



BEAUMONT ADULT SCHOOL



Operation and Maintenance Plan

OVERVIEW	In order for BAS to remain in operation there must be a plan to support ongoing operation and maintenance. Much of this support is provided by the Beaumont Unified School District
-----------------	---

Beaumont Adult School		SERVICE DEVELOPMENT	
MISSION STATEMENT	To welcome and support students in learning and inspire them to achieve their goals and further their education	SERVICE DESCRIPTION	Education/Training/Workforce Training
GUIDING PRINCIPLES	We value an environment that inspires and provides opportunities to succeed and move beyond expectations. We value a safe learning environment that provides: integrity from all, dignity and respect for all, and physical safety for all. We value honesty and integrity in all relationships	PRICING MODEL	Medical arts: Mid level pricing -- ABE, ASE, ESL, HSD all Free
PAST TRAJECTORY AND RESULTS	The school has had very little growth over the past several years. The main accomplishment in several years was the joint accreditation between COE and WASC.	DELIVERY SYSTEM	In person direct instruction, Distance, Online
MANAGEMENT CONSTRUCT	Beaumont Adult School is governed by the BUSD and is managed by a Principal assisted by two administrative coordinators.	DELIVERY CAPABILITIES	WIFI, Classroom space limited
		CRITICAL ELEMENT SUPPLIERS	District, Adult Education Consortium, Community, Employer Partners, Workforce Development.

SITUATIONAL ANALYSIS (SWOT)

INTERNAL FACTORS

STRENGTHS (+)	WEAKNESSES (-)
-School recently upgraded the following: <ul style="list-style-type: none"> Whole campus painted New offices in front office for secretaries New furniture in all offices New flooring in several classrooms and offices Installation of new HVAC systems in many rooms and offices Strong district maintenance and custodial departments Work order system 	-Older facility in need of many upgrades

EXTERNAL FACTORS

OPPORTUNITIES (+)	THREATS (-)

- The district has an ongoing maintenance plan
- Upgrades for the remaining flooring to come in future
- Upgrades for the remaining HVAC systems to come in future

- Growing enrollment in K-12 causing a need for more space may cause BAS to move in the future

Plan Components	
Facilities	BAS consists of six buildings that meet the requirements for student classrooms and administration area. All of the classrooms are appropriately sized for the classes. Over the past three years there have been several updates to the campus including: new paint, new flooring in nine rooms/offices, new HVAC in 12 rooms/offices.
Ongoing Operation & Maintenance	The BUSD conducts annual facilities assessments to determine best use of all facilities in the districts as well as to provide ongoing major maintenance projects to keep sites in compliance with board policies, state, and federal regulations. The day-to-day maintenance and operations are handled by the district as well through a work order system.
Personnel	The BUSD provides regular personnel assigned to BAS for maintenance technology, for routine maintenance, and for maintenance of grounds.
Equipment and Supplies	The BUSD provides for all maintenance and custodial equipment for the campus. All equipment and supplies are ordered through the maintenance department by the custodian and assigned maintenance crew.
Relevant State Law and Applicable Federal Codes	The BUSD has a facilities department as well as a maintenance and operations department as part of the business services division of the district. These departments are tasked with ensuring that all district facilities are up to local, state, and federal policies, procedures, and guidelines.
Availability	This plan is posted on the BAS website. The district Facilities Master Plan is available upon request through the BUSD Educational Support Facility and is posted on the BUSD website.

Three Year Plan	
2018-19	Work with district Maintenance and Operations to install new flooring in some rooms. Several HVAC systems replaced this year.
2019-20	Work with district Maintenance and Operations to install new flooring in some rooms and new HVAC systems.
2020-21	Work with district Maintenance and Operations to install new flooring in some rooms and new HVAC systems.
Review	Review annually with admin team at BAS as well as District Maintenance and Operations team