

MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT
1506 Route 21, Shortsville, NY 14548
Board of Education

Regular Session

July 11, 2018

7:00 PM

Members Present:

Jennifer Speers, President
Kristin Gray, Vice President
Heather Bachman
Martha Flower
Barbara Gardner
Richard Vienna

Others Present:

Charlene Dehn, Superintendent
Kimberly Brown, Board Clerk

Members Absent:

Amanda MacNamara

CALL TO ORDER:

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on July 11, 2018, in high school auditorium lobby at approximately 7:10 p.m. by President Speers.

I. PUBLIC COMMENT:
None

II. PRESENTATIONS:
Professional Development Plan Presentation – Kristine Guererri, Assistant Superintendent

SRO Presentation – Kevin Henderson

III. APPROVAL OF MINUTES:
A motion by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the minutes of the June 13, 2018, Board of Education regular meeting be approved as presented.

IV. EXECUTIVE SESSION:
Moved by Kristin Gray, seconded by Martha Flower, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 8:10 p.m. to discuss:

- Personnel

President Speers moved the Board into public session at 8:56 p.m.

V. PERSONNEL REPORT:

Resignation

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Austin Donroe**, Teacher, effective, June 15, 2018.

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Delana Hey**, Teacher, effective, July 10, 2018.

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Alexandra Pergolizzi**, Teacher, effective, August 31, 2018.

It was moved by Martha Flower, seconded by Heather Bachman, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Danielle Sargent**, Teacher, effective, August 29, 2018.

Retirement

It was moved by Richard Vienna, seconded by Martha Flower, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the retirement of **Barbara Patnaude**, Account Clerk Typist, effective, August 31, 2018.

Appointments

It was moved by Heather Bachman, seconded by Richard Vienna, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to appoint **Heather Grasso**, full-time on probation as a High School Counselor. The probationary service shall begin on July 12, 2018 and end on July 14, 2021. The appointee is permanently certified in K-12 School Counseling. Step 15, **Salary per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to appoint **Mitchell Lalik**, full-time on probation as a 5-12 LOTE Teacher. The probationary service shall begin on August 29, 2018 and end on August 31, 2022, provided that he has been rated as effective or highly effective during at least three of his four years of probation. The appointee is initially certified in 7-12 Spanish, 5-12 Ext. & 7-12 SWD Generalist. Step 8, **Salary per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to appoint **Sean Hardy**, full-time on probation as a 7-12 Social Studies Teacher. The probationary service shall begin on August 29, 2018 and end on August 31, 2022, provided that he has been rated as effective or highly effective during at least three of his four years of probation. The appointee is initially certified in 5-12 Social Studies. Step 3, **Salary per the RJFA negotiated contract agreement**

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Andy Wight, Varsity Soccer Coach**, for the 2018-2019 school year. **Step 6, per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Stephen Wood, JV Soccer Coach**, for the 2018-2019 school year. **Salary \$3,397**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Kara Hill, Modified Soccer Coach**, for the 2018-2019 school year. **Salary \$2,687**

It was moved by Richard Vienna, seconded by Heather Bachman, (K. Gray – Nay) majority rule approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Joshua Henninger, Head Varsity Football Coach**, for the 2018-2019 school year. **Step 6, per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Nicholas Lock, Assistant Varsity Football Coach**, for the 2018-2019 school year. **Salary \$4,395**

It was moved by Heather Bachman, seconded by Martha Flower, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Jason Zepkowski, Assistant Varsity Football Coach**, for the 2018-2019 school year. **Salary \$4,395**

It was moved by Heather Bachman, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Joseph DeVey, Assistant Varsity Football Coach**, for the 2018-2019 school year. **Salary \$4,941**

It was moved by Kristin Gray, seconded by Martha Flower, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Michael Schaertl, Varsity Cross Country Coach**, for the 2018-2019 school year. **Step 6, per the RJFA negotiated contract agreement**

