

Course Description:

I. Course goals

Allow students to identify behaviors that impeded their learning and the learning of others and how to make appropriate choices.

- a. Students will self identify
- b. Student will learn appropriate steps to interact
- c. Students will choose appropriate behaviors
- d. Students will learn to self monitor
- e. Students will be able to identify the parts of the brain and understand the connection to the brain and emotions/feelings

II. Course content and time schedule

- a. Listening
- b. Starting a conversation
- c. Asking a question
- d. Saying thank you
- e. Introducing yourself and others
- f. Giving and following instructions
- g. Asking for help
- h. Apologizing
- i. Knowing and expressing feelings
- j. Dealing with fear
- k. Asking permission
- l. Using self control
- m. Making a complaint
- n. Setting a goal

III. Course activities

- a. Students will scaffold the above skills and apply them to daily life decisions.

IV. Evaluation

- a. Criteria for arriving at students grades -
 - i. Participation 70%
 - ii. Homework 15%
 - iii. Test/quizzes 15%
- b. Semester exams will be worth 20% of the SEMESTER grade
 - i. Semester exams will not be administered early. Students who are absent may make-up their exams on the district approved make-up day.
- c. Explanation of student grades
 - i. A 100 – 90%
 - ii. B 89 – 80%
 - iii. C 79 – 70%
 - iv. D 69 – 60%
 - v. F 59 and below

- d. **How and when students will be advised of their grades**

- i. Parents and students are urged to check the Infinite Campus system on our website regularly.
- ii. Notification will be issued every 3 weeks to students with D's or F's
- iii. Citizenship/behavior expectations
Citizenship is taken very seriously here at Leavitt Middle School. Teachers expect students to bring supplies to class, pay attention, stay on task, talk when appropriate, be respectful to all teachers and students. Cell phones should not be seen or heard. These are only a few of the reasons why a student might lose citizenship points. Any other actions that disrupt the learning environment of the classroom or other students will also be documented. Below is the scale for citizenship.

Below is a scale for citizenship. All reports of misconduct will be documented by the teacher.

0-1 - Outstanding

2-4 - Satisfactory

5-6 - Needs Improvements

7 or more - Unsatisfactory

All reports of misconduct will be documented in the teacher's grade book so the students and parents will be able to check Parent Link to see what his or her current citizenship grade is, and why points have been lost.

V. Supplies needed for this course

- a. A wonderful attitude
- b. Late Work policy – If a student does not complete any assignment (for reasons other than an absence), they will be assigned a make-up work detention the following school day from 3:30 to 4:25 EVEN if they turn the assignment in the next school day.
- c. Test retake policy – A student may only retake a test if 1) all assignments have been turned in 2) the student has asked for help, clarification, or exhibited evidence of further studying and a further mastery of the subject matter.

VI. **School-Wide Rules**

- a. Follow directions quickly.
- b. Raise your hand for permission to speak.
- c. Raise your hand for permission to leave your seat
- d. Make SMART Choices: Kindness, Leadership, Courage, Invincible Grit, Creativity
- e. Work hard to do your best for your teachers and parents at all times.
- f. ♦Keep your eyes on the target. ♦

VII. **TARDY POLICY – Progressive Steps**

- a. 1st Tardy – Warning & Parent Phone Contact
- b. 2nd Tardy – Warning & Parent Phone Contact
- c. 3rd Tardy – Non-TRS RPC
- d. 4th Tardy – After School Detention
- e. 5th Tardy – In-House Suspension (IHS)
- f. 6th Tardy – Required Parent Conference – RPC/Tardy Contract
- g. 7th Tardy – IHS/parent and student meet with the principal

VIII. **BEHAVIOR- Progressive Discipline**

- a. 1st Incident – Verbal warning

- b. 2nd Incident - Parent contact by teacher
- c. 3rd Incident – Written contact to parent
- d. 4th Incident – Counselor referral
- e. 5th Incident – Deans' referral

- IX. Utilizing technology to learn – At Leavitt, we want to encourage the daily use of technology in and out of the classroom to further enhance the educational experience. As such, Leavitt will be providing students with individual devices in all grades to utilize in class and at home. Students will also be provided with a Google email address to correspond with their teacher and classmates on projects, as well as to turn in assignments. Students may choose to utilize their own electronic tablets (iPads, Kindle Fire, Samsung, etc.) cell phones, laptops, and reading devices for educational purposes. Please be reminded that your student is responsible for the safety of their personal device and must utilize the district's Wifi to ensure their internet safety. All use of these devices will be for educational purposes and must be approved by the individual teacher.
- X. Teacher's hours of availability- 8:30AM-3:41PM- I will be available at other times by appointment only. Passes must be obtained by me ahead of time if the student plans on coming to the classroom before 9:00AM.
- a. The best way to contact me is via Gmail at learybn@nv.ccsd.net.
 - b. You may also contact me at 799-4699 ext. 4079. Please feel free to contact me anytime to make an appointment.