



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

March 28, 2019
6:00 PM Closed Session
6:30 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

April 25, 2019 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:05 pm

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> </u>	<u> X </u>
Diane Krehbiel	<u> </u>	<u> X </u>
Farbood Majd	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

- D. Action:
a. Approval of Agenda for March 28, 2019.

The Executive Director shared with the board that Item “L” is tabled.

On a motion by Janay Bailey and second by Janet Danaher the motion carried by a 4-0 unanimous vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

There were no comments on closed session items and went into closed session at 6:12 PM.

II. CLOSED SESSION

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
B. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Joe Herzog, Executive Director

III. OPEN SESSION – The Board entered open session a 6:40 PM

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> </u>	<u> X </u>
Diane Krehbiel	<u> </u>	<u> X </u>
Farbood Majd	<u> </u>	<u> X </u>

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No action was taken by the board in closed session.

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Charlene Guss, Ivy Teacher, shared appreciation for board outreach for teacher input and that communications have improved at the elementary campus, especially as it related to a recent field trip. Mrs. Guss suggested more communication about the E-Convention at the Valley Circle campus.

- I. Action:
 - a. Approval of Minutes for February 28, 2019 Regular Meeting

On a motion by Janay Bailey and second by Leslie Vanderpool the motion carried by a 4-0 vote.

- J. Action:
 - a. Approval of February 2019 Financial Statements prepared by Joshua Eng, CSMC School Business Manager

On a motion by Janet Danaher and second by Janay Bailey the February financial statements were approved by a 4-0 vote.

- K. Action:
 - a. Approval of Contract for CWR3 Consulting LLC; Consulting Services and Construction Bond Management

On a motion by Leslie Vanderpool and second by Janet Danaher the contract for CWR3 Consulting was approved by a 4-0 vote.

- L. Action:
 - a. Approval of revised 2018-2019 Budget prepared by Joshua Eng, CSMC School Business Manager; Additional Coding for Shoup Project Utilities and Other Expenses

Item “L” tabled – no action taken.

- M. Discussion/Action:
 - a. Approval of College and Career Block Grant Plan Revisions

The board heard a brief discussion from Deirdra Brasch, secondary principal, regarding adjustments to the College and Career Block Grant plan to include the Naviance subscription.

On a motion by Janet Danaher and second by Leslie Vanderpool the motion was approved by a 4-0 vote.

- N. Report of Elementary Principal

Elementary celebrated Pi Day with many festivities – Pi Bee, our winner was from 2nd grade and recited 146 numbers. We had a Pie Baking contest with many tasty pies. The teachers signed up to get a whip cream pie thrown at their face, everyone had a great time!

Our 5th graders (26 students) went on Wednesday, March 6th – Friday, March 8th to Wolf Camp in Simi Valley. Both Ms. Lawrence and Mrs. Kurtzman and the 5th graders had a great experience, very age appropriate. This is a 5th grade trip that I hope elementary will continue to do.

This was a fundraiser that Mr. Fagan set-up and next year we hope to do much more! Ivy Elementary raised \$5,464.95 and 75% will go back to our school (\$4,098.71), 15% to students (\$819.74), and 10% to R.A.T. (\$546.50). We will be putting this money towards our new library!

Mr. Kuhny is hosting a Basketball Tournament/ Challenge in celebration of March Madness. Students will be competing in a Free Throw Contest, Dribbling Contest and a Jump Rope Contest, the competitions will be TK-3rd grade and 4th -5th grade. Winners will receive an Ice Cream Sundae Party.

The Elementary Campus will be hosting a BOGO (Buy One, Get One) Book Fair will be April 23 – April 26th in Room 172. We will be open before school and after school. Lauren Vanderpool (High School Student) will be running her annual Lift Your Lexile Competition during the month of April

Take You Child to Work Day is Thursday, April 25th and we are asking for parents and/or community members to give a 10-15 minute presentation to our students on Friday, April 26th .

Elementary will be host Auditions for our annual Ivy Idol the week of April 1st , Ivy Idol will be in May date TBD.

Open House and E-Convention will be combined on Wednesday, April 3rd from 5:30-7:00. We will be showcasing our Ivy Community Businesses along with our E-Convention Projects that we have worked on across grade level. We encourage all Board Members to stop by and see our amazing program!

O. Report of HS/MS Principal:

Principal Brasch reviewed the WASC midcycle report with the board as it written by the visiting committee. Board members were provided a copy of the full report.

P. Report of Director of Special Education and Student Services:

Student Highlight- Over 20 seniors participated on the Senior Hike on March 26. This hike was organized by one of our senior SWD. He proactively approached Dr. Brasch and voiced that he wanted to do a hike for the seniors.

The number of PIR participants increased from 934 in 2017-18 to 1,503 in 2018-19 due in part that CDE expanded the criteria selection to include all charter school. Russo attended information meeting held on March 4. We will need to establish a planning team and submit an Improvement Plan to address the 3 indicators that we did not meet. The three indicators are Math Achievement, ELA Achievement and Overall Discipline.

Russo met with the Department of Rehabilitation (DOR) on March 19 to discuss possible partnership. DOR provide services for eligible students 16 years and older. Such services include Job Exploration Counseling and Work Based Learning. Orientation to be scheduled after Spring Break, possibly on a minimum day afterschool so that parents and students can attend.

Q. Report of Deputy Executive Director:
a. State Testing Preparation and Planning

Dr. Murphy shared some of the logistics of the 18-19 testing administration.

R. Report of Executive Director

Mr. Herzog shared an update for the board concerning the progress towards completing the CUP application process. Lisa Kolieb had a productive case management meeting with LADBS on March 19 with a follow up meeting scheduled for next Thursday, the 28th with LADBS and Planning to further discuss what site and building work can be done while we are waiting for the CUP to be approved. LADBS preliminarily noted that we should be able to start demo of the buildings and we intend to start the demo pre-inspection process next week as there is a 30 day waiting period before the demo permits can be processed. Lisa discussed potentially pulling tenant improvement permits now to do the interior and exterior upgrades, and then later (after the CUP is issued) processing a change of use from private K-8 school to charter K-12 school. We are meeting with planning to discuss whether they will clear us to do so under the Pinecrest CUP or if they will issue early start permits for the work. We will have a more complete picture after our meeting next Thursday and will provide another update then.

In the meantime, on March 19 Lisa sent out the “Community Mailer” to adjacent residents and businesses – the same people who receive the CUP notification from the City. She put the return address as Ivy’s current business address. We wanted to make sure it was sent out before any of the community meetings were held. Some feedback indicates some concerns with nearby residents. These will need to be addressed in a town meeting.

Mr. Herzog shared with the board that enrolment remains even for the current school year and that we have exceeded our cap of 700 students for the following year. The reason for excepting more than 700 students is based on normal change over the summer. Staffing will remain the same.

IV. ADJOURNMENT

The meeting was adjourned at by the board chairperson at 7:20 PM