

**Robert O. Gibson Middle School
School Organizational Team Minutes
September 18, 2018
4:00 p.m.**

The Robert O. Gibson Middle School Organizational Team meeting was called to order at 4:04 p.m. on September 18, 2018. The meeting was held in room 202 at Robert O. Gibson Middle School.

Members present:

Antonio Mosby, Licensed Staff
Renee Paterson, Licensed Staff
Cheryl Burton, Support Staff
Lori Cox, Parent
Kevin Curbelo Prieto, Student
Jennifer Jaeger, Principal

Members absent:

Beatriz Rubio, Parent
Selena Harvey, Parent
Kevin Curbelo Prieto, Student

The meeting opened by reviewing minutes from the previous meeting dated August 29, 2018. A motion was made by Antonio Mosby to approve the minutes. The motion was seconded by Renee Paterson. The vote was a counted vote with 4 in favor and 0 opposed. The motion passed.

Old Agenda Items

- **Amendments to the School Plan of Operation**

Members reviewed Strategic Budget revisions. Increases to the 2018/2019 Strategic Budget based on the September 7, 2018 student count day included funds for an additional counseling unit (\$79,833) and an additional instructional unit (\$79,833), as well as additional funding for supplies (\$3,714). Proposed staffing adjustments included the addition of a third counselor and the utilization of the additional instructional unit funding to maintain current special education staffing. Additionally, the current 3.9 hour temporary custodial position would be increased to 6.0 hours (\$18,815), the deans' secretary (Office Specialist II) would be designated as a "bilingual" position (\$747), and the banker/attendance clerk (Office Specialist II) position would be reduced from 10 months to 9 months (-\$4,400). A motion was made by Antonio Mosby to approve the Strategic Budget amendments. The motion was seconded by Cheryl Burton. The vote was a counted vote with 4 in favor and 0 opposed. The motion passed.

Additionally, members reviewed, discussed, and made recommendations regarding CCSD Service Level Agreements (SLAs).

- **SOT Elections**

Updated information was provided to the team regarding the SOT election process. Cheryl Burton has been re-elected to represent school support staff. Licensed SOT representation has not been finalized. Both student and parent elections are currently underway and will be finalized on Friday, September 21, 2018.

New Agenda Items

- **Student Learning Goals (SLGs)**

This agenda item was tabled for discussion at a later date.

General Discussion

- **Agenda Planning**

The committee identified future agenda items:

- Review of SOT roles, norms, procedures, etc.

Information

- **Next Meeting**

The next meeting (October 2018) will be scheduled once SOT membership has been finalized.

Public Comment Period

- No public comment.

The meeting was adjourned at 4:33 p.m.