

**Greeneville Town Hall
Second Floor**

**200 N. College Street
Greeneville, TN 37745**

City Administrator Todd Smith

December 1, 2019



LOCATION SUMMARY

The Greeneville Town Hall was constructed in 1967. It houses all of the administrative functions of the town. Furthermore, the location serves customers in the Finance office, Building department, and Human Resources. The Greeneville Police department also works out of town hall as well. Oversight of Town Hall rests with the City Administrator, currently Todd Smith (tsmith@greenevilletn.gov).

ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project: ADA Assessment Greeneville TN

Building: Town Hall Second floor

Location: 200 N. College Street

Date: Oct 23, 2018

Surveyors: Dave Wright, Gail Stacy, Caroline Miller

Contact Information: 423-525-5093

An accessible route from site arrival points and an accessible entrance should be provided for everyone.

Priority 2 – Access to Goods & Services

Comments

Possible Solutions

Interior Accessible Route

2.2 Are all public spaces on at least one accessible route?
[206.2.4]

No



- Offer goods and services on an accessible story

Photo #:

2.8 Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?

Yes

Measurement:



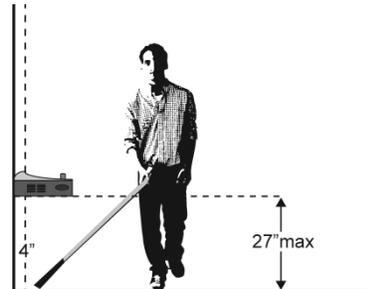
Or

Or

If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor?

NA

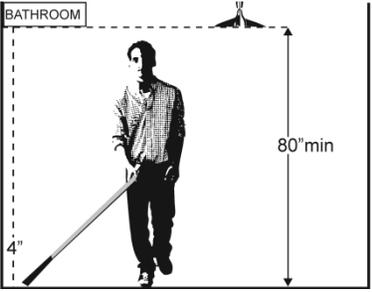
Measurement:



Or

Or

No Change Required.

<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p>NA Measurement:</p>	 <p>The diagram shows a person standing in a bathroom. A dashed line indicates a 4-inch high leading edge on the left. A vertical dimension line on the right shows a minimum height of 80 inches from the floor to the top of the person's head. A sign above the door reads 'BATHROOM'.</p>	<p>Photo #:</p>	
<p>2.9 Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p>No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Install if necessary • Offer goods and services on an accessible story. <p>No Change Required.</p>

2.38

If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Do text characters contrast with their backgrounds? [703.5]

Are text characters raised? [703.2]

Is there Braille? [703.3]

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Note: Signs are permitted on the push side of doors with closers and without hold-open devices. With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * [703.4.2]

Yes

No

No

No

No

Measurement:

No

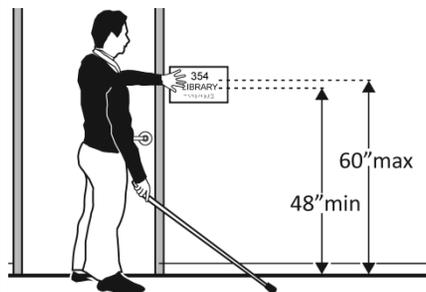
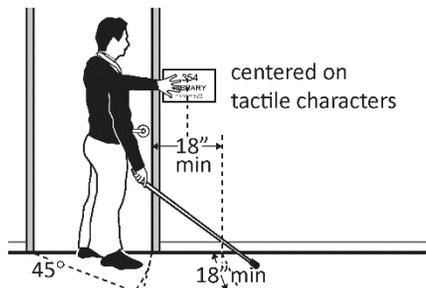
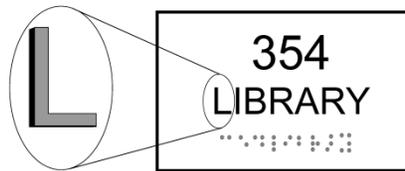


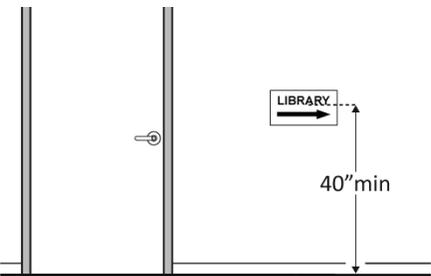
Photo #:

- Install tactile sign
- Relocate sign

Budget Year 2021
Install new ADA compliant signage in the correct locations.

Budget Estimate: \$300.00

*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door

<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? *</p> <p>[703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p>Measurement:</p>			<p>swing, relocation not required</p> <p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p>2.39</p> <p>If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p>Yes</p> <p>No</p> <p>Measurement:</p>		 <p>Photo #:</p>	<ul style="list-style-type: none"> • Install signs with contrasting characters • Change sign height <p>Budget Year 2021 Install new ADA compliant signage in the correct locations.</p> <p>Budget Estimate: \$300.00</p>

Interior Doors – to offices, conference rooms, etc.

2.40 Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?
[404.2.3]

Varies – some do and some don't
Measurement:

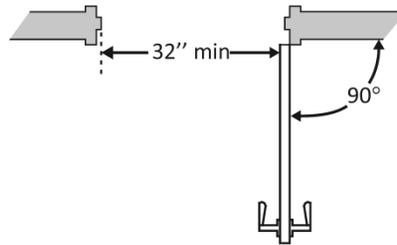
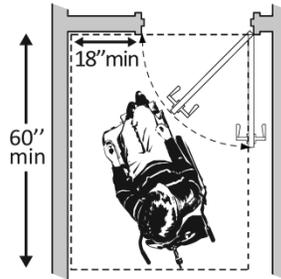


Photo #:

- Install offset hinges where required
 - Alter the doorway where required
- Budget Year 2023.
Budget Estimate: \$1,000.

