

LISA FOUNDATION

BOARD MEETING

Date : March 28, 2018 (Wednesday)

Time : 6:00 PM

Location : LISA Academy, District Office

AGENDA

1. Welcome and call to order.
2. Attendance and quorum.
3. Opportunity for the public to be heard: Recognition of visitors.
4. Recognition of the accomplished students and coaches. (*Presenter: Luanne Baroni*)

General Guideline for this part of Agenda

- *Speaker should list the topics they wish to address with the board prior to the beginning of the meeting.*
- *Each speaker is given a maximum of 5 minutes to address the Board.*
- *The Board's response to the speakers' comments is limited.*

The Board President reserves the right to monitor this portion of agenda and move to the next agenda item if necessary

Action Agenda

5. Approval of previous meeting minutes on Feb 22nd, 2018.
6. Adoption of agenda for March 28th, 2018 meeting.
7. Approval of the 2018-19 Academic Calendar. (*Presenter: Dr. Fatih Bogrek*)
8. Approval of 2018-19 Salary Scale. (*Presenters: Dr. Fatih Bogrek and Mr. Adalar*)
9. Approval of the updated "Trademark and Intellectual Property License Agreement." (*Presenter: Dr. Fatih Bogrek*)
10. Approval of purchasing the two lands for the LISA North expansion by LISA LLC. (*Presenter: Dr. Fatih Bogrek*)
11. Approval of purchasing the existing LISA North building by LISA LLC. (*Presenter: Dr. Fatih Bogrek*)
12. Granting LISA North expansion financing bid for LISA LLC. (*Presenter: Dr. Fatih Bogrek*)

Information Agenda

13. Superintendent's report.
14. Financial board report - Current budget status.
15. Closing remarks and adjournment.

BOARD MINUTES

LISA FOUNDATION

BOARD MEETING

March 28, 2018 (6:00 PM)

**LISA Academy Central Office
10825 Financial Center Parkway, Suite #360
Little Rock, AR**

I. Welcome and Call to Order

These are the regular meeting minutes of the board of directors of LISA Foundation, (referred to as "Foundation") a non-profit corporation. This meeting was held on 28 March 2018, in the LISA Academy District Office. This meeting was called to order at 6:03 p.m. by Board President, Mr. Eric Higgins.

II. Attendance and Quorum

The following members of the board were present: Mr. Eric Higgins, President; Dr. Sinan Koch, Vice-President; Ms. Cynthia Dawson, Board Member; and Dr. Tansel Karabacak, Board Member. A quorum was present.

Dr. Fatih, Mr. Adalar, Ms. Kell, Mrs. Baroni, Mrs. McKee were also present in the meeting as the school administrators and staff.

The agenda and supporting materials were circulated to the members of the Board.

III. Public Comment

No members of the public requested to speak.

IV. Recognition of the accomplished students and coaches.

Two groups were recognized for winning state-level championships. The first group recognized was LISA West Middle Science Quiz Bowl team. They won the state competition and qualified for the national competition on April 26 - 30, 2018.

The next group was the LISA West Middle MATHCOUNTS team. They were placed first in the state competition. Six students were in the top 10 in the state, and two students qualified for the national competition at Washington D.C. in May, 2018.

V. Approval of previous minutes

Ms. Dawson made a motion to approve the minutes of March 28, 2018, as presented.

The motion was seconded by Dr. Koch.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

VI. Adoption of agenda for March 28, 2018 meeting

Dr. Karabacak made a motion to adopt the agenda for March 28, 2018, meeting.

The motion was seconded by Ms. Dawson.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

VII. Approval of the 2018-19 Academic Calendar. (Presenter: Dr. Fatih Bogrek)

LISA Academy principals have worked on the calendar for next year. The first day of school will be August 13, 2018, and the last day will be May 24, 2019. Schools must provide students with 178 days of school, but we are adding two additional days. We will have a total of 180 days scheduled in their calendar. The additional two days can also be used as inclement weather days, so there will be up to 7 days we will not have to make up after the AMI days and the two extra days added to our calendar. Our teachers are given a 190-day calendar. This gives them opportunities for professional development and parent-teacher conference days.

Dr. Karabacak moved to approve the 2018-19 Academy calendar as presented.

Ms. Dawson seconded to motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

VIII. Approval of 2018-19 Salary Scale. (Presenters: Dr. Fatih Bogrek and Mr. Adalar)

We recently looked at our 2018-2019 and 2019-20 yearly projected budgets to see if there was room to increase salaries. The biggest investment we will be making is the teacher base salary that is increasing from \$34,000 to \$35,000. Our second investment is the master's degree stipend that is increasing from \$2,000 to \$3,000 for teachers who have acquired their master's degree.

We have also added instructional coaches to our staff in our elementary schools because we want to continue to improve our elementary schools. We will also be giving our hourly finance assistants a \$1 raise, and moving nurses from hourly pay to certified positions. All the salary improvements equal out to be around \$200,000 on top of what we have for this year's salary.

Dr. Karabacak moved to approve the 2018-2019 salary scale as presented

Dr. Koch seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

IX. Approval of the updated "Trademark and Intellectual Property License Agreement." (Presenter: Dr. Fatih Bogrek)

We are getting some professional services from Harmony Charter Schools in Texas. They give three important services; a database, school model, and a STEM program. We have already two year contract with them. They updated their prices and we are asked to sign the updated contract. Also, we dropped STEM last year and we are dropping the database for 2019-20 school year. So, we will only have school model next year. To receive any professional service/consulting, we are required to purchase school model which is \$15,000 per year.

