

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
June 14, 2018

The Garvey Board of Education met in regular session on June 14, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board Vice President Henry Lo.

ROLL CALL

Present at the meeting were Mr. Henry Lo, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Not present at the meeting was Keilley Meng.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Dr. Staci Ma, Ms. Anna Molinar and Ms. María De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 4 to 0, the Board adjourned at 6:31 p.m., to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Yes
	Keilley Meng	Not Present
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:07 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated the following action taken during closed session.

On the motion of Vinh Ng, seconded by John Nunez, and carried by a vote of 4 to 0, the Board appointed Dawn Clemens, principal of Hillcrest School effective July 1, 2018.

Vote:	Henry Lo	Yes
	Keilley Meng	Not Present

Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 4 to 0, the Board appointed Jeffrey Maljian, principal of Willard School, effective July 1, 2018.

Vote: Henry Lo	Yes
Keilley Meng	Not Present
Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes

On the motion of Vinh Ngo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board appointed David Ewart, Director I of Education Technology and Innovations, effective July 1, 2018.

Vote: Henry Lo	Yes
Keilley Meng	Not Present
Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes

On the motion of John Nunez, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board appointed Candace Manansala, Assistant Supervisor I of Early Learning, effective July 1, 2018.

Vote: Henry Lo	Yes
Keilley Meng	Not Present
Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes

The Board took a five minute recess and reconvened at 7:20 p.m.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Board and Superintendent**

Anita Chu shared a Chinese language newspaper article that covered the Clean Air project and reports presented by two students of Mr. Naka's class at Garvey Intermediate School.

Ms. Chu invited everyone to a student-led press conference to be held at Bitely Elementary School next Tuesday, 4:30 p.m., to showcase the 2nd anniversary of the computer science program and the ribbon cutting ceremony of the District's first Maker's Space. The Maker's Space is a specially designed room equipped with cutting-edge technological devices to foster creativity. The design was drafted by Bitely School staff under the leadership of Principal, Rudy Torres.

Ms. Chu congratulated newly elected Garvey Education Association (GEA) officers: Mike Kenny, President; Michael Drange, Vice President; Teresa Tang-Quick; and Ruth Mak, Secretary.

Vinh Ngo congratulated all the 8th grade students promoting to high schools and 6th grade students promoting to Garvey and Temple Intermediate Schools. Ronald Trabanino thanked all Board members for attending these special student events. Mr. Nunez shared about the emotional presentations from students and parents as they spoke about their principal, Dr. Robin Libby, retiring this month.

John Nunez stated he attended the recent opening of the Jay Imperial Park with its walking path. He would like to see the Garvey and Temple bands performing there.

Henry Lo stated that the Clean Air project by Mr. Naka's Class, sponsored by the Clean Air Coalition and funded by Southern California Edison, has made an impact on policy makers. As a result of their reports, Mr. Lo indicated that the Air Quality Management District staff will be looking to regulate charbroiled emissions and the potential high pollution in restaurants that the students indicated in their project.

Mr. Ngo stated he attended the Garvey Education Association retirement dinner and he thanked all the retiring teachers for their many years of service.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Mike Kenny, President-Elect of Garvey Education Association, addressed the Board stating he will take office as President of GEA effective July 1, 2018. He is looking forward to serve in this capacity and to continue the great relationship with the District.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Child Development, addressed the Board regarding the Head Start/State Preschool Program. She indicated that currently 271 families (about 55% of the 499 slots) have enrolled for the new program year. Dr. Gonzalez reported on staff vacancies. She indicated that the L.A. County Office of Education (LACOE) has invited our District to apply for additional Dosage Program slots for the 2019-2020 program year. The application is due July 20, 2018.