2.41 If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?

Varies, but doors are open
Measurement:



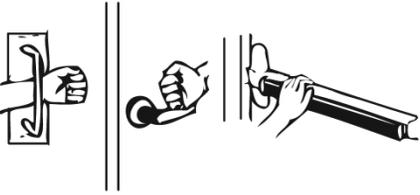
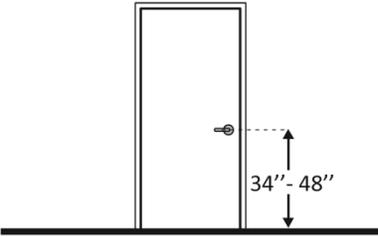
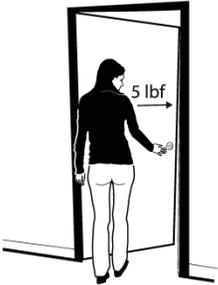
Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.

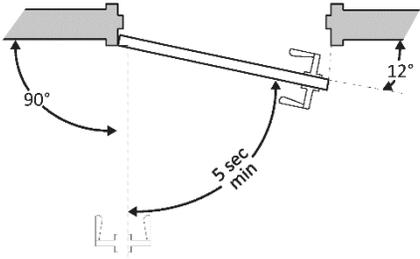
On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?
[404.2.4]

Yes
Measurement:

Photo #:

- Remove obstructions
 - Reconfigure walls
 - Add automatic door opener
- Budget Year: 2023
Budget Estimate: \$3,000

<p>2.43 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p>No</p> <p>NA</p> <p>NA</p>		 <p>Photo #:</p>	<ul style="list-style-type: none"> • Replace inaccessible knob with lever, loop or push hardware • Add automatic door opener <p>Budget Year 2023</p> <p>Budget Estimate: \$1,000</p>
<p>2.44 Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p>Yes</p> <p>Measurement: 36 inches</p>		<p>Photo #:</p>	<p>No Change Required.</p>
<p>2.45 Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p>No at doors with closers</p> <p>Yes, at doors without closers</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust or replace closers • Install lighter doors • Install power-assisted or automatic door openers. <p>Budget Year 2023</p> <p>Adjust or replace adjusters: Estimate \$300.00</p>

<p>2.46 If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p>No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust closer <p>Budget Year:2021</p> <p>Budget Estimate: \$300.00 (If closer is replaced.)</p>
---	-------------------------------	--	-----------------	---

Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p>3.1 If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p>No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> • Accessible toilet room on Main Floor <p>No change required.</p>
<p>3.2 Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p>No</p>	 <p>Photo #:</p>	 <ul style="list-style-type: none"> • Install signs <p>Budget Year:2021</p> <p>Budget Estimate: \$300.00</p>

Accessible Route

3.4 Is there an accessible route to the accessible toilet room? [206.2.4]

No

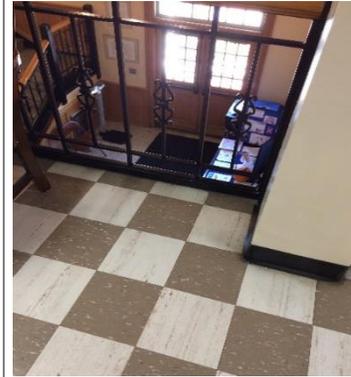


Photo #:

- Accessible toilet room on Main Floor

No Change Required.

Signs at Toilet Rooms

3.5 Do text characters contrast with their backgrounds?
[703.5]

Yes

Are text characters raised?
[703.2]

No

Is there Braille?
[703.3]

No

Is the sign mounted:
On the wall on the latch side of the door?
[703.4.2]

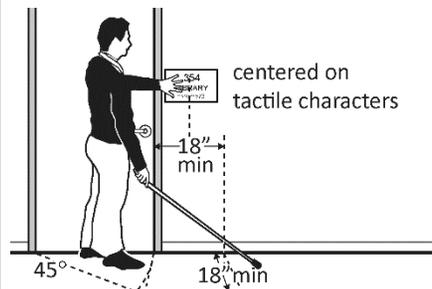
No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? *
[703.4.2]

NA

Measurement:



Is the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? *
[703.4.1]

NA

Measurement:

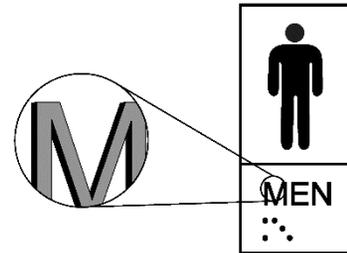
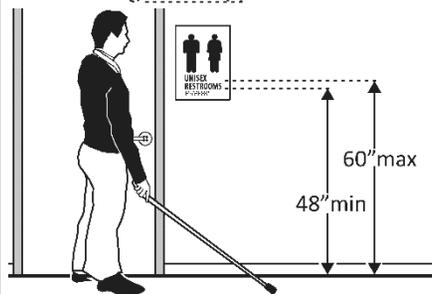


Photo #:

- Install tactile sign
- Relocate sign

Budget Year 2021

Budget Estimate: \$300.00

*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.

*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required

Fire Alarm Systems

4.20 If there are fire alarm systems, do they have both flashing lights and audible signals?
[702.1]

Yes No



Photo #:

- Install audible and visual alarms
- Fire Alarms are not required in a Business occupancy of with an occupant load less than 500, total occupant load all floors.