

Policies Under Consideration
(new and / or revision)

[DRAFT]

Presence of Third Party Service Providers

Third party service providers should not attend or observe school sponsored activities or events, not otherwise open to the general public, unless such visitation or observation is approved by the appropriate school administrator consistent with school guidelines, or by a student's Section 504 plan or IEP team as necessary to carry out a student's 504 plan or IEP. The District is responsible for ensuring that its students are provided with a safe environment that is conducive to learning and protective of their privacy. For this reason, the District has established procedures to limit the contact that private individuals have with students during the school day.

While the District contracts with state agencies and other public and private service providers to help students on an as-needed basis, those arrangements are made through contracts and agreements in which the District remains responsible for the supervision and direction of the services provided to its students. With this exception, the District's general practice is not to permit third party service providers, who are not under the supervision and control of the District, or who are not implementing the District's educational programs, to serve students on school grounds during the school day. This practice protects students' privacy, minimizes disruption of educational programs, and enhances the District's ability to provide a safe educational environment.

Requests that a private third party provider serve a student during the school day should be made to the principal of the school where the student attends. In most cases, the principal will deny the request, and refer to the student's IEP team or 504 plan team. A team to evaluate the student may be formed if none exists.

Policy KI Visitors is amended to read:

The school's administration welcomes the active interest of parents and encourages engagement. However, schools are a place of work and learning and must be secure. The building administration must be made aware of persons in the building and on the school grounds. Therefore, certain limits and expectations must apply to school visitors.

We encourage parents to visit during times in which school-wide assemblies or special class activities and lunch are open to parent visits or participation.

If parents are bringing items forgotten by their child such as lunches, books, or money, please bring them to the office. The administration will see that the child's belongings are delivered to him or her.

Parents should make arrangements in advance with their child's teacher for visits other than those during activities or events with open invitations.

Visitors must check in at the office when they arrive to obtain the principal's authorization, to sign in, and to get a visitor's badge.

Visitors must sign out at the office before they leave school grounds.

The taking of pictures or any audio or video recording is prohibited within the school.

Parents who wish to observe a classroom while class is in session are expected to arrange such visits in advance with the teacher and the principal. The administration will allow such observations in some circumstances if they are reasonable in length, timing, and frequency. However, such observations may be limited based on concerns regarding the privacy of other students.

Teachers should not be expected to take class time to discuss individual matters with visitors.

The principal has final authority on permitting/approving school visitations and observations, and he or she may discontinue visits or observations if they become disruptive to the educational mission of the school.

Anyone wishing to volunteer should discuss the school's procedures and expectations regarding the presence of volunteers. The building administrator shall decide whether to grant volunteer status.

Principals will not permit unauthorized persons in school buildings or on school grounds. Both state law and the school board authorize principals to take appropriate action to prevent unauthorized persons from entering buildings and from loitering on grounds.

Further, state law allows school administrators to conduct reasonable searches of the person and property of visitors on school premises. However, it is against the law for school administrators or officials to conduct a strip search.

Schools must post notice of the search law at all regular school entrances and any other access point to the school grounds.

