

Administration

Dr. Sara Lewis-Stankus  
Superintendent  
Dr. Debra Harrison  
Assistant Superintendent



Board of Education

Dr. Tammy Samples, President  
Katie Loudin, Vice-President  
Dr. Greenbrier Almond  
Alan Suder  
Kristi Wilkerson

**OFFICIAL  
BOARD MEETING  
NOVEMBER 13, 2018  
REGULAR SESSION  
Agenda with Additions**

TO: Upshur County Board of Education  
FROM: Dr. Tammy Samples, President  
SUBJECT: Regular Meeting  
DATE: November 9, 2018

The Upshur County Board of Education will meet in regular session at 6:00 p.m., Tuesday, November 13, 2018, at Buckhannon-Upshur High School.

**AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE & MISSION STATEMENT
- III. ROLL CALL  
Members Present \_\_\_\_\_ Members Absent \_\_\_\_\_

IV. APPROVAL OF AGENDA AND/OR AGENDA ADJUSTMENT

Recommendation: The superintendent respectfully requests approval of the agenda as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

V. APPROVAL OF MINUTES

A. October 23, 2018 Regular Meeting – (Attachment A)

**Recommendation:** The superintendent respectfully requests approval of the minutes as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

- VI. ACKNOWLEDGEMENTS AND/OR ANNOUNCEMENTS/UPSHUR HIGHLIGHTS**  
A. Students Attending the West Virginia Ambassadors Camp  
B. B-U Soundwaves – 2018 WV State Honor Choir  
C. Fred Eberle Technical Center Construction Program Students – EPIC Competition  
**D. Buckhannon-Upshur High School Grant Award – Sarah Wamsley**

- VII. LSIC/FACULTY SENATE REPORTS**  
A. B-U Middle Local School Improvement Council Report  
B. B-U Middle School Faculty Senate Report  
C. B-U High Local School Improvement Council Report  
D. B-U High School Faculty Senate Report

**VIII. UNFINISHED BUSINESS**

- IX. FINANCIAL**  
A. Payment of Bills – (Attachment B)  
B. Budgetary Items – ( Attachment C)

Recommendation: The superintendent respectfully requests approval of the financial items as presented.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

- C. Financial Statements at September 30, 2018 – (Attachment D)

- X. CONSENT AGENDA**  
A. Parent Chaperones – French Creek Elementary School – (Attachment E)

Recommendation: The superintendent respectfully requests approval of the consent agenda items as presented.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

- XI. APPROVAL OF PROMISSORY NOTE FOR SUBSTITUTE BUS OPERATORS – (Attachment F)**

Recommendation: The superintendent respectfully requests approval of the promissory note as presented.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

- XII. APPROVAL TO SELL SURPLUS BUSES – (Attachment G)**

Recommendation: The superintendent respectfully requests approval to sell surplus buses as presented.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

- XIII. DISCUSSION OF LEVY RENEWAL**

- XIV. LEVY RENEWAL ELECTION**  
A. Adoption of the Levy Order – (Attachment H)

Recommendation: The superintendent respectfully requests approval of the levy order as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

B. Decision Regarding Levy Election Ballot Method

**XV. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SALEM UNIVERSITY AND BUCKHANNON-UPSHUR HIGH SCHOOL FOR AN ASSOCIATE DEGREE PROGRAM - (Attachment I)**

Recommendation: The superintendent respectfully requests approval of the MOU as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

**XVI. CORRESPONDENCE/INFORMATION**

A. Assessment Results – Jody Johnson & Tim Derico

**XVII. PERSONNEL – (Attachment J) – Additional Items**

Recommendation: The superintendent respectfully requests approval of the personnel items as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

**XVIII. MEMORANDUM OF UNDERSTANDING WITH THE CITY OF BUCKHANNON FOR DEMOLITION OF STRUCTURES OWNED BY THE BOARD OF EDUCATION – (Attachment K)**

Recommendation: The superintendent respectfully requests approval of the MOU as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

**XIX. APPROVAL OF CHANGE ORDER NO. 001 BY SUTTER ROOFING & METAL COMPANY FOR TENNERTON ROOFING PROJECT DEDUCTING \$7,525.21 – (Attachment L)**

**Recommendation: The superintendent respectfully requests approval of the Change Order as presented.**

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

**XX. APPROVAL OF COLLABORATIVE AGREEMENTS WITH UPSHUR COUNTY BOARD OF EDUCATION FOR PRE-K CENTERS**

- A. Child Development Center of Central West Virginia – (Attachment M)
- B. Creative Beginnings Child Development Center, Mountain CAP Inc. – (Attachment N)
- C. Island Nursery Kindergarten, Inc. – (Attachment O)
- D. Kids R Kids – (Attachment P)
- E. Little Ones Place Christian Childcare Center, LLC – (Attachment Q)
- F. Upshur Human Resources, Inc., Head Start - (Attachment R)

Recommendation: The superintendent respectfully requests approval of the agreements as presented.

Motion: \_\_\_\_ 2<sup>nd</sup>: \_\_\_\_ Yeas \_\_\_\_ Nays \_\_\_\_

**XXI. APPROVAL OF LETTER OF ENGAGEMENT WITH DINSMORE & SHOHL, LLP FOR SERVICES AS LEGAL COUNSEL - (Attachment S)**

**Recommendation:** The superintendent respectfully requests approval of the letter of engagement as presented.

**Motion:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_ **Yeas** \_\_\_\_\_ **Nays** \_\_\_\_\_

**XXII. DELEGATIONS/PUBLIC COMMENTS**

**XXIII. BOARD MEMBER COMMENTS – (No Action to be Taken)**

**XXIV. NEXT MEETING DATE –** The next regular meeting will be held Tuesday, November 27, 2018 at 6:00 p.m. at Buckhannon Academy Elementary School.

**XXV. STUDENT HEARING – (WV Code 6-9A-4(3))**

**XXVI. POSSIBLE ACTION REGARDING STUDENT DISCIPLINE**

**XXVII. ADJOURNMENT**

**Motion:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_ **Yeas** \_\_\_\_\_ to adjourn the meeting, all members concurring therein, the meeting was adjourned.