children in the event of a strike. Governance discussed the school's plan regarding staffing and attendance in regard to the strike.

Parent Center

Ms. Haynes reported that the opening was successful and noted the schedule for October and November (see attached document) for Parent U.

Committee Reports

Art Committee- Ms. Burkhart stated there is no report.

Budget- No report.

Curriculum/Strategic Planning/Technology- Ms. Nevills stated no curriculum report. Technology already discussed.

Beautification- Mrs. MacLeod stated that they met and brainstormed about potential events and beautification projects, including an Earth Day event in April, more potted plants, drought resistant plants, classrooms with watering cans, murals, literacy tiles, garden area grass, and irrigation outside kinder rooms. Ms. Haynes stated that the district will not care for anything unapproved, the grass is mowed as a courtesy; garden and wood chips were taken out; can start from scratch so the district is engaged; irrigation can happen, but would have to look at cost; paperwork for murals; plants and potted plants have to be approved and funded externally. At one point, district discussed turning Ethel garden into parking lot. Ms. Azur asked about doing a presentation or assembly about climate change presentation; Ms. Haynes said to email her about a date. Mrs. Adler asked if the grass was included in care for ranger program. Ms. Haynes said no. Mrs. MacLeod asked if volunteers could care for the grass on Sundays. Ms. Haynes said yes.

ELAC- Ms. Haynes stated that a meeting is scheduled for November 2nd at 8:30am.

Grant Writing- Ms. May stated that meeting is scheduled for November 26th at 2:45pm. Ms. Haynes says that LAUSD is not claiming responsibility for the grassy area on Ethel. Ms. Roosevelt stated that they already paid the Ranger program for picnic benches for the space. Committee should focus on garden at Huston gate. Ms. Haynes said that bungalows by Huston being removed and area will be repaved.

Positive Behavior- Ms. Haynes said that classes can earn Rocky bucks for good behavior. They must earn \$25 to get class incentives. Bucks are handed out by Ms. Haynes and the supervision aides.

Safety- Ms. Brinkley said that the school had earthquake drill. It went well, was less than an hour, and will be refined for next time. PD- professional development person to help with Earthquake procedures for parents. Next meeting is November 15th at 2:45pm.

Science- Ms. Roosevelt had a third meeting, which no new parents attended. Second rotation for Enrich L.A. Science fair—> all members calling exhibitors. She went over schedule up until December. Tables are stored safely. Mystery science resource, Next Generation Science, standards aligned. November 14th is the next meeting. She gave printouts to Ms. King-Wilson (see attached).

Strategic planning- Ms. Nevills already covered in technology update. Meeting November 14th.

Public Comments

Mr. Becher suggested sending a flyer about basic information regarding emergency procedures to avoid chaos. Ms. Haynes said that the safety procedures are on the school website.

Ms. Brinkley asked about new placards for gates, to which Ms. Haynes let her know that the signs are in process.

Ms. King-Wilson adjourned the meeting at 5:03pm.