There were concerns about the wording of the contract that allows us/them to terminate it at any time. These concerns will be looked into before the next board meeting.

Ms. Dawson made a motion that we table this issue until next month's board meeting.

Dr. Koch seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

X. Approval of purchasing the two lands for the LISA North expansion by LISA LLC. (Presenter: Dr. Fatih Bogrek)

Dr. Fatih, along with the architects, explained the next steps in our LISA expansion which is purchasing the land by LISA, LLC and then starting our construction. There are two lands, and we have a contingency agreement for both of the lands. One of the lands is \$1,068,000 and the other one is \$150,000. They are both four acres but some part of the cheaper land is considered to be floodplains.

Before giving the address to the Department of Education, we had to go through some preliminary checks with the city about building a school in that area. The city of North Little Rock determined there are currently no problems in building in that particular area.

Mr. Guven then passed out the current survey and site plan of the property we intend to purchase. The architect firm explained how we have submitted to the city of North Little Rock our planning for the conditional use permit that has made it through subdivision review. All of the surrounding property residents and attendants have been notified that there will be construction in the coming years.

There was also a requirement from the Corps of Engineers on the determination of wetlands for the property. LISA had approved a consultant to do the assessment of the question of whether or not there are wetlands present. His initial determination is that there are wetlands present. The next step is going through the permitting portion of the wetlands and either re-establishing a certain amount of wetlands or perhaps purchasing credits that will allow LISA to fill in the wetlands but maintain some somewhere else in the United States. This could be a 90-day process or longer, but the city of North Little Rock will let us focus on the larger portions of the projects such as construction, so none of this should slow the building process down.

Ms. Dawson made a motion to approve purchasing the two lands for the LISA North expansion by LISA, LLC.

Dr. Karabacak seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

XI. Approval of purchasing the existing LISA North building by LISA LLC. (Presenter: Dr. Fatih Bogrek)

Dr. Fatih explained the process of purchasing the current LISA North building for 5.250 Million as a one-time offer. We have to purchase by June 2018. Even though we have a decreased rent, we are getting a bond for the new construction, making the purchase of the existing building more adequate. In 20 years our payments will be even more reasonable than the rent we are paying now. We are happy with the current building, it is around 43,000 square feet, holds around 800 students, and has a nice playground.

Ms. Dawson made a motion that we exercise our option to purchase the current premises of the North Little Rock school located at 5410 Landers Rd. in Sherwood, pursuant to section four of the first amendment of the LISA agreement between us and CRM Capital Partners LLC.

Dr. Koch seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

XII. Granting LISA North expansion financing bid. (Presenter: Dr. Fatih Bogrek)

APSRC member Gene Eagle who provides consulting to LISA on finance presented the details of the financing bid for the LISA North expansion. We received 3 proposals from banks, one not being eligible to qualifying, on partnering with us during our construction process.

When we go the two proposals, it was easy to compare. We ask questions about the work and who will be doing the work on behalf of the bank. We focused more on the quality of the responses to our questions and not necessarily just the numbers. Crews & Associates did a much better job responding and laying out answers and a vision for the future of LISA Academy North than the other company.

To our advantage, the Crews & Associates proposal also had better numbers and estimates for our project and the possible future of our school. There are fixed interest rates that are driven by the market, but by going with Crews & Associates, we can potentially save LISA Academy \$815,000.

Ms. Dawson moved that we approve the financing proposal prepared by Crews & Associates for financing our LISA North building expansion.

Dr. Koch seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye
Dr. Karabacak	Aye

XIII. Superintendent's report

Dr. Fatih spoke about the accomplishments around the district, one of them being the final approval from the ADE Board for the LISA expansion. The STEM Festival whose theme was agriculture was also a great success. There were over 2,000 students and 30 different schools who came to experience the festival, and we plan to continue to do this festival every year. We also have five students accepted into the Governor's School Program, and schools are currently getting prepared for the ACT Aspire testing that starts in mid-April.

XIV. Financial board report - Current budget status

Mr. Adalar gave the monthly budget report. We are at 63% expenditure as of February, and 69% of revenue received. This time of the year it is good to have below 66% of expenditure so we are in good shape.

XV. Closing remarks and adjournment

Ms. Dawson made a motion to conclude the meeting.

Dr. Koch seconded the motion.

ROLL CALL

Mr. Higgins	Aye
Dr. Koch	Aye
Ms. Dawson	Aye

The meeting concluded at 7:31 p.m.

A handwritten signature in blue ink, appearing to read "C. J. Koch" with a stylized flourish at the end.

LISA Academy Board Meeting

DATE: March 28, 2018

#	Name	Signature
1	Dr. Fatih Bagrek	
2	Sveinuni Rellaband: (Rishik's Ma)	K. Li
3	Tina McLee	
4	Peng Li	
5	Daniel Xiang Xin Zhang	
6	Xiao-fei chid	
7	Jiang Xu	
8	Lirong Yu	
9	Satohko Aokawakande	
10	Chude Butler	
11	Manny Mitchell	
12	Edon Book	
13	Muhammad Amir	
14	Mehmet Adab	
15	Luanne Baroni	
16	Kimy KEM	
17	Gene Eagle	
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