

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

January 14, 2014

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Daniela Helkowski	Mr. Jon Kuzma
Mr. Robert Riker	Mr. Mark Rodgers
Mr. David Pusateri	Ms. Marianne Wagner
Mr. Jeffrey Watters	
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	Mr. Kendall Luton

REPORTS

1.0 EDUCATIONAL FOCUS

- 1.1 Mr. Aiken and students Caitlyn McCloskey and Travis Wiehe provided an overview of how the middle school 1:1 Chromebook initiative is meeting the needs of students.

2.0 STUDENT REPRESENTATIVE

- 2.1 Mr. Luton provided the board with a report about the philanthropic efforts of students during the holiday season.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda.

4.0 PUPIL SERVICES

- 4.1 A letter from the Grable Foundation regarding the Community Youth Worker grant was attached to the agenda; as well as the most recent Youth Connect newsletter.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 Attached to the agenda was a chart comparing the number of the district's 2012-2013 instructional hours vs. the Pennsylvania Department of Education requirements.

Mr. Watters suggested a comparison between district instructional hours vs. international averages.

- 5.2 Dr. Bichsel described the upcoming LightSide pilot program. Within seconds, this CMU developed software can evaluate student writing using multiple rubric scales. There is no cost to the district.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 No item

7.0 CO-CURRICULAR LEADERSHIP

- 7.1 The athletics and activities report was distributed at the meeting.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 8.1 A chart depicting the 2013-2014 Parkway enrollment was attached to the agenda. Dr. Clapper is pleased with the participation of 9th grade students.

ACTION ITEMS

- A. Request was made to approve the donation of a student's dictionary for every third grade student by the Rotary Club of Quaker Valley.
- B. Request was made to approve the high school AP art history and AP studio art trip to the Cleveland Museum of Art on March 6, 2014 at minimal cost to the district.

Ms. Heres moved that items A and B be placed on the legislative agenda for action.
Mr. Riker seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

January 14, 2014

Committee Members Present	Directors Present
Mr. Jeffrey Watters	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. David Pusateri
Mr. Gianni Floro	Mr. Robert Riker
Mr. Jon Kuzma	Mr. Mark Rodgers
Dr. Joseph Clapper, administrative liaison	Ms. Marianne Wagner
Others Present	
Dr. Jillian Bichsel	Mr. Karlton Chapman
Ms. Tina Vojtko	Ms. Christine Kardong
Dr. Joseph Marrone	Mr. Kendall Luton

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVISION (ATTACHED)

2.1 The board discussed revising policy 903.00 *Public Attendance and Participation in Board Meetings* (DRAFT A)

A second draft will be provided to the board in February.

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 No item

5.0 FOR ELIMINATION

5.1 No item

6.0 FOR REVIEW (ATTACHED)

6.1 Policy 224.00 *Free and Reduced Price Lunches*

6.2 Policy 228.00 *Title 1 Parent Involvement*

6.3 Policy 231.01 *Bullying*

6.4 Policy 402.00 *Broadcast of Athletic Events*

6.5 Policy 404.00 *Public Visitations*

The policies listed in item 6.0 will have the review date added. The wording of policy 224.00 will be updated.

It was suggested that district safety policies receive priority in the review process.

ACTION ITEMS

There are no action items.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

January 14, 2014

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. David Pusateri
Mr. Jon Kuzma	Mr. Robert Riker
Mr. Mark Rodgers	Ms. Marianne Wagner
Dr. Joseph Clapper, administrative liaison	Mr. Jeffrey Watters
Others Present	
Dr. Jillian Bichsel	Mr. Kendall Luton
Mr. Karlton Chapman	Ms. Christine Kardong
Ms. Tina Vojtko	Dr. Joseph Marrone

1.0 REPORTS/INFORMATION/OTHER

- 1.1 The school board committee list was attached to the agenda.
- 1.2 The upcoming Allegheny County School Health Insurance Consortium (ACSHIC) - election of the school board director trustees was announced.
- 1.3 The Allegheny Intermediate Unit's 126th annual convention of Allegheny County School Board Directors is scheduled for Monday, March 31, 2014, at the Rivers Club – Oxford Centre – 4th floor. Exhibits open and registration begins at 5:00 p.m. The cost to attend this year's convention is \$50.00 (which includes dinner). Parking is available at Oxford Centre with a \$5.00 (cash only) flat rate fee after 5:00 p.m.
- 1.4 The 2014 baccalaureate service will be held on Saturday, June 7, at 3:30 PM at the Sewickley Presbyterian Church.

2.0

INTERGOVERNMENTAL AFFAIRS

- 2.1 No item

ACTION ITEMS

MEMORIAL BOOKS

Request that the board approve a memorial book donation to the appropriate school library in memory of:

- There are no memorial books this month.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

January 21, 2014

Committee Members Present	Directors Present
Mr. Mark Rodgers	Ms. Daniela Helkowski
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Rob Riker	Mr. Gianni Floro
Ms. Marianne Wagner	Mr. David Pusateri
Mr. John Sheline, administrative liaison	Mr. Jeffrey Watters
Others Present	
Dr. Joseph Clapper	Dr. Joseph Marrone
Dr. Heidi Ondek	Ms. Christine Kardong

REPORTS/INFORMATION

1.0 TAX COLLECTION

- 1.1 The December 2013 earned income and December 2013 real estate tax collection reports were attached to the agenda.

2.0 FINANCIAL REPORTS

- 2.1 Mr. Sheline reviewed the December 2013 capital projects fund reports.

