



Job Posting for July 2019

Custodial/Janitorial Worker - will perform custodial and maintenance duties in and around the campus facilities, troubleshoots, performs minor repairs and responds to emergency calls for service; implements setup and takedown for a wide variety of campus and community events; works closely with employees and the public to meet the custodial needs of the area; and resolves problems to ensure efficient and safe operations. High school diploma; supplemented with three (3) years of related work experience. Child Abuse, Criminal and FBI Clearances required. Bilingual (Spanish/English) a plus. (Part-Time)

Safety Team Member - is responsible to enforce procedural rules and regulation. Ensure the personal safety of children, staff, visitors, and property. Maintain security and safety for assigned areas. High School diploma education or GED and two years' general experience in security, law enforcement or military police. (Full-Time)

Senior Lead Educator - is assigned centrally and consigned to schools. The Senior Lead Educator position involves four primary responsibilities: coaching, facilitating professional development, and conducting instructional analyses, contributing to teacher evaluations. Senior Lead Educators are members of the leadership team and regularly attend instructionally focused leadership team meetings at the assigned ASPIRA of PA School. Senior Lead Educators are involved in the school-wide teacher and student data analysis process. Must have a Master Degree in Education. Must be certified in a content area. Must have a minimum of 3 years of coaching experience. Must have strong interpersonal skills related to coaching leadership skills. Must have strong written and verbal communication skills. Must have documented gains in student achievement as a teacher. Bilingual Spanish preferred. Pennsylvania Teacher's Certificate is required. PA Principal Certificate preferred. (Full-time)

Bilingual Instructional Assistant - providing support to the instructional program within assigned classroom with specific responsibility for assisting in the supervision, care and instruction of special needs students in the regular classroom or in a self-contained classroom; assisting in implementing plans for instruction; monitoring student behavior during non-classroom time; providing information to appropriate school personnel; and attending IEP meetings. High School diploma or equivalency is required and 48 or more on college transcript preferred. Job related experience is desired. CPR and First Aid Certification required. Must be bilingual Spanish/English (Full-time).

School Nurse – is responsible for provides preventive health services to facilitate the student’s optimal physical, mental, emotional and social growth and development. Identifies problems and disabilities and provides such services as case finding, health education, referring and care in order to help prevent serious health problems which would later be more difficult and costly to address. Supports the education process by working to assure the health of the students. Qualified to practice as a Registered Nurse in the State of Pennsylvania and holds a restricted license. Certified in CPR or BLS (or obtain in the first 6 months). a) B.S.N. or Registered Nurse with a bachelor’s degree in a related discipline. b) Minimum of one (1) year experience in public health nursing, community health nursing, school health nursing or pediatric nursing. c) Bilingual Preferred strongly (Spanish/English). Pennsylvania Certification School Nurse. (Full-Time)

Special Education Coordinator – is responsible for ensuring compliance to established policies, procedures and/or regulations; and addressing other duties and processes required to maintain the school’s program of services. Responsibilities include: managing the school’s special education programs and services’ developing related goals, objectives and recommending policies; planning, implementing and working with staff in evaluating the special education programs and services; acting as a liaison with other district staff, serving as a resource. Master’s Degree from accredited university or college required. Bilingual (Spanish and English) preferred. Some knowledge in bilingual education. Three years teaching experience in special education. Experience as a supervisor of the Special Education department. Experience in SEAS (special education database) and behavior management program (Vision Management) Pennsylvania Teacher’s Certificate required in Special Education. (Full-time)

Compliance Coordinator - is responsible for ensuring compliance to established policies, procedures and/or regulations; and addressing other duties and processes required to maintain the school’s program of services and to maintain all systems required to document said compliance. Responsibilities include: managing the school’s compliance related to special education programs, specifically IEP and annual testing as well as all related services and developing aligned goals and objectives. Additionally, recommending policies; planning, implementing and working with staff in evaluating the special education programs and services and classroom instruction, as well as relevant supervision as indicated for contracted staff. Finally, they will act as a liaison with other school and network staff, serving as a resource as needed. Master’s Degree from accredited university or college required. Some knowledge in bilingual education. Three years teaching experience in Special Education Teaching required. Pennsylvania Teacher’s Certificate required in Special Education (PK-6 or &-12). (Full-Time)

Reading Specialist - is responsible for creating a flexible elementary grade program and a class environment favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for upper elementary grade education in accordance with each student’s ability; to establish good relationships with parents and other staff members. Bachelor’s Degree from accredited university or college required. Bilingual (Spanish and English)

preferred. Some knowledge in bilingual education. Pennsylvania Teacher's Certificate required (Reading Specialist preferred) (Full-Time)

Head Start Family Advocate/Administrative Assistant - Degree or credential in social work, family engagement, or related field required. English and Spanish fluency required in reading, writing, speaking, and translation. Ability to balance tasks and paperwork, with high organizational and family interactions skills a must! Ability to work with young children in calming techniques. Minimum 1 year in similar ECE position highly preferred. Knowledge of COPA, FPAs, and Head Start monitoring systems highly preferred. Position is in reception area in extremely busy school office and requires excellent phone and receptionist skills, creation of documents, input and monitoring of systems, and ability to meet deadlines for compliance. FBI, PA Criminal and Child Abuse Clearances, and updated physical with TB necessary. 12-month position. (Full-Time)

