School Site Council
Meeting Minutes
March 21, 2018
3:45 pm - 4:45 pm

I. Call to order - Ruth Hellams @ 3:48 pm

II. Welcome

III. Roll call & Introductions
   A. Present: Lora Beatty, Ruth Hellams, Marcella Kuc, Cole Hanna, Joyce Johnson, Tiffany O’Brien, Francisco Quezada, Herb Sarnoff, Brent Sellstrom, Ivan Vergara, Alyssa Wallace
   B. Absent: Nilesh Bhakta, Kiana Donato, Cory Gregory, Jennifer Perez, Darica Smith
   C. Guests: Monica Navarro (DLA Parent Liaison)

IV. Public Comment - None.

V. Review and Approval of Parent Involvement Policy + Compact (see handout)
   A. Will be added to the appendix of the school site plan in both English & Spanish
   B. Each scholar will have a copy signed by the Principal, the Parent, & the Scholar
   C. Motion to approve Parent Involvement Policy + Compact: Tiffany O’Brien, Seconded: Lora Beatty

VI. Review LCAP Feedback, 17-18
   A. Goal: build the capacity of DLA teachers to support English learners by using research-based instructional strategies
      1. Hired Ed. Associates to provide professional development & class coaching (Rosemary): $3,441 (Title III funds) - fully executed
         a) Rewrote the entire DLA curriculum, teachers found the time incredibly valuable
      2. SSC feedback: Collect more feedback, check data (NM/repeating classes - are they EL?), math support for PD/ELs (i.e. literacy/academic journals - see WASC), work needs to be shared with math dept (coordinate language + strategies)
      3. SSC Conclusion: Extremely valuable use of funds
   B. Goal: fund the Peer Tutoring Program, Saturday School, & Teacher Release
      1. SSC feedback: Peer Tutoring Program is essential:
         (1) Teacher member feedback: Resume opportunity for tutors, scholars are proficient in content, helpful to have tutors in the classroom, builds relationships, teachers find that tutors are invaluable during tutorials/intervention (can work with more scholars on more competencies during the same amount of time, teachers feel like coordinators instead of teachers without tutor help), one-on-one tutoring is determined by teacher, scholars cannot request...
one-on-one peer tutoring because of lack of resources, reserved for scholars who need it the most, 10th grade volunteer peer tutors?

(2) Scholar member feedback (tutee): scholars regularly attend tutorial, find them very helpful, have one-on-one peer tutors for any subject.

(3) Scholar member feedback (tutor): peer tutors also see the difference the program has made for their scholars, downside might be scheduling challenges, tutors keep in contact with scholars via email, training helped with dealing with scholar resistance, etc., email/notification challenges, stigma surrounding being assigned one-on-one tutoring

b) SSC conclusion: Peer tutoring is essential, excellent use of funds

2. Parent University Expenses ($1,259, does not include staff expenses)
   a) Funds not spent for this year, still available
   b) Example of expenses: food, coffee
   c) Various topics, have steadily increased in parent attendance
   d) SSC feedback: Useful, but some topics are repeated, so parents don’t attend if they’ve already gone, new content would be useful, usually held on Wednesday nights, video conferences of meetings for parents who can’t attend
   e) SSC conclusion: Parent University funds are useful

3. Goal: retention and retainment - no cost
   a) Second Saturdays - helpful for understanding DLA grading policies, more information to scholars about grading might help with retention, too much time for NMs to be cleared, freshman might need extra help with closer deadlines, grading policies, help them transition, some parents also do not understand the grading policies
      (1) More comprehensive report cards for parents
   b) Support for scholars once they’re here, advisory, restorative practices, stress the success stories

VII. ELAC update - did not discuss this agenda item
VIII. Discussion for 2018-19 Title I - did not discuss this agenda item
IX. Minutes Review and Approval: January 23, 2018
   A. Motion to approve: Ivan Vergara
   B. Seconded: Francisco Quezada
   C. Vote to approve: All approved

X. Open Agenda Item(s)
   A. none.
Motion to adjourn - Ivan Vergara
First - Ruth Hellams
Second - Brent Sellstrom

Next meeting scheduled for:

Wednesday, April 18, 2018
3:45 - 4:45 pm
DLA Principal's Conference Room