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Stephanie Beardsley, Fall Varsity Cheerleading Coach**, for the 2018-2019 school year. **Step 6, per the RJFA negotiated contract agreement**

It was moved by Kristin Gray, seconded by Richard Vienna, (M. Flower – Abstained) majority rule approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Tamara Housel, Fall Modified Cheerleading Coach**, for the 2018-2019 school year (Pending confirmation of \$3,000 donation by August 1, 2018). **Salary \$2,199**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **George Hotchkiss, Varsity Girls Basketball Coach**, for the 2018-2019 school year. **Salary \$6,455**

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Matthew Nolan, JV Girls Basketball Coach**, for the 2018-2019 school year. **Salary \$5,350**

It was moved by Heather Bachman, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Kara Hill, Modified Girls Basketball Coach**, for the 2018-2019 school year. **Salary \$2,745**

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Michael Broderick, Varsity Boys Basketball Coach**, for the 2018-2019 school year. **Salary \$6,455**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Timothy Munn, JV Boys Basketball Coach**, for the 2018-2019 school year. **Salary \$5,800**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Stephen Wood, Modified Boys Basketball Coach**, for the 2018-2019 school year. **Salary \$2,820**

It was moved by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Stephanie Beardsley, Winter Varsity Cheerleading Coach**, for the 2018-2019 school year. **Step 6 Salary per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Tamara Housel, Winter JV Cheerleading Coach**, for the 2018-2019 school year. **Salary \$2,909**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Mike Schaertl, Indoor Track Head Coach**, for the 2018-2019, school year. **Step 6, Salary per the RJFA negotiated contract agreement**

It was moved by Heather Bachman, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Zachary Anderson, Varsity Wrestling Coach**, for the 2018-2019 school year. **Salary \$5,734**

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Matthew Nolan, Head Girls Track Coach**, for the 2018-2019 school year. **Salary \$5,350**

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Kara Haas, Assistant Track Coach**, for the 2018-2019, school year. **Salary \$3,658**

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Mike Schaertl, Head Boys Track Coach**, for the 2018-2019 school year. **Step 6, Salary per the RJFA negotiated contract agreement**

It was moved by Kristin Gray, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Nick Frechette, Varsity Baseball Coach**, for the 2018-2019 school year. **Step 6, Salary per the RJFA negotiated contract agreement**

It was moved by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Stephen Walker, JV Baseball Coach**, for the 2018-2019 school year. **Salary \$3,529**

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Todd Battle, Modified Baseball Coach**, for the 2018-2019 school year. **Step 1, Salary per the RJFA negotiated contract agreement**

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **George Hotchkiss, Varsity Softball Coach**, for the 2018-2019, school year. **Salary \$5,350**

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Carlye Capron, JV Softball Coach**, for the 2018-2019 school year, pending certification. **Salary \$3,529**

It was moved by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Kimberly Moore, Modified Softball Coach**, for the 2018-2019 school year, pending certification. **Salary \$2,745**

It was moved by Richard Vienna, seconded by Martha Flower, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Daniel Paulus, Unified Basketball Co-Coach**, for the 2018-2019 school year, pending certification. **Salary per the RJFA negotiated contract agreement**

It was moved by Kristin Gray, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Cristine Torrelli, Unified Basketball Co-Coach**, for the 2018-2019 school year, pending certification. **Salary per the RJFA negotiated contract agreement**

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to make appointments as per the consensus agenda.

APPOINTMENTS/INSTRUCTIONAL:

		Stipend: \$
Stacy Liberati	Appointment as English Chairperson	Per RJFA Contract
Carrie Smith	Appointment as Fine Arts Chairperson (split stipend)	Per RJFA Contract
Patti May	Appointment as Math Chairperson	Per RJFA Contract
Sue Rosato-Franceschi	Appointment as Occ Ed Chairperson	Per RJFA Contract
Jennifer Sweet	Appointment as Science Chairperson	Per RJFA Contract