Child Care Worker - is to cooperate in a supportive role carrying out developmentally appropriate activities that promotes health, nutrition, and education of the children and to attend to their safety and welfare. Ability to effectively interact and relate to children in a developmentally appropriate manner. Must be motivated to learn and grow in an educational environment; and be willing to continually increase knowledge in the field of Early Childhood Education. High School Diploma and Child Development Associate (CDA) is required. Bilingual in Spanish preferred. CPR/AED/First Aid Certified is required. (Full-Time)

Director of Operations - will work closely with the assigned School Principal and their leadership team as well as other central office staff to ensure that students receive outstanding non-instructional support and services in their schools. The Director of School Operations holds a critical position in supporting the non-instructional excellence of their school and will be responsible for all duties that are not directly related to instruction, including assisting the principal in managing school activities; supervising of support personnel; coordinating activities such as special events; transportation and building maintenance. Bachelor's Degree from an accredited college or university required. Master's degree preferred. At least (5) years of work experience and a proven track record of success with project and operations management; Experience working with low-income students. A valid driver's license as well as current insurance and vehicle with valid registration. (Full-Time)

Early Childhood Lead Teacher - is responsible for developing and implementing a developmentally based, educational program for an assigned class of school children. The curriculum must meet the emotional, physical, cognitive, and social needs of both the individual child and the group. Ability to effectively interact and relate to children in a developmentally appropriate manner. Must be sensitive to individual children's differences and needs, and be willing to adjust the program & curriculum to meet those individual needs. Must be motivated to learn and grow in an educational environment; and be willing to continually increase knowledge in the field of Early Childhood Education. Must be able to relate with and speak to parents in a respectful and courteous manner. Must be willing to work in a team environment; be willing to share ideas & be open to other's ideas; be flexible & willing to compromise. Must

have a Bachelor's Degree in Early Childhood Education and meet all requirements for Lead Teacher. Early Childhood Education Certificate required. CPR/AED/First Aid Certified Required. Meets all ongoing requirements as identified by the organization, state or federal preschool/program regulations, and the ASPIRA Human Resources Office.

ASPIRA of PA SCHOOLS School Year 2019-2020

High School Computer Aided Drafting (CAD) Teacher - High School CAD teacher is responsible for maintaining an environment conducive to learning and helping their students master industry standards, aligned to PA CTE State Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in CAD is required. Bilingual Spanish/English is preferred. (Full-Time)

High School Special Education - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, tutorial assistance, and consultation to general education staff. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or 7-12). Bilingual Spanish/English is preferred. (Full-Time)

High School Math Teacher - High School Math teachers are responsible for maintaining an environment conducive to learning and helping their students master math content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in secondary Math is required. Bilingual Spanish/English is preferred. (Full-Time)

High School English Teacher - High school English teachers are responsible for maintaining an environment conducive to learning and helping their students master English content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in secondary English is required. Bilingual Spanish/English is preferred. (Full-Time)

High School Social Studies Teacher - High school social studies teachers are responsible for maintaining an environment conducive to learning and helping their students master social studies content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in secondary social studies is required. Bilingual Spanish/English is preferred. (Full-Time)

High School Science (Chemistry, Biology, and Physical Science) Teacher - High school science teachers are responsible for maintaining an environment conducive to learning and helping their students master science content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in secondary science is required. Bilingual Spanish/English is preferred. (Full-Time)

High School Special Education/Math - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, master math content in alignment with the PA Common Core Standards. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or 7-12) and Math Certification 7-12. Bilingual Spanish/English is preferred. (Full-Time)

High School Special Education/Social Studies - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, master social studies content in alignment with the PA Common Core Standards. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or 7-12) and Social Studies Certification 7-12. Bilingual Spanish/English is preferred. (Full-Time)

High School Special Education/Science - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, master science content in alignment with the PA Common Core Standards. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional

impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or 7-12) and Biology Certification, Chemistry, General Science, Environmental Science and Physical Science 7-12. Bilingual Spanish/English is preferred. (Full-Time)

ELL Teacher (all grade levels) - is responsible for developing bilingual students' ability to effectively perform courses of study in the English language by implementing the district approved curriculum; documenting teaching and student progress/activities/outcomes; providing methods to support and/or reinforce classroom goals in the home; providing a safe and optimal learning environment; developing appropriate lesson plans and instructional techniques; evaluating students level of English fluency and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc. Bachelor's Degree from accredited university or college required and a Pennsylvania Teacher's Certificate – Programs Specialist –ESL is required. Some knowledge in bilingual education. Bilingual in Spanish is preferred. (Full-Time)

Elementary/Middle School Special Education - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, tutorial assistance, and consultation to general education staff. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or PK-6). Bilingual Spanish/English is preferred. (Full-Time)

