LCA P.E.P Hours Form
Grades K – 12

The Life Christian Academy P.E.P. program (Partnering, Educating, Participating) is for parents of children in Kindergarten through 12th grade. This program helps to offset the daily costs of running a school and keeps tuition increases to a minimum.

Participants – Each family is responsible for 4 hours of service or payment of $45.00 per period; a single parent is responsible for 2 hours of service or payment of $25.00 per period. Extended family members (grandparents, etc.) may complete volunteer hours for the family. Hours may not be "donated" from one family to another.

Record Keeping – Each family should keep a record of their volunteer hours on this form or on a full sheet of paper. The record of hours must be submitted to the school office at the end of each period. Please keep a copy of the record that you submit to the office for your files. The P.E.P. form will be sent home with your tuition bill approximately every 2 months. When you receive the form please fill it out and return it to either school office or send it in with your next tuition payment. Any unfulfilled hours will be billed to your next statement.

Volunteer Opportunities – attending chapels, classroom volunteer, room parent, lunch/recess supervision, assisting in office, phone calls from home, baking for events, retreats, field trip chaperone, skate nights, bowling nights, athletic events (ticket sales, scorekeeping, assist coach), Eagle's Nest, Back to School Nights, Christmas/Spring Concerts, graduation activities, Annual Fund, Dreams Auction, Golf Tournament, Walk-A-Thon, Alumni Events. Hours served during Life Center Church activities **do not** qualify for Life Christian Academy P.E.P. hours.

Special circumstances will be given consideration; these should be discussed with your school level administrator.

Please use this form to record P.E.P. hours. **Return this form to the office at the end of each period.** Please keep a copy for your records. Thank you!

Parent's Name: _____ Phone Number: _____

Student's Name: _____

Date	Activity	Hours
	Total Hours:	

1st Period ___ 2nd Period ___ 3rd Period ___ 4th Period ___

Please note, each volunteer period is approximately 2 months

Additional forms are available in either school office or at whereLIFEhappens.org