



## Laguna Road School Site Council Minutes

October 24, 2018 at 3:15pm-4:15pm in Principal's Office

- I. **Call to Order** by Dr. Bak @ 3:16PM
- II. **Roll Call (Sign In), Establish a Quorum**
  - A. Introductions:
    - Principal: Dr. Cindy Bak
    - Teachers: Brenda Houlihan, Connie Choi, Teresa Green
    - Other: Jose Zamarripa
    - Parents: Kayla Lee, Nivie Jhawar, Seowon Lee, Janette Mitamura, Jason Kim
- III. **New Business**
  - A. Responsibilities of School Site Council:
    - Establish a quorum
    - Develop, monitor, implement the Single Plan for Student Achievement aligned to LCAP goals
    - Review SSC ByLaws
      - Discussed crossover in parents for SSC. Modified to 2/5 parent members will be 1 year term. 3/5 parents members will be 2 year terms to create the crossover. Will decide at end of year 1.
      - Discussed 3 consecutive meetings of 6 total in year as too much. Modified to 2 missed meetings, does not have to be consecutive.
      - Teresa Green: Moved to approve revisions. Brenda Houlihan: second that motion.
    - Elect Officers: Chairperson, Vice Chairperson, Secretary
      - Nivie Jhawar: Chairperson
      - Jason Kim: Vice Chairperson
      - Jose Zamarripa: Secretary
      - Dr. Bak will create agendas



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- Responsibilities of ELAC:
  - In the past, SSC assumed ELAC responsibilities
  - Will follow up with SSC after getting feedback from ELAC meeting

### B. Principal's Report

- Update on Project Impact
  - Transition for STEM instructional aide
- CAASPP Results
  - Celebrate increase in scores with 86% meeting or above standards in ELA and 82% meeting or above standards in Math
- Single Plan for Student Achievement
  - Conducted needs assessment for the following categories: school activities, advisory/advocacy roles, activities to support learning at home

### IV. Public Input

- None

### V. Adjournment by Dr. Bak at 4:15PM

### VI. SSC Meetings 2018-2019:

- A. Wednesday, October 24th at 3:15pm-4:15pm in Principal's Office
- B. Wednesday, November 28th at 3:15pm-4:15pm in Principal's Office
  - Will review/revise School Site Plan, important for all members to attend.
- C. Wednesday, January 23rd at 3:15pm-4:15pm in Principal's Office
- D. Wednesday, February 27th at 3:15pm-4:15pm in Principal's Office
- E. Wednesday, March 20th at 3:15pm-4:15pm in Principal's Office
- F. Wednesday, April 24th at 3:15pm-4:15pm in Principal's Office
  - Possibly change last date, we have open house.