Erin Gerbasi	Appointment as Social Studies Chairperson	Per RJFA Contract
Daniel Paulus	Appointment as Physical Education Chairperson	Per RJFA Contract
Nick Frechette Barbara D'Aiutolo	Appointment as Special Education Chairperson (split stipend) Appointment as Special Education Chairperson (split stipend)	Per RJFA Contract
Andy Wight	Appointment as Jazz Band Director	Per RJFA Contract
Andy Wight	Appointment as Marching Band Director	Per RJFA Contract
Laura Frey	Appointment as Middle School LINKS Grades 6 Advisor	Per RJFA Contract
Ashley Powers	Appointment as Middle School LINKS Grade 7 Advisor	Per RJFA Contract
Karen Burns	Appointment as Middle School LINKS Grade 8 Advisor	Per RJFA Contract
Brooke Swarthout	Appointment as Middle School Student Store Advisor	Per RJFA Contract
Colleen Joy	Appointment as Middle School Student Council Advisor	Per RJFA Contract
Marissa Harris	Appointment as Middle School Newspaper	Per RJFA Contract
Elaine Anderson	Appointment as K/1 st Grade Chairperson	Per RJFA Contract
Rebecca Ikewood	Appointment as 2 nd /3 rd Grade Chairperson	Per RJFA Contract
Amy Hoffere	Appointment as 4 th /5 th Grade Chairperson	Per RJFA Contract
Christina Henley Nicole Krenichyn	Appointment as Elementary Math/Science Chairperson (split stipend) Appointment as Elementary Math/Science Chairperson (split stipend)	Per RJFA Contract
Vicky Towne	Appointment as Elementary ELA Chairperson	Per RJFA Contract
Katie Dutcher	Appointment as Elementary Yearbook Advisor	Per RJFA Contract
Erin Gerbasi	Appointment as 9 th Grade Class Advisor	Per RJFA Contract
Kristi Danker-Case	Appointment as 10 th Grade Class Advisor	Per RJFA Contract
Lori Ryan Patti May	Appointment as Junior Class Advisor Appointment as Junior Class Advisor	Per RJFA Contract
Paula Haylo	Appointment as Student Council Advisor	Per RJFA Contract
Lori Ryan Rick Yehl	Appointment as Senior Class Advisor Appointment as Senior Class Advisor	Per RJFA Contract

Lori Ryan	Appointment as National Honor Society Advisor	Per RJFA Contract
Stacy Liberati	Appointment as Yearbook Financial Advisor	Per RJFA Contract
Kristi Danker	Appointment as Art Club Advisor	Per RJFA Contract
Kathleen Liebenritt	Appointment as Masterminds Advisor	Per RJFA Contract
Sue Rosato-Franceschi	Appointment as Athletic Director (TOSA position)	Per RJFA Contract
Emily Klempka	Appointment as High School Musical Co-Director	Per RJFA Contract
Anina Olsen	Appointment as High School Musical Co-Director	Per RJFA Contract
John Sarazyn	Appointment as Robotics Advisor	Per RJFA Contract
Mike Schaertl	Appointment as Varsity Club Advisor	Per RJFA Contract
Matthew Hoffman Stephanie Riddle	Bowling Club Co-Advisor Bowling Club Co-Advisor	Per RJFA Contract
Charlene Dehn	Flying Club Advisor	No Stipend
Mike Casella	Clay Target Shooting Club Advisor	Per RJFA Contract

APPOINTMENTS/DAILY SUBSTITUTES:

Substitute Teacher Listing	To continue employment status of substitute teachers appointed during the 2017-2018 school year
Lauren Capotorto – Rochester	Appointment as Family Support Center Counselor – for the 2018-2019 school year, effective, September 4, 2018 - \$36.00/hr.
Lori Ryan – Fairport	Appointment as Family Support Center Counselor – for the 2018-2019 school year, effective, September 4, 2018 - \$36.00/hr.
Mary Beth Poupart – Palmyra	Appointment as Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: Library Media Specialist

APPOINTMENTS/NON-INSTRUCTIONAL:

Kyle Gardner – Palmyra	Appointment as Student Helper – for the 2018-2019 school year, effective, July 2, 2018 - \$10.40/hr.
Cassandra Turner – Palmyra	Appointment as Substitute Bus Monitor – for the 2018-2019 school year, effective, June 15, 2018 - \$10.40/hr.
Brandi Metz – Canandaigua	Appointment as Substitute Cleaner – for the 2018-2019 school year, effective, July 12, 2018 - \$11.50/hr.
Derek Murphy – Shortsville	Appointment as Substitute Cleaner – for the 2018-2019 school year, effective, July 12, 2018 - \$11.50/hr.

<p>Volunteer Coaching Assistants Eric Schaertl – Football Frank Mullen – Football Derek Anderson – Football Darren Debs – Football Dominic Vitticore – Football Lindsay Johnsen – Cheerleading</p>	
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VI. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:
 It was moved by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

VII. REPORTS AND CORRESPONDENCE:
 Superintendent Dehn commented on the following topics:

- Graduation Ceremony
- Best Wishes to our Retirees
- Thank You for an Outstanding Year

VIII. FINANCIAL REPORTS:
 President Speers acknowledged receipt of the Treasurer’s Report on behalf of the Board.

Fixed Asset Salvage

A motion by Richard Vienna, seconded by Martha Flower, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to authorize the following items to be classified as salvage and removed from fixed assets.

Item #	Tag #	Location	Item	Reason For Disposal
1	370	Room 82	Lap Top Cart – Title 11A	No longer needed
2	299	Room 82	Monitor – Federal Fund	Broken
3	494	Room 82	Laptop Cart	No longer needed
4	238	Room 82	HP Printer PSC 1610	Broken
5	272	Room 82	VCR	Broken
6	301	Room 82	Vision Scanner	Outdated
7	374	Room 82	Plustek Book Reader	Outdated
8	387	Room 82	Lenovo Think Pad	Broken
9	413	Room 82	HP Touch Screen	Outdated
10	408	Room 82	Computer System	Outdated

Donation

A motion by Martha Flower, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to accept the gift of \$6,500 from Red Jacket Sports Booster Club to put towards changes and upgrades to the stadium sound system.

US Communities Cooperative Purchase Alliance

A motion by Heather Bachman, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board of Education of the Manchester-Shortsville Central School District hereby agrees to participate in the U.S. Communities Cooperative Purchasing Alliance and that Timothy Burns, Business Manager, or designee is authorized to register for the U.S. Communities Program on behalf of Manchester-Shortsville Central School District.

Budget Transfer

A motion by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to authorize the School Business Manager, Timothy Burns, to amend the 2018-2019 budget by an increase of \$454,565.85 to appropriations code A9950-000-00-000 (inter-fund transfers) for the transfer from Bus Capital Reserve to Capital Fund based on voter-approved bus purchases on the May 16, 2018 vote.

VIII. NEW BUSINESS:Code of ConductMunicipal Cooperative Agreement

A motion by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board of Education of the Manchester-Shortsville Central School District hereby agrees to be a member of, and participate in, the Finger Lakes Area School Health Plan and be bound by the provisions of the foregoing Municipal Cooperative Agreement to Provide Health Benefits.

Policies

A motion by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to waive the second reading and complete the adoption of the following policies:

- #5320 – Expenditures of District Funds
- #5511 – Maintenance of Fund Balance
- #5530 – Petty Cash Funds and Cash in School Buildings
- #5540 – Publication of District's Annual Financial Statement
- #5550 – Maintenance of Fiscal Effort (Title 1 Programs)
- #5560 – Use of Federal Funds for Political Expenditures
- #5570 – Financial Accountability
- #5571 – Allegations of Fraud
- #5572 – Audit Committee
- #5610 – Insurance

ADJOURNMENT:

Moved by Martha Flower, seconded by Richard Vienna, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 9:40 p.m.

Kimberly Brown, Board Clerk