Bilingual Elementary Teacher - are responsible for maintaining an environment conducive to learning and helping their students' master all elementary content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in Elementary K-6 or Pre-K -4 is required. Bilingual Spanish/English is required. (Full-Time)

Elementary School Teacher - are responsible for maintaining an environment conducive to learning and helping their students' master all elementary content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in Elementary K-6 or Pre-K -4 is required. Bilingual Spanish/English is preferred. (Full-Time)

Elementary Special Education Teacher - will provide quality services to special education students through a commitment to team participation in planning and implementation of student programs including special instruction, tutorial assistance, and consultation to general education staff. Bachelor's Degree from accredited university or college required. Experience with students who have autism, cognitive impairment, emotional impairment, learning disabilities, physical education for students with disabilities, physical or other health impairment, speech and language impairment, and/or visual impairment. Pennsylvania Teacher's Certificate required in Special Education (PK-12 or PK-8). Bilingual Spanish/English is preferred. (Full-Time)

Middle School Technology Teacher – will provide quality services to Technology student's grades kindergarten through twelfth grade, through a commitment to team participation in planning and implementation of student programs including special instruction, tutorial assistance, and consultation to general education staff. Bachelor's Degree from accredited university or college required. Bilingual (Spanish and English) preferred. Pennsylvania Teacher's Certificate in Technology required. (Full-Time)

Middle School Math School Teacher – are responsible for maintaining an environment conducive to learning and helping their students' master Math content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in Middle School years 4-6 Math or Math 7-12 is required. Bilingual Spanish/English is required. (Full-Time)

Middle School Science Teacher - are responsible for maintaining an environment conducive to learning and helping their students' master Science content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in Middle School years 4-6 in Science is required. Bilingual Spanish/English is required. (Full-Time)

Middle School ELA Teacher – are responsible for maintaining an environment conducive to learning and helping their students' master English Language Arts content in alignment with the PA Common Core Standards. Teachers should be able to establish effective rapport with students, motivate students to develop skills, knowledge, and to create and adjust lessons. Teachers will also be expected to maintain contact with parents and guardians. Bachelor's Degree from accredited university or college and a Pennsylvania Teacher's Certificate in Middle School years 4-6 in English Language Arts is required. Bilingual Spanish/English is required. (Full-Time)

Bilingual Music Teacher – is responsible for creating a flexible music program and a class environment favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for music education in accordance with each student’s ability; to establish good relationships with parents and other staff members. Bachelor’s Degree from accredited university or college required. Bilingual (Spanish and English) is a must. Some knowledge in bilingual education. Pennsylvania Teacher’s Certificate in Music required. (Full-time)

School Roster and Testing Specialist - is responsible for coordinating the school’s testing by purchasing test materials and scheduling, and providing reports of test scores and testing statistics. In addition, the School Roster and Testing Specialist is responsible for developing an appropriate Master Schedule that encompasses individualized student rosters aligned with School’s and state credit attainment requirements. Bachelor’s Degree in Education (Master’s Degree Preferred). Pennsylvania Teaching Certificate preferred. School Information Systems; knowledge of Microsoft Office Components. (Full-time)

Bilingual School Counselor – is responsible for providing emotional, mental, and professional support to students, and guides them through steps to promote their positive behavior. Bachelor’s Degree in guidance in counseling, in psychology, in social work, in education or related field from accredited university or college required. Bilingual (Spanish and English) is a must. Knowledge of child development - specifically of physical, emotional, and developmental patterns. Pennsylvania Teacher’s Certificate as a School Counselor required. (Full-Time)

Bilingual Health & Physical Education Teacher - provides our students with a foundation in health and physical education focusing on strength, stretching, and conditioning as a means toward developing resiliency and living a balanced and healthy life. The Physical & Health Education Teacher will also provide students with opportunities to monitor personal and team performance data. Finally, the Physical & Health Education Teacher will teach and uphold the ASPIRA Charter Schools values through teaching and implementation of team and individual sports. Bachelor’s Degree from accredited university or college required. Bilingual (Spanish and English) is required and some knowledge in bilingual education. Pennsylvania Teacher’s Certificate in Physical & Health Education is required. (Full-Time)

Art Teacher - is responsible for creating a flexible Art program and a class environment favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for Art education in accordance with each student’s ability. Bachelor’s Degree from accredited university or college required. Bilingual (Spanish and English) preferred and some knowledge in bilingual education. Pennsylvania Teacher’s Certificate in Art is required. (Full-Time)

Assistant Principal - responsible for managing the policies, regulation, and procedures to ensure that all students are supervised in a safe learning environment that meets the approved

curricula and mission of the school. Master of Education, required from an accredited university/college. Bilingual and bicultural skills (Spanish and English) preferred. Minimal of 5 years successfully leading and directing staff and/or teams. Knowledgeable in best practices in education including special education and ELL. Knowledgeable in Pennsylvania State Standards. Proficient in the use of technology and data analysis. Experience or familiarity with Charter School Law. Bilingual Spanish/English is preferred. Pennsylvania Principal's Certificate required. (Full-Time)