Dr. Gonzalez stated that LACOE visited our District last week regarding our governance system. Parents were interviewed and the Policy Committee minutes were reviewed. Overall our system is in compliance. One finding was identified due to the lack of meal count reports for the last few months as a result of the transition in staff for auxiliary services. Meal counts have been received and staff will start reporting the meal counts at the next Policy Committee meetings.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Not Present
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Special Meeting – May 29, 2018
Regular Meeting – May 31, 2018
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Membership Renewal – California School Boards Association (CSBA) Governance and Management Using Technology (GAMUT) Online Service
It is recommended that the Board of Education approve the renewal of the District's membership with the CSBA GAMUT Online Service for 2018-19 in the amount of \$2,555.00; to be paid from General Funds. Approved.
4. Membership Renewal – California School Boards Association (CSBA)
It is recommended that the Board of Education approve the renewal of the District's membership with the California School Boards Association for 2018-19 in the amount of \$13,325.00; to be paid from General Funds. Approved.
5. Agreement for Special Services – Atkinson, Anderson, Loya, Ruud & Romo
It is recommended that the Board of Education approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud and Romo (AALRR), a Professional Law Corporation to perform legal, and upon request, non-legal consultant services on the District's behalf.

John Nunez expressed concern for a three-year extension of this contract not being considered as an action item. Mr. Nunez stated that the Board has not had an opportunity to look for other law firms and seek the strongest legal counsel for our District. Mr. Nunez commented about our Bond Counsel not being local and having to pay for airfare costs. Mr. Nunez stated he was surprised to learn that AALRR does not handle our special education cases.

Anita Chu reminded the Board that in 2015, Mr. Trabanino and former Board member Maureen Chin were appointed by the Board to conduct research on potential law firms. From their extensive study, a few legal firms were invited to meet with the Board and AALRR was selected. Ms. Chu indicated that, in a couple of cases and when needed, AALRR has worked in collaboration with Filarsky and Watt LLP, the District's legal firm for special education cases. Ronald Trabanino spoke of the many problematic issues with special education cases which have been handled very effectively in the last three years. Mr. Nunez spoke in favor of seeking and evaluating potential law firms every three years.

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 3-1, the Board approved Consent Item A.5.

Vote:	Henry Lo	Yes
	Keilley Meng	Not Present
	Vinh Ngo	Yes
	John H. Nunez	No
	Ronald Trabanino	Yes

6. Contract – California Department of Education (California State Preschool Program for 2018-2019)
It is recommended that the Board of Education approve the Contract with the California Department of Education for the California State Preschool Program for 2018-2019 for a Maximum Reimbursable Amount (MRA) of \$364,697.00. Approved.

7. Agreement Amendment – Teachers on Call (TOC) (Head Start/State Preschool Program Temporary Staff Substitutes)

It is recommended that the Board of Education approve the amended agreement with Teachers On Call (TOC) to provide temporary staff substitutes for the Head Start/State Preschool Program. Total cost not to exceed \$26,000, to be paid from Head Start Funds. Approved.

B. Human Resources

1. Personnel Assignment Order 17-18-15

It is recommended that the Board of Education approve the Personnel Assignment Report No. 17-18-15 as presented. Approved.

2. District Membership Renewal – Cooperative Organization for the Development of Employee Selection Procedures (CODESP)

It is recommended that the Board of Education approve the Renewal of Membership with Cooperative Organization for the Development of Employee Selection Procedures (CODESP) at a cost of \$2,050.00, to be paid from General Funds. Approved.

3. Agreement Renewal – Frontline Technologies Group LLC (Automated Absence & Substitute Management System)

It is recommended that the Board of Education approve the Agreement Renewal with Frontline Technologies Group LCC for the automated absence and substitute management system (AESOP) for 2018-2019 at a cost of \$12,076.08 to be paid from General Funds. Approved.

C. Learning Support Services

D. Student Support Services

1. Contract – Alvin Hradecky – AKA Enterprise, LLC dba Impact Canine Solutions (Canine Contraband Inspection Services)

It is recommended that the Board of Education approve the 2018-19 contract with Alvin Hradecky – AKA Enterprise, LLC dba Impact Canine Solutions to provide up to six canine contraband inspections at Garvey and Temple Intermediate Schools. Total contract cost is not to exceed \$1,080.00; to be paid from Unrestricted – Security Fund. Approved.

2. Agreement – Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions (Supplemental Health Care Services)

It is recommended that the Board of Education approve the agreement with Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions to provide licensed or certified health care providers for supplemental staffing services. Approved.

3. Los Angeles County Plan for Expelled Pupils

It is recommended that the Board of Education accept and acknowledge the Los Angeles County Plan for Expelled Pupils (triennial update). Approved.

E. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No. 17-18-15 as presented. Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. Resolution 17-18-20 – Annual Delegation of Administrative Authority

It is recommended that the Board of Education adopt Resolution No. 17-18-20 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers in the 2018-19 Fiscal Year. Approved.

4. Resolution 17-18-21 – Authorization for Temporary Borrowing from Los Angeles County School Pools Fund
It is recommended that the Board of Education adopt Resolution No. 17-18-21 to authorize staff to make temporary borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer in the 2018-19 Fiscal Year. Approved.
5. Resolution 17-18-22 – Authorization for Temporary Cash Borrowing Between Funds
It is recommended that the Board of Education adopt Resolution No. 17-18-22 to authorize staff to make temporary cash loans between funds in the 2018-19 Fiscal Year. Approved.
6. Resolution 17-18-23 – Assignment of Delinquent Tax Receivables
It is recommended that the Board of Education adopt Resolution No. 17-18-23 approving assignment of Delinquent Tax Receivables to the CA Statewide Delinquent Tax Finance Authority for fiscal years ending June 30, 2018, 2019 and 2020, and authorizing execution and delivery of related documents and actions. Approved.
7. Cash Transfer Authorization
It is recommended that the Board of Education delegate the Superintendent and/or the Director of Fiscal Support Services authority to transfer expenditures and corresponding cash between funds as needed in the normal course of school business for the 2018-19 Fiscal Year. Approved.
8. Notice of Completion – JR Universal Construction, Inc. (Renovations – Duff School)
It is recommended that the Board of Education accept the completion of structural renovation performed by JR Universal Construction at Duff School, at a cost of \$174,949.50 payable from Bond Funds. Approved.
9. State and Piggybackable Bids
It is recommended that the Board of Education approve authorization to use State Bids and Piggybackable Bids for Fiscal Year 2018-2019. Approved.
10. Contract – All 4 Electric (Lighting Upgrades – Garvey Intermediate School)
It is recommended that the Board of Education approve the contract with All 4 Electric for lighting upgrades in building A at Garvey Intermediate School. Total cost of \$159,000.00 to be paid from Bond Funds. Approved.
11. Contract – Universal Asphalt Co., Inc. (Parking Lot Re-design – Sanchez School)
It is recommended that the Board of Education approve the contract with Universal Asphalt Co., Inc. for Bid No. 05:1819 for parking lot re-design at Sanchez School. Total cost of \$198,000.00 to be paid from Bond Funds. Approved.
12. Award of Contract – Minco Construction (Site Work for Modular Administration Office – Sanchez School)
It is recommended that the Board of Education approve the contract with Minco Construction for Bid No. 06:1819 for site work for the installation of a modular administration office at Sanchez School. Total cost of \$378,360.00 to be paid from Bond Funds. Approved.
13. Award of Contract – Monet Construction, Inc. (Site Work for Modular Classrooms – Dewey School)

It is recommended that the Board of Education approve the contract with Monet Construction, Inc. for Bid No. 07:1819 for site work for the installation of three modular classrooms at Dewey School. Total cost of \$298,000.00 to be paid from Bond Funds. Approved.

REPORTS AND INFORMATION ITEMS

A. Annual Report on Local Control and Accountability Plan (2017-2020)

Anita Chu began the presentation with an overview on LCAP and LCFF. She stated that the LCAP is part of the LCFF accountability system. Ms. Chu spoke of the LCFF (Local Control Funding Formula) parameters and the three targeted student populations (English learners, low income and foster students). Ms. Chu explained that LCAP is a three-year plan and 2018-19 is year 2 of our current LCAP.

Ms. Chu stated that the LCAP is a road map of actions and expenditures designed to increase and improve services to achieve Garvey's vision. She explained the collective inquiry process of consultations with all stakeholders, including staff, parents, students, and union representatives. Several meetings were held requesting input on the LCAP.

Ms. Chu discussed the six LCAP goals and the specific actions and budget for each goal and explained how input from stakeholders is used to revise and refine the actions. Some examples for the 2018-19 plan include: increasing the number of counselors for high-need students, increasing the work hours and services of Library Media Technicians to support the computer science program and increase parent/student access to computer lab and library, providing one-on-one laptops for all schools, increasing the number of health assistants, increasing the afterschool program slots from Woodcraft Rangers, and providing dual language program.

