

# January 2019 Portland Village School Lunch Program Order Form

**Orders Due Thursday, December 13th, 2018**

**Student Name:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_

\*To order lunch for your student for the **month of January**, please fill out this order form, clearly marking only the student's preferred days on the calendar.

**\*\* PLEASE NOTE A CHANGE TO OUR MENU. VEGETARIAN MEALS WILL BE LISTED AS AN ALTERNATE FOR DAYS MEAT IS SERVED. BE SURE TO CIRCLE WHICH MEAL YOUR CHILD WOULD PREFER.**

You can print an order form from our website here: [www.portlandvillageschool.org](http://www.portlandvillageschool.org).

\***Submit order form, calendar, and payment by Thursday, Dec. 13th** in the designated black lunch mail box found in the hallway of the Lower Grades building. Or, you can email your form to [soconnor@portlandvillageschool.org](mailto:soconnor@portlandvillageschool.org).

\*If you are ordering lunch for more than one child, be sure to fill out a separate menu form for each student.

\***Payment must be received on or before deadline.** Checks can be made to out PVS or pay through PayPal via the Portland Village School website. No cash, please.

***There is no credit or reimbursement for absences.***

Total number of meals \_\_\_\_\_ x \$4.00 = \$\_\_\_\_\_ Total Amount Due

Total number of meals (reduced) \_\_\_\_\_ or (free)\_\_\_\_\_ = \$0.00

\*You can find free and reduced lunch eligibility resources at: <https://www.pps.net/Page/2464>. Approval is retroactive upon date of approval. All other meals will be billed.

**Entire Month Option:**

21 meals x \$4.00= \$84.00

21 meals x \$ .00\*= \$0

**Check Box**


**Entire Year Option:**

98 meals x \$4.00= \$392.00

98 meals x \$ .00\*= \$0

**Check Box**


### Form of Payment

Check Number: \_\_\_\_\_

Name on card: \_\_\_\_\_

Visa/MasterCard: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Zip Code: \_\_\_\_\_ CSC: \_\_\_\_\_

PayPal Confirmation Number: \_\_\_\_\_

Amount: \$

Date received: \_\_\_\_\_

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