

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: September 11, 2018

MEETING PLACE: 16530 Lost Canyon Rd.
Santa Clarita, CA 91387

AND

9477 Archibald Ave
Rancho Cucamonga, CA 91764

AND

1826 Orange Tree Lane
Redlands, CA 92374

TIME: 5:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative
Yvette Barringer	Vice President, and Parent Representative
Joshua Stegner	Secretary, and Parent Representative
Thomas Stonecipher	Treasurer, and Parent Representative
Dori Burnett	Parent Representative
Virgil Chewning	Parent Representative
Gina Miller	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meetings of August 13, 2018.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report August 2018**
- b. **August 2018 Business Services Division Check Register**
- c. **August 2018 Business Services Division Payroll Expenditures**
- d. **August 2018 Division Purchase Order Listings**
- e. **August 2018 Business Services Division Credit Card Register**
- f. **August 2018 Enrollment Numbers**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Z. Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. **Review, Discussion and Approval of the 2017-2018 Unaudited Actuals – Truth Z. Ncube and Laura Steidley**
- b. **Review, Discussion and Approval of Resolutions to Open Bank Accounts for Gorman Learning Center San Bernardino/Santa Clarita – Truth Z. Ncube and Laura Steidley**
 - i. **Bank Accounts LAIF**
 - ii. **Analyzed Business Checking (Operations)**
 - iii. **Analyzed Business Checking (Payroll)**
 - iv. **Securities Investment Account**
 - v. **Cash Investment Money Market**
- c. **Review, Discussion and Approval of Resolution to Close Business Market Rate Account ending in #3770 – Truth Ncube**

- d. Review, Discussion and Approval of the Resolution to Remove Signer:
Yvette Barringer – Truth Z. Ncube**
 - i. Business Market Rate Account**
 - ii. Checking Account**
 - iii. Checking Account**

- e. Review, Discussion and Approval of the Resolution to Add Signers: Jana Perea
and Thomas Stonecipher – Truth Z. Ncube**
 - i. Checking Account: Jana Perea**
 - ii. Checking Account: Jana Perea**
 - iii. Checking Account: Thomas Stonecipher**
 - iv. Checking Account: Thomas Stonecipher**

- f. Review, Discussion, and Approval of Employee Handbook – Naja Braddock**

- g. Review, Discussion, and Approval of Interstate Travel for Spiceworld
Conference – Chris Campbell and Jason Gatza**

- h. Review, Discussion, and Approval of Early Start Kindergarten Student –
Denice Burchett**

- i. Review, Discusion, and Approval of ASB Fundraiser Calendars – Truth Z.
Ncube**

- j. Review and Discussion of Board Roles – Joshua Stegner**

- k. Review and Discussion of Board Committees – Jana Perea**

11. ITEMS FOR NEXT MEETING

12. CONFIRM MEETING PLACE AND TIME

13. ADJOURNMENT