

Minutes of a Regular Monthly Meeting of
The Board of Directors of the Madrid Community School District
September 10, 2018

Annual Meeting

I. Call to Order

The Board of Directors for the Madrid Community School District met in regular session Monday, September 10, 2018, at the Administration Building board room. Meeting was called to order by President Doug Greufe at 5:00pm.

II. Roll Call

Members present included Allie Antonovich, Chelcie Badgley, Lauren Clark, and Doug Greufe. Marvin Ostrander was absent. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, and Principals Williamson and Strickland. Media: Jennifer Williams, Madrid Register-News; 5 other guests.

III. Approve Agenda for September 10, 2018

Moved by Antonovich, seconded by Clark to approve the agenda for September 10, 2018, as presented. Roll call: Badgley, Clark, Antonovich, Greufe. Motion carried 4-0.

IV. Consent Agenda

Moved by Badgley, seconded by Antonovich to approve the consent agenda items as follows:

A. Approval of Minutes

1. Work Session August 7, 2018
2. Regular Meeting August 13, 2018

B. Monthly List of Accounts Payable - August 2018

C. Monthly Financial Reports - August 2018

D. Personnel Recommendations

1. Contracts

- a. Josie Leyh, HS Band Color Guard Director, effective August 23, 2018
- b. Lesley Whitmore, Part-Time Elementary Associate, effective August 27, 2018
- c. Michelle Schaeffer, Part-Time Food Service Worker, effective September 4, 2018
- d. Martha Petersen, Asst HS Volleyball, effective September 6, 2018
- e. Dianna Havlik Part-Time Elementary Associate, effective September 17, 2018
- f. Mike Toms, Director of Transportation, effective September 20, 2018

2. Resignations

- a. Janet Poage, Part-Time At-Risk Associate, effective August 13, 2018
- b. Teresa Welder, Part-Time Food Service Worker, effective August 31, 2018
- c. Tracy Palmer, Head JH Girls Basketball Coach, effective September 4, 2018
- d. Tracey Walter, Part-Time Food Service Worker, effective September 7, 2018

3. Transfer

- a. Brock Hinkel, transfer from Part-Time Elementary Associate to Part-Time At-Risk Associate, effective August 23, 2018

E. 2018-19 Agreement for Grandwood Program Costs

F. 2018-19 Agreement for Woodward Academy Day School Program Costs

F. Approve 2018 Fall Season Activities Master Form/Contracts Games & Officials

Roll call: Clark, Antonovich, Badgley, Greufe. Motion carried 4-0.

V. Approve Leerhoff Construction Payable

Moved by Antonovich, seconded by Badgley to approve an invoice submitted by Leerhoff Construction for work done at the elementary band/vocal room. Roll call: Clark (abstained), Antonovich, Badgley, Greufe. Motion carried 3-0.

VI. Annual Settlement FY Ending June 30, 2018 – Secretary/Treasurer’s Report

Board Secretary/Treasurer Van Pelt provided an overview of the district’s depository balances and the treasurer’s cash balances for all district accounts as of June 30, 2018. After review, Antonovich moved to accept the balances as presented. The motion was seconded by Badgley. Roll call: Antonovich, Badgley, Clark, Greufe. Motion carried 4-0.

VII. Adjournment

President Greufe adjourned the annual meeting at 5:02pm.

Organizational Meeting

I. Call to Order

Meeting was called to order by Board Secretary Van Pelt at 5:02pm.

II. Roll Call

Members present included Allie Antonovich, Chelcie Badgley, Lauren Clark, and Doug Greufe.

III. Election of Board President

Board Secretary Van Pelt called for nominations for the office of Board President for the Madrid Community School District. Antonovich nominated Clark. Nominations were ceased. Moved by Antonovich, seconded by Badgley to elect Lauren Clark as Board President. Roll call: Clark (abstained), Badgley, Antonovich, Greufe. Motion carried 3-0. The oath of office was administered by Van Pelt to Clark.

IV. Election of Board Vice-President

Board Secretary Van Pelt called for nominations for the office of Board Vice-President for the Madrid Community School District. Greufe nominated Antonovich. Nominations were ceased. Moved by Badgley, seconded by Greufe to elect Allie Antonovich as Board Vice President. Roll call: Antonovich (abstained), Clark, Badgley, Greufe. Motion carried 3-0. The oath of office was administered by Van Pelt to Antonovich.

V. Appoint Board Secretary/Board Treasurer

Moved by Antonovich, seconded by Badgley to approve the appointment of Kris Van Pelt as Board Secretary/Treasurer. Roll call: Badgley, Greufe, Antonovich, Clark. Motion carried 4-0. The oath of office was administered by President Clark to Van Pelt.

VI. Establish Meeting Date, Time and Location

Moved by Antonovich, seconded by Badgley to approve the second Monday of the month as the meeting date, with the exception of a board election month being the third Monday, to approve the meeting time at 5:00pm, and to approve the meeting location at the administrative building. Roll call: Antonovich, Badgley, Greufe, Clark. Motion carried 4-0.

VII. Name Official Publication

Moved by Antonovich, seconded by Badgley to approve the Madrid Register-News as the district’s official newspaper for publications. Roll call: Badgley, Greufe, Antonovich, Clark. Motion carried: 4-0.

VIII. Approve Official Depositories

Moved by Antonovich, seconded by Greufe to approve City State Bank as the district’s depository, setting the limit of \$5,000,000 for fiscal year 2019. Roll call: Greufe, Antonovich, Badgley, Clark. Motion carried 4-0.

IX. Designation of Legal Counsel

Moved by Badgley, seconded by Antonovich, to approve Drew Bracken of Ahlers Law Firm as the district’s legal counsel. Roll call: Antonovich, Badgley, Greufe, Clark. Motion carried 4-0.