The plan requires a public hearing which will be held at tonight's meeting and final approval will be at the next Board meeting. The plan will be submitted to LACOE by July 1, 2018.

Mr. Nunez asked about the means of having quality staff. Ms. Chu indicated that this is accomplished by capacity building of current staff, as well as recruiting quality staff. Mr. Nunez asked if the District has a doctorate program. Ms. Chu stated that the District had housed a master's and administrative credential program in our facility, through a partnership with California State University, Los Angeles. Currently we do not have such a program in our campus as we have not been approached.

Henry Lo asked how the District is making sure that the District does not purchase obsolete computer hardware. Ms. Chu indicated that our computers are working well and they need to work well to avoid major issues with Smarter Balanced assessments. The District has been seeking cutting-edge technology for our schools to support the computer science program and to promote the 21st century learning environment.

B. Presentation on 2018-2019 Budget and Multi-Year Projections

Grace Garner and Marisela Barba made a Power Point presentation regarding the 2018-2019 budget and multi-year projections.

Ms. Barba discussed the Governor's May Revisions including the 100% GAP Funding, increase of one-time discretionary fund, increase of 2018-19 Cost of Living Adjustment (COLA), and increase of CalPERS employer rate.

Ms. Barba explained the multi-year budget assumptions. Enrollment is projected to have a 2.5 percent decrease per year. The State Teachers Retirement System (STRS) expenses are expected to increase by 1.9 percent from 2018-19 to 2019-20, and the cost of health and welfare will also have an increase of over \$353,000 in 2018-19.

Ms. Barba discussed the multi-year budget projections. She noted that the unrestricted funds show an encroachment of special education programs and routine maintenance accounts, the amount of which is

typical among districts of similar size. While there is a COLA provided for LCFF, there is a decrease in enrollment, causing a reduction of revenue for the next three years. On the other hand, the expenses are expected to increase continuously. The multi-year projections indicate that the District has a positive fund balance and is fiscally solvent for the next three years. Ms. Chu explained that the District continues to have deficit spending; consequently, the District will need to continue the implementation of the required Fiscal Stabilization Plan to reduce expenditures and to assign all funding balance as “committed” funds. Ms. Barba indicated that currently an assembly proposal is being considered to increase funding level for LCFF base grants. Ms. Chu stated that the Board has previously approved a resolution in support of full funding for public education.

Ms. Barba stated that the LCAP and the Budget will be brought to the Board for approval on June 27, 2018, and they will be submitted to LACOE for final approval.

ACTION ITEMS

- A. Public Hearing – Local Control and Accountability Plan (2017-2020)
A public hearing opened at 8:32 p.m., and closed at 8:33 p.m., regarding the Local Control and Accountability Plan (2017-2020). There were no requests to speak.
- B. Public Hearing – 2018-19 Proposed Budget and Multi-Year Projections
A public hearing opened at 8:33 p.m., and closed at 8:34 p.m., regarding the 2018-19 Budget and Multi-Year Projections. There were no requests to speak.
- C. School Reopening – Duff Language Magnet Academy
On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 4 to 0, the Board approved the reopening and repurposing of Duff School as Duff Language Magnet Academy to provide a Dual Language *Plus* program beginning 2018-2019 school year, in support of the District vision and State initiative, *Global California 2030*.
Vote: Henry Lo Yes
Keilley Meng Not present
Vinh Ngo Yes
John H. Nunez Yes
Ronald Trabanino Yes

OTHER ITEMS OF INTEREST TO THE BOARD

John Nunez asked if there was a policy for signs placed at our schools’ fences. Grace Garner stated there is a procedure for placement of banners on our schools.

Henry Lo indicated that next Tuesday, the City of San Gabriel is planning to vote on the joint agreement for Marshall School and the San Gabriel Police sub-station.

PUBLIC AGENDA ITEMS: None

NEXT MEETING

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.


Meeting Date	Agenda Topic
June 27, 2018 (moved from 6/28)	
July 26, 2018	
August 16, 2018	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:40 p.m.



Henry Lo, Vice President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Mike Kenny
Rosa Marquez
Mario Montano