

The Cameron Parish School Board met at its regular meeting on this date and meeting was called to order at 5:00 pm, members in attendance were: Marsha Trahan, Christi Labove, Telesha Bertrand, Sheila Miller, Robin Morales, Sharon Picou, Joseph Delcambre and Randall Faulk

The prayer and the pledge were led by Mrs. Trahan and Mrs. Morales.

On the motion of Mrs. Miller, seconded by Mrs. Picou, the Board approved to amend the agenda to add additional items 8-B- Burn Agreement with US Fish and Wildlife, as presented by the Superintendent.

On the motion of Mrs. Picou, seconded by Mrs. Miller, the Board approved the agenda.

On the motion of Mrs. Miller, seconded by Mrs. Picou, the Board approved the minutes of the January 14, 2019 Regular Meeting and the January 29, 2019 Special Meeting of the Cameron Parish School Board, as prepared by the Superintendent.

The Board received information and recognized the recipients of the STAR program for the month of January, as presented by the Superintendent.

The Board received information on information on taxation in regards to ad valorem taxes on possible lease of the 3<sup>rd</sup> floor Cameron Parish School Board office, as presented by Orson Billings- Cameron Parish Tax Assessor.

On the motion of Mrs. Trahan, seconded by Mrs. Bertrand, the Board approved payment of the bills, as presented by Mrs. Michelle Trahan.

The Board received Financial Statement and Reports of Current Investments, as presented by Mrs. Michelle Trahan.

The Board received information on the monthly report on property income as prepared by Mr. Lee Bloch- Bloch, Briggs & Associates.

On the motion of Mr. Delcambre, and seconded by Mrs. Picou, the Board approved a Control Burn Agreement with U.S. Fish and Wildlife on the following Sections: 16-13-10 / 16-13-12 / 16-13-13 / 16-14-11 / 16-14-13 / 16-14-13 in agreement, Sections: 16-14-14 Opposed, as prepared by Mr. Lee Bloch- Bloch, Briggs & Associates.

The Board received reports on current construction bid activities, as presented by Mr. James Hoffpaur, Hoffpaur Project Management Team:

- A. Projects to be bid- James Hoffpaur, Project Management
  - Hackberry High School- ADA Upgrades- Pending FEMA PW 4753 Site 28
- B. Projects out for bid/quotes- James Hoffpaur, Project Management
  - None at this time
- C. Approval of bid and quote awards- Superintendent
  - None at this time

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board approved authorizing the Superintendent to execute a change order 1- for additional construction days as a result of rain days and and to not approve the two additional requests increasing contract total by an additional \$3,245.32 for Miller & Associates Development Company, Inc. at the GLHS Elementary School Classroom Building Addition, as presented by Champeaux, Evans, Hotard APAC.

On the motion of Mrs. Trahan seconded by Mrs. Miller, the Board approved authorizing the Superintendent to advertise for new bids and accept low bids on currently advertised projects due to requisite number of advertising days and a need to move forward on projects, as presented by the Superintendent.

The Board received updates on current FEMA, CDBG and General Fund Construction, Repairs, and Renovations to permanent and temporary sites' projects from Hoffpaur Architects, LLC, Cameron Parish School Board's Project Management Firm, as presented by Hoffpaur Architects, LLC and Project Architects.

On the motion of Mrs., Miller, seconded by Mrs. Morales, the Board approved Supervisor Stephanie Rogers, contract renewal, as presented by the Superintendent.

On the motion of Mrs. Miller, seconded by Mrs. Picou, the Board approved revisions to policies to align with the 2018 Louisiana Legislative Session to be voted on at the next meeting, as presented by the Superintendent:

DFD	Tax Bond Elections and Sales
DJE	Purchasing
GAEAA	Sexual Harassment
GBC	Personnel Recruitment
GBD	Employment of Personnel
GBDA	Employment of Retired Personnel
GBRIC	Maternity and Adoptive Leave
GBRIB	Sick Leave
JBCC	Student Assignment

On the motion of Mrs. Miller, seconded by Mrs. Morales, the Board approved entering into a MOU with the Cameron Parish Policy Jury Library Board regarding ECC water bill, as presented by the Superintendent.

The Board received the Superintendent's Report as presented by the Superintendent:



## Cameron Parish School Board

*CHARLEY LEMONS, SUPERINTENDENT*

### Superintendent's Report February 11, 2019

Please accept this report regarding my efforts to meet the following Performance Objectives as outlined in Exhibit A of my employment contract:

#### 1. Human Resource Management

- a. Visited each school at least once a week to meet with administration regarding any issues and also visited various classrooms and teachers
- b. Met with Terri Johnson at her request on 1/15 to discuss some concerns from our teachers regarding pay
- c. Met with Teacher Reps and some board members to discuss teacher concerns regarding pay on 1/28

#### 2. District Operations and Financial Management

- a. Participated in monthly Finance and Budget Taskforce meeting on 1/14
- b. Met with Business Manager from Allen Parish School Board to gather ideas regarding implementing transparent budgets that would be managed by each Principal
- c. Met with Jay Delafield 1/4 for update on CWIP Litigation-Given the instructions to release the plan for CWIP Teacher and Staff Supplement Plan
- d. Met with Tyson Bundy from Keiwit Construction to discuss upcoming Venture Global LNG project
- e. Met with other Reps from Keiwit Construction to discuss possibility of leasing the 3<sup>rd</sup> floor of CPSB Office
- f. Held a meeting with Mr. Hoffpauir, Mr. Brosette, Mrs. Labove, and Mr. Barnett on 1/23 to discuss the ADA project coming up at HHS

#### 3. Student Growth and Achievement

- a. Monitored JPAMS to ensure students had correct amount of points on 1/30/19; notified administrators of teachers not meeting requirements
- b. Visited JB and HHS on 1/29 to congratulate STAR winners from December
- c. Visited GLHS and SCHS on 1/30 to congratulate STAR winners from December

#### 4. Communication and Community Relations

- a. Attended SC Basketball game on 1/10
- b. Attended Fur Festival and participated in Gumbo Cook off on 1/11 and 1/12
- c. Attended Cattle Show at Parish Barn on 1/16
- d. Attended District Livestock show on 1/31

#### 5. Organizational Leadership

- a. Attended LHSAA Convention 1/24 & 1/25 to stay up to date with any changes in the organization
- b. Super App for Cameron Parish submitted by S. Rogers on 1/28

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board adjourned the regular school board meeting at 5:54 p.m.

Christi Labove- President February 11, 2019  
Date

APPROVED:

Christi Labove- President  
CAMERON PARISH SCHOOL BOARD

Charley Lemons, Superintendent  
CAMERON PARISH SCHOOL BOARD