X. Presentation from Public/School Organizations

Principal Williamson, Kelsey Steen and Jennifer Troendle provided an overview of the ALICE training that was attended by six staff this past summer.

- XI. Open Forum**
No requests.
- XII. Written Communications**
None received.
- XIII. K-6 Principal's Report**
- A. FAST Testing
Testing runs from Sept. 10 - Sept. 17. It is a longer testing period than usual because of the new Math Suite which has been added. The staff is use to looking at the reading data but the Math will be a little different for them. Annie Carpenter from the AEA is coming out on Sept. 26th to walk the staff through the Math data, what it says and how to use it.
 - B. Boone County Farm Bureau
Our second and third grade students will receive a presentation on farming (where our food comes from and the role of the farmer). The Farm Bureau is preparing care packages for farmers to hand out during harvest season. Our students will write "thank you notes", and those will be placed in the care packages.
 - C. ISU Extension Clover Kids Program
This year they will be doing a K-3 session once a month instead of just 4 weeks. The program will be held in the Elementary Cafeteria. Each month there will be a new theme for the students to learn about. The first session will be on Tuesday, Sept. 25th.
 - D. PBIS Trainings/Bus/Crosswalk
These have been completed.
- XIV. 7-12 Principal's Report**
- A. Reading/Language Arts Curriculum
This fall, the 7-12 English/Language Arts Department is implementing a new curriculum named Connections. In conversations with the English Department, they appreciate several aspects of the new material.
 1. The close reader consumable text allows students to underline, and take notes in the actual text.
 2. A hard copy text and online version of the curriculum is available to the students. Students have the ability on the online curriculum to take notes, underline, and have 24/7 access from anywhere.
 3. Each unit includes performance tasks which clearly lay out what a student will learn by the end of the lesson or unit. Students are provided skill development opportunities throughout the individual lessons in order to learn the performance tasks at the end of each unit.
 - B. TLC Meetings and Professional Development
The HS TLC (Teacher Leader Compensation) staff of Monica Titus (learning coordinator), Kelley Grothus (instructional coach), and Jen Troendle (technology coach) and † Principal Williamson have been meeting weekly to prepare for our professional development opportunities this year. The bulk of PD work will take place in PLC's (Professional Learning Communities) with teachers meeting in their subject areas. Teachers will be spending the first 15 minutes of PD on growth mindset and the remainder of the time working on their PLC goals and the essential questions for units they cover in class.
 - C. School Year Start Up
On the first day of school, Mr. Johnson and Mr. Williamson met with each class (7-12) to discuss basic rules and expectations for the school day, building, and extracurricular events. Some of topics discussed were changes to the handbook (as presented to the Board in June), keeping school doors locked, chrome book care and parent/permission forms, and expectations for students at extracurricular events. HS extra-curricular activities are underway (our Boys XC team is the #1 ranked team in class 1A). HS volleyball and football are well into their seasons with volleyball hosting a quad Sept. 13 and football traveling to Earlham on Sept 14. Homecoming is on Friday, September 28th vs Eagle Grove. Coronation will be in the afternoon on September 28th with the Homecoming Dance scheduled for Saturday, September 29th at 8-11PM in the HS Student Center.
- XV. Superintendent's Report**
- A. Approve Adult & Student Activity Pass Increase for 2019/2020
Superintendent Horn provided the Board with current activity pass costs from the West Central Activities Conference. A recommendation was made to increase Madrid's student pass to \$45 and the adult pass to

\$90, beginning in the 2019/2020 school year. Moved by Antonovich, seconded by Greufe to approve the recommendation. Roll call: Badgley, Greufe, Antonovich, Clark. Motion carried 4-0.

B. Approve Level I & II Investigators

Moved by Badgley, seconded by Antonovich to approve Briah Brown and Kelsey Steen as Level I investigators and local law enforcement as Level II investigators. Roll call: Greufe, Antonovich, Badgley, Clark. Motion carried 4-0.

C. Enrollment Update

Superintendent Horn reported to the Board an enrollment update of current student bodies in the buildings. Actual certified count day for the 2019-20 budget year is October 1, 2018.

D. Mission Statement Work Update

Work has begun to update the current school district mission statement. An inservice was held on August 21 with Dr. Jim Verlengia with samples being written. Committees have been created. The Board will be updated on the progress with the hopes of having a new mission statement in place at the end of the calendar year.

E. Facilities Plan

At the last facilities committee meeting, the possibility of working with Haila Engineering to develop simple drawings of how additional space could be added to each building was discussed. More discussion and information will take place before Mr. Haila is contacted.

XVI. Board of Director's Report

A. Board Policies – Second Reading

Moved by Antonovich, seconded by Badgley to approve the second reading of the following policies:

1. 213 – Public Participation in Board Meetings (Revision)
2. 213.1 – Public Complaints (New)

Roll call: Antonovich, Badgley, Greufe. Clark. Motion carried 4-0.

B. Board Policies - Rescind

Moved by Greufe, seconded by Antonovich, to approve to rescind the following policies:

1. 213.R1 - General Complaints by Citizens
2. 402.5 - Public Complaints About Employees

Roll call: Badgley, Greufe, Antonovich, Clark. Motion carried 4-0.

XVII. Items for the Regular Meeting on October 8, 2018 -- 5:00pm

Anticipated items for the regular meeting on September 10, 2018:

A. Enrollment

XVIII. Adjournment

There was no further business to come before the Board for consideration at this time. President Clark adjourned the meeting at 5:47pm.

Lauren Clark, President

Kris Van Pelt, Board Secretary