



OPEN REGULAR SESSION

TIME: 4:00 p.m.

Location: J.M. Tawes Career & Technology Center

1. **Chairperson Nicholson called the meeting to order.**
2. **BOARD AND STAFF MEMBERS PRESENT:** Board Members and Staff: Chairperson Penny Nicholson, Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom, Davis, Director of Schools, Mrs. Tracey Bartemy, Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.
3. **Chairperson Nicholson declared a quorum**
4. **ADOPTION OF AGENDA**

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board voted 5:0 to approve the adoption of the agenda as amended.

- Added – Item 11-A3 – Amended Academic Calendar 2018-2019

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to approve the amendment to the amended agenda.

- Added – Item 11-A2 – Special Education Staffing Report

5. **EXECUTIVE MEETING:**

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b), on the motion of Vice Chairperson Green-Gale and a second by Board Member Wells, the Board unanimously voted to enter into an Executive Session at 4:10 p.m. to conduct the following business:

- a) To review and approve the Closed Meeting minutes of June 19, 2018 and July 17, 2018
- b) To perform administrative functions – 1-104
- c) To discuss personnel matters and review the personnel report - Section 3-305(b)(1)(i)(ii)
- d) To consult with counsel to obtain legal advice on personnel matters and legal matters, - Section - 3-305 (b)(7)
- e) To Consult with staff, consultants, or other individuals about pending or potential litigation – Section 3-305 (b)(8)
- f) To discuss negotiated and vendor contracts – Section 3-305 (b)(14)



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Somerset County Board of Education
August 21, 2018**

BOARD MEMBERS AND STAFF PRESENT: Board Members: Chairperson Penny Nicholson, Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracey Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

6. CALL TO ORDER - RECONVENED IN OPEN REGULAR SESSION – 6:00 P.M.

BOARD MEMBERS AND STAFF PRESENT: Board Members; Chairperson Penny Nicholson, Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis; Director of Schools, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

7. PLEDGE OF ALLEGIANCE

8. PUBLIC PARTICIPATION

Public Comments

9. Public Participation – Students, Staff, Citizen Recognitions

There were several students recognized for their participation in the Opioid Awareness Art Exhibits. The top four pictures were selected to appear on a Public Service Announcement Billboard located on 413 in Marion, and one on the north and southern ends of Somerset County on Route 13.

10. APPROVAL OF MINUTES

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Open Regular Meeting Minutes of June 19, 2018 as amended.

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted to approve the Open Regular Meeting Minutes of July 17, 2018 as amended.



ANNOUNCEMENT OF EXECUTIVE MEETING:

Chairperson Nicholson announced that the Somerset County Board of Education met in an Executive Session on Tuesday, August 21, 2018 pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b). On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously passed to enter into an Executive Session at 4:08 p.m. to conduct the following business:

To approve the minutes of June 19, 2018 and July 17, 2018

To Perform Administrative Functions

- Discussed Policy Development

To Discuss Personnel Matters - Section 3-305(b)(1)(i)(ii)

- Received, reviewed and discussed confidential personnel matters
- Reviewed and discussed the Personnel Report in order to protect individuals confidentiality and preserve the ability to attract applicants

To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7) and to consult with staff on potential litigation – Section 3-305(b)(8)

- Received advice and updates from legal counsel on personnel matters, legal matters, confidential matters and student transportation's vendor contracts

To discuss building security update status to ensure student and staff safety – 3-305(b)(10)

- Discussed security initiative update to ensure student and staff safety

To Discuss Contractual Negotiations – Section 3-305 (b)(14)

- Discussed a vendor contract appeal

BOARD MEMBERS AND STAFF PRESENT: Board Members: Chairperson Penelope Nicholson, Vice Chairperson, Ms. Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, and Deputy Superintendent of Schools, Mr. Tom Davis, Director of Schools, Mrs. Tracie Bartemy; Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.



11. UNFINISHED BUSINESS

ADMINISTRATIVE FUNCTIONS

Policy #600-46, Sun Exposure (Second Reader)

Policy, #600-46, Sun Exposure Policy was submitted to the Board for review and discussion. The State has required school systems to develop a policy to communicate and enforce the safety precautions necessary to reduce student, staff and faculty exposure to UV (ultraviolet) radiation from the sun.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Wells, the Board voted 5:0 to approve the Second Reader of Policy #600-46, Sun Exposure.

Special Education Staffing Report (Second Reader)

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board voted 5:0 to approve the Second Reader of the Special Education Staffing Plan.

2018 - 2019 Academic Calendar

Mr. Davis informed the Board that the revised 2018 – 2019 Academic Calendar includes 189 work days including one flex day. The school days have been modified and the early dismissal times have changed. The changes are reflected below:

Elementary Schools – 8:55 a.m. – 3:45 p.m. (Early Dismissal – 12:55 p.m.)

Somerset Intermediate Schools – 7:40 a.m. – 2:20 p.m. (Early Dismissal – 11:35 p.m.)

