



HOGAN PREP ACADEMY 2019-2020 BLACK OUT DATES

Here at Hogan we have what we refer to as Blackout Days. This policy is referenced in your Employee Handbook under the Attendance & Punctuality section. All instructional employees and 10/11 month positions in direct support of instruction are required to be present during specific days and/or events. These days are specifically: one day before and one day after a holiday or a break (including Parent/Teacher conferences), the two days of Parent/Teacher conferences, student assessments/testing, district-wide professional development days, the first and last week of the school year, and other events as announced. If an employee is absent on one of these designated days without prior approval, they will not be able to use PTO time and their pay will be docked pay. Below is a list of those days for the 2019-2020 school year. Please keep in mind that additional dates may be added. Thank you.

Blackout Days:

August 12 – August 16 – First Week of School

August 30 - District PD & Day prior to a holiday (Labor Day)

September 3 - Day after a holiday (Labor Day)

October 9 - Day prior to P/T conferences

October 10 & October 11 – Parent/Teacher Conferences

October 14 – Day after P/T conferences

October 28 – District PD

November 26 - Day prior to a holiday break (Thanksgiving)

December 2 - Day after a holiday break (Thanksgiving)

December 16 - December 19 - Finals

December 20 - District PD & Day prior to a holiday break (Winter Break)

January 3 - Day after a holiday break (Winter Break)

January 17 - Day prior to a holiday (Dr. Martin Luther King, Jr. Day)

January 21 – Day after a holiday (Dr. Martin Luther King, Jr. Day)

February 14 - Day prior to a holiday (President's Day)

February 18 - Day after a holiday (President's Day)

March 11 – Day prior to P/T conferences

March 12 & March 13 – Parent/Teacher Conferences & Day prior to a break (Spring Break)

March 23 – Day after a break (Spring Break)

May 18 – May 22 – Last Week of School & Finals