

Lemon Grove School District

Official Minutes of the Independent Citizens' Oversight Committee Meeting – March 21, 2018

Lemon Grove Academy (Middle) – Administration Building – Conference Room B

7866 Lincoln Street, Lemon Grove, CA 91945

CALL TO ORDER – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:10 p.m.

Committee Members Present: Baber, Hanning, Miller, Pettis, Selby (arrived at 5:15 p.m.), Shaw

Committee Members Absent: Demaree, Gonyea

Official Board Representative: Larry Loschen

Staff Members Present: Branch, Flores, Potter

Attorney Present: Dorward

Guests Present: Bob Wilkinson (Auditor) and Angeles Nelson (CHIP/HEAL Zone)

PLEDGE OF ALLEGIANCE – Mr. Pettis (Chair) led the Pledge of Allegiance.

AGENDA - It was moved by Hanning and seconded by Miller to approve agenda as presented. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Shaw; Nays – none; Absent – Demaree, Gonyea, Selby (arrived at 5:15 p.m.). The motion carried.

MINUTES - It was moved by Hanning and seconded by Baber to correct the Minutes of the September 20, 2017 meeting, agenda item 5 motion corrected to reflect it was moved by Hanning. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Shaw; Nays – none; Absent – Demaree, Gonyea, Selby (arrived at 5:15 p.m.). The motion carried.

HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – Mr. Pettis (Chair) introduced Angeles Nelson with Community Health Improvement Partners (CHIP) the Healthy Eating Active Living (HEAL) Zone. Ms. Nelson is a community advocate for the HEAL Zone and is on the San Diego Breast Feeding board of directors. She is very happy and commends the district as they invest in the health of kids. Ms. Nelson would like to have the district stay on track with the remaining bond funds to help provide better healthy lifestyle options for children. The HEAL Zone provided funding for water stations at three schools and is ready to provide additional funding to purchase more water stations so all schools have them. Ms. Nelson is concerned the district doesn't have funds for installation and would like to see if bond funds could support the installation. She reminded members that one of the Bills that passed was for school districts to provide fresh drinking water at all schools effective July 1, 2011; the district is behind. HEAL Zone would like kids to have a choice encouraging the consumption of water for their health and to have an alternative to high sugar beverages. They would like to encourage using available funds for physical education. Mount Vernon needs locker rooms since the expansion that now includes 7th and 8th grade. Ms. Nelson would like to encourage combining other district funds with what the HEAL Zone contributes. Ms. Hanning expressed agreement that those are health issues for children however, the role of the ICOC is to ensure funds that have already been spent were per the ballot measure and the governing board prioritizes the project list based on the ballot measure. There was discussion about the special water fountains being the type that can refill water bottles and the cost per station was about \$3,000-\$8,000. Dr. Potter explained other districts that have provided water bottles for these special fountains have the issue of being responsible for contamination and who is responsible for sanitizing the containers. Dr. Potter shared that all students have access to drinking water at regular water fountains. Lemon Grove School District doesn't provide containers; parents at other districts are questioning contamination. Mr. Loschen shared the governing board has discussed the special water stations and has not placed them as a top priority. Mr. Loschen would like to know if the HEAL Zone can provide additional funding to work with the district on supporting the high cost of installation. Ms. Nelson thinks the HEAL Zone may be able to, possibly, double the funds.

BOND AUDIT - Mr. Wilkinson presented the auditor's report through June 30, 2017. It was the auditor's opinion, "The financial statements present fairly, in all material respects, the financial position of the building fund of Lemon Grove School District as of June 30, 2017, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America." Through examination of the bond issue settlement statement and accounting records, the auditor verified that the net proceeds from the sale of the General Obligation (GO) bonds were recorded in the separate fund of the District. 97% of the total expenditures were selected for the year that included (invoices, purchase orders, receiving documentation, contracts, etc.) and verified that the funds expended complied with the purpose that was specified to the registered voters of the District. The District's normal purchasing (including quotations and bid requirements) and accounts payable policies and procedures were complied with. Member Pettis asked how the auditor selects the percentage of expenditures tested. Auditors try for at least 85-95% of expenditures for good coverage and ended with 97%. Mr. Wilkinson added that there are added footnotes on the audit as information only with regards to the California Public Employees' Retirement System (CalPERS). This is required due to classified staff being paid for actual bond work performed. Dr. Potter added teachers and administrators are not included and are not paid with bond funds.

It was moved by Hanning and seconded by Selby to approve the bond audit. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Demaree, Gonyea. The motion carried.

PROJECT UPDATE - Joanne Branch updated (see separate attachment): Vista La Mesa Academy and Monterey Heights Elementary – scoped areas of concern and partially replace sewer lines; Districtwide - reviewed existing project record drawings for each site, create comprehensive inventory of major building components, compile building system condition assessment and master plan; Districtwide – replaced phone system to transition fully to Voice Over Internet Protocol (VOIP) and replace handsets as needed to complete transition to VOIP; Palm, Mount Vernon, San Miguel Elementary - replaced photovoltaic systems at all three sites and punch list is being finalized; Districtwide – networking equipment upgraded/replaced; Central Kitchen – cancelled due to cost being much higher than anticipated to outsource as well as fire safety issues to have offices in the kitchen.

Dr. Potter updated members the ribbon cutting ceremony for the photovoltaic systems is upcoming and a time has not been set as of yet. Mr. Loschen expressed that the governing board does not want to leave the solar panels unfinished to the next Board.

GENERAL OBLIGATION BONDS EXPENDITURE REPORT – Dr. Potter shared there will be one more additional cost to the total cost of the photovoltaic systems of \$400,000 in the future for end of life demolition. Ms. Branch cautioned that today the cost for end of life demolition is \$400,000 however, in 20-25 years the cost will most likely be significantly more. The Lemon Grove Academy turf project and the districtwide phone replacement came in right at cost with no change orders.

It was moved by Miller and seconded by Hanning to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Demaree, Gonyea. The motion carried.

ANNUAL REPORT – It was moved by Baber and seconded by Selby for Mr. Pettis and Mr. Miller to prepare the annual report. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Demaree, Gonyea. The motion carried.

FUTURE MEETING – Wednesday, April 25, 2018 at 5 p.m. at Lemon Grove School District – District Office – 8025 Lincoln Street, Lemon Grove, California

ITEM(S) FOR SUBSEQUENT MEETING - None

ADJOURNMENT – It was moved by Selby and seconded by Miller to adjourn. The motion was called for with the following results: Ayes – Baber, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Demaree, Gonyea. The motion carried.

Meeting was adjourned at 6:03 p.m.



Chair



Account Technician