3.0 BUDGET

- 3.1 The board was provided an update on the status of the 2014-2015 preliminary budget.

4.0 INFORMATION

- 4.1 There was an attachment pertaining to a refund of \$37,313.92 received from the Parkway West Career and Technology Center.
- 4.2 A list of donations received was provided.

Date	From	Amount	Reason
10-4-13	Acer America Corporation	\$1,000.00	CDWG/Targus Notebook Cases
10-4-13	Sewickley Academy	1,000.00	Sewickley Area Library
10-25-13	Esmark	300.00	Unknown
10-31-13	Mr. Charles Murdock	2,000.00	Edgeworth Elementary School
11-6-13	Mr. and Mrs. Rom	500.00	Special Education
11-18-13	Sewickley Public Library	500.00	Sewickley Area Library
11-19-13	OhioPyle Prints, Inc.	58.88	Donation to High School
11-26-13	Midmark	200.00	Donation for Autoclave
12-5-13	Sewickley Presbyterian Church	10,000.00	Community Youth Worker Discretionary Fund
12-13-13	Sewickley Presbyterian Church	100.00	Community Youth Worker Discretionary Fund
12-13-13	Sewickley Presbyterian Church	1,000.00	Community Youth Worker Discretionary Fund
12-18-13	Sewickley Presbyterian Church	1,347.83	Community Youth Worker Discretionary Fund
	Total Donations Received: Oct, Nov & Dec 2013	\$18,006.71	

ACTION ITEMS

- A. It was requested that the board approve the transfer of \$7,317.69 from the general fund to the capital projects fund for the receipt of insurance funds to replace the steamer in the high school kitchen. The replacement equipment was paid with capital projects funds.
- B. It was requested that the board approve the payment to the general fund from the grant fund in the amount of \$1,332.92 for the reimbursement of costs of Project Zero and books.
- C. It was requested that the board approve the 2012-2013 audited financial statements as prepared by Maher Duessel, Certified Public Accounts. The board was provided hard-copies of the audit.
- D. It was requested that the board approve the budget transfers as provided in the attachment.
- E. It was requested that the board grant Jennifer Tressler, Assistant to the Director of Finance, authority to sign checks on the following accounts:

General Fund Merchant A/C	xxxxxx3804
Capital Projects A/C PSDLAF	xxxxxx631
2011A Bond Issue Fund PSDLAF	xxxxxx4740
Grant Account	xxxxxx6542

- F. It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements for the months ending October 31, November 30 and December 31, 2013.
- G. It was requested that the board ratify and approve the general fund invoices for November and December, 2013 in the amount of \$6,625,567.88.
- H. It was requested that the board ratify the food service fund invoices for November, 2013 in the amount of \$28,667.28.
- I. It was requested that the board approve the administration to pay the food service fund invoices for the month of December, 2013 in the amount of \$21,070.70.
- J. It was requested that the board ratify the invoices for the November and December, 2013 capital projects fund in the amount of \$58,132.30.
- K. It was requested that the board approve the capital projects fund invoices for January, 2014 in the amount of \$5,487.50.
- L. It was requested that the board approve the grant fund invoices for January, 2014 in the amount of \$7,989.03.
- M. It was requested that the board approve the resolution for continued membership in the Allegheny Intermediate Unit Joint Purchasing Board.
- N. It was requested that the board approve a resolution regarding Quaker Valley School District booster organizations and the new Pennsylvania Small Games of Chance Act, which requires booster organizations to produce proof of recognition by the school district, and other documentation in order to obtain a license for gaming, raffles, etc.

Mr. Rodgers moved that items A - N be placed on the legislative agenda for action.
Ms. Wagner seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

January 21, 2014

Committee Members Present	Directors Present
Mr. David Pusateri	Ms. Daniela Helkowski
Mr. Gianni Floro	Ms. Sarah Heres
Mr. Mark Rodgers	Mr. Jon Kuzma
Ms. Marianne Wagner	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Mr. Jeffrey Watters
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Christine Kardong
Dr. Heidi Ondek	

REPORTS/INFORMATION

- 1.0 High School
 - 1.1 Dr. Marrone provided a brief report about the high school campus.
- 2.0 Middle School
 - 2.1 Dr. Marrone updated the board on the items remaining on the construction "punch list."
- 3.0 Edgeworth
 - 3.1 No item
- 4.0 Osborne
 - 4.1 No item
- 5.0 Bell Acres/Legacy Fields
 - 5.1 Dr. Marrone described the site conditions.
- 6.0 Facilities/Operations
 - 6.1 The facilities report was attached to the agenda.
- 7.0 Transportation
 - 7.1 No item

ACTION ITEMS

- A. It was requested that the board authorize the administration to enter into a contract with Phillips & Associates for a high school site evaluation including site vehicle and pedestrian recommendations. The costs will be \$18,920 and will be taken from the capital reserve fund.
- B. It was requested that the board authorize the administration with Gateway Engineers for a site survey and drawings for Legacy Fields. The cost will not exceed \$20,000 and will be taken from the capital reserve fund.
- C. It was requested that the board authorize the administration to enter into a contract with Shaw Turf for artificial turf replacement at the high school contingent upon the athletic director, the athletic coaches and review by our solicitor. The cost will be \$439,539 and will be taken from the capital reserve fund.

Veteran high school coach Mr. Klein provided his opinion of the condition of the high school field.

Mr. Pusateri moved that items A - C be placed on the legislative agenda for action.

Mr. Floro seconded the motion.