Academy & High Schools – 7:30 a.m. – 2:30 p.m. (Early Dismissal – 11:45 a.m.)

FACILITIES AND CAPITAL PLANNING

J.M. Tawes Construction Project

Mrs. Daniele Haley, Supervisor of Facilities and Capital Planning, along with the White Oak Project Manager, Bill Moschler provided an update on the Somerset County Technical High School's construction status. Mrs. Haley stated that the progress continues with work taking place on the outside of the building. She reported that \$8 million has been spent on the project to date. Mr. Moschler reported that roofing of the structure has begun and the outside of the



building in the next project. Mrs. Haley extended an invitation to the staff and the community to visit the technical school worksite, with permission from administration.

12. NEW BUSINESS

ADMINISTRATIVE FUNCTIONS

Policy # 200-18, Student Transportation (First Reader)

On the motion of Board Member Wells and a second by Board Member Wells to approve the First Reader of the Student Transportation Policy. The motion carried 5:0.

Policy #600-18, Early Childhood Admission (First Reader)

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve Policy #600-18, Early Childhood Admission.

Policy #600-21, Enrollment, Attendance Eligibility & Student Assignments (First Reader)

On the motion of Board Member Brittingham and a second by Vice Chairperson Green-Gale, the Board unanimously approved Policy #600-21, Enrollment, Attendance Eligibility & Student Assignments.

MONTHLY FINANCE REPORTS

July 2018 Budget Expenditures - \$1,702,949

Mrs. Linda Johnson, Chief Finance Officer, presented the July 2018 Monthly Finance Report. She reported that the carryover fund balance is expected to be a little over \$235,000.00. She informed the Board that she would be seeking a budget transfer request at the September 18, 2018 Board Agenda.

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board unanimously voted to approve the \$1,702,949.



Food and Nutrition Services

Mrs. Johnson presented the Food and Nutrition Services Report. Mrs. Johnson stated that the end of year budget is expected to show a profit of about \$77,000 but will decrease slightly pending the completion of the audit.

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted to approve the Food and Nutrition Services Budget.

Inter-Category Budget Transfers

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board unanimously voted to approve the Inter-Category Budget Transfers.

PERSONNEL MATTERS

Personnel Report

Mrs. Beth Whitelock, Supervisor of Human Resources presented the personnel report to the Board.

On the motion of Board Member Brittingham and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the certificated personnel report.

Professional New Hires:

Crisfield Academy & High Schools
➤ Carol Osmon – Physics/Chemistry Teacher
Greenwood Elementary School
➤ Jordan Justice – Speech & Language Pathologist Assistant
➤ Ryan Barry – Special Education Teacher
➤ Alyson Justice – 3 rd Grade Reading Teacher
➤ Krista Sadler – 4 th Grade Reading Teacher
Somerset Promise Academy
➤ Cordelia Harmon – Special Education Teacher
Washington Academy & High School
➤ Cheryl Harte – Media Specialist
➤ Todd Pusey – 8 th Grade Language Arts



<ul style="list-style-type: none"> ➤ Matthew Murphy – Secondary Social Studies Teacher ➤ Meghan Seldon – 8th Grade English Language Arts Teacher ➤ Deborah Morton – Striving Readers Grant Coordinator ➤ Michelle Harrison – Science Teacher ➤ Patricia Solomon – Special Education Inclusion Teacher ➤ April Schaub – Assistant Vice Principal ➤ Chad Moletress – Math Facilitator/Coordinator of Student Support
Woodson Elementary Schools
<ul style="list-style-type: none"> ➤ Annette Ali – Kindergarten Teacher ➤ Amy Austen – Instructional Facilitator ➤ Amylyn Taylor – Inclusion Special Education ➤ Michelle Morris – 1st Grade Teacher

Professional Separations:

Somerset Promise Academy
<ul style="list-style-type: none"> ➤ Sidney Hankerson – Administrator of Student Support ➤ Dawn Evans – Elementary Teacher

Ratification of Negotiated Agreements

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board unanimously voted to approve the ratification of the Negotiated Agreement for Unit I. Present for the ratification and signing of the agreement were Mrs. Vestina Davis, Chairperson Nicholson and Dr. Gaddis. The agreement will be retroactive beginning July 1, 2018.

13. SUPERINTENDENT AND BOARD MEMBER COMMENTS

- Dr. Gaddis welcomed everyone back to another exciting school year. He stated he was looking forward to the new initiatives being implemented.
- The Board Members commended the award recipients for their artistic skills and thanked everyone for attending. The SCPS Staff were commended for all their hard work throughout the year.
- Board Member Monk stated that she was happy to serve as a member of the Somerset County Board of Education.

14. Announcement – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, September 18, 2018 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section



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3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

15. Adjournment

With no more business being brought before the Board, a motion was made by Board Member Brittingham and a second by Vice Chairperson Green-Gale to adjourn the meeting at 6:50 p.m. The motion carried 5:0.