



# SEVEN HILLS SCHOOL

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# STUDENT HANDBOOK 2019-2020



## *Educational Philosophy*

*Becoming educated is the student's work. While he/she does not receive a paycheck, the education received at Seven Hills will pay lifelong dividends. As in regular employment, advancement comes from effort, proper attitude and hard work. These qualities are essential to insure effective learning.*

## **Mission Statement**

**Our mission is to provide a safe, nurturing, academically challenging environment that will enable our students to acquire a relevant body of knowledge, useful skills, a positive self-concept and a sense of responsibility. Our school program addresses the whole child, and lessons in responsibility and decision-making are as important as lessons in mathematics, reading and writing.**

- The Principal is responsible for establishing an orderly and safe work climate to facilitate teachers' efforts to stretch students' learning to higher levels of achievement.**
- The teacher's job is to make available the lessons, materials and necessary instruction to help students achieve mastery of skills. Teachers should enhance and reinforce students' efforts to prepare themselves to function personally, socially and economically in their lifetime.**
- The staff of Seven Hills School expects students to do well. We are not satisfied with, nor will we allow, a student to be satisfied with minimal performance. We believe that proper use of available time with high expectations for students' best work will help develop a permanent goal of excellence.**
- The parents' responsibilities are to model an enthusiasm for learning and to communicate regularly with students and teachers about academic and personal progress. Parents should encourage an organized approach to schoolwork and homework. They should also assist students in being prompt, properly dressed and well nourished for each school day.**
- Finally, we believe that all adults in students' lives should work together to provide the best educational setting for building feelings of self-confidence necessary for maximum learning. The staff at Seven Hills will endeavor to communicate with parents to keep them well informed about their student's progress towards learning objectives. Please feel free to contact us at any time.**

## Student Responsibilities

### School Rules -

1. Follow your classroom rules.
2. Be on time.
3. Follow adults' directions.
4. Follow the Dress Code
5. Personal property is to be left at home, such as iPods, music players, skateboards, scooters and athletic equipment. The school will not be responsible for any loss or damage to personal property brought by students to school.
6. Remain on campus. (Students are not to leave campus after they arrive in the morning and are to leave the grounds immediately after dismissal unless they are here with school approval.)
7. Walk, don't run, near buildings or in the hallways.
8. Keep athletic equipment away from buildings.
9. Play non-contact sports.
10. No gum.
11. Put litter in trashcans.
12. Refrain from inappropriate displays of affection.
13. Gambling and smoking are not allowed.
14. Students must keep track of their homework assignments.
15. Harassment of any nature is not allowed.
16. Eating in class is inappropriate unless for a special event.
17. Follow technology rules as to computers, printers, and Internet access.

Rules regarding after school sports will be provided in writing by the respective coaches.

### **Students should not bring the following items to school (or school sponsored event); they are illegal to possess on any school campus in California:**

- Firearms, knives (real or imitation) of any kind, or anything that may be used as a weapon.
- Alcohol, tobacco, vape pens, e-cigs, herbal remedies, drugs of any kind (prescription and over the counter items need to be kept in the nurse's office.) See *Medications*.
- Matches, lighters, firecrackers, stun guns or explosives (real or imitation) and laser pointers.
- Any substance marked as toxic, dangerous or hazardous to children.
- Other disruptive, illegal or dangerous objects.

Having any of these items may lead to suspension, expulsion and/or loss of that possession for the remainder of the year.

**Absences and Tardies** - Classes begin at 8:20 and end at 2:40. A warning bell rings at 8:15. Tardiness and absences result in students missing information, assignments, tests, and other important daily details. This places the student under extra pressure and creates extra work for school staff. Illness and medical appointments are considered excused for absences and tardies when the parent/guardian contacts the office directly (265-1840/FAX 265-1846), sends a signed note upon the student's return, or emails the attendance secretary at: [dvanson@ncsd.k12.ca.us](mailto:dvanson@ncsd.k12.ca.us). Please notify the office regarding the reason for your student's absence.

A warning will be given to the student. At eight, twelve and sixteen unexcused tardies for the year SARB letters will be sent notifying the parent that their child is truant from school. Students whose absences become excessive, affect their school performance and/or attitude towards school will be referred to the Student Attendance Review Board (SARB). This board is composed of members of the Nevada County Superintendent of Schools office, Probation, Mental Health, the Sheriff's department and Social Services. This panel is empowered to encourage parents and students to comply with the attendance laws of the State of California. They can recommend a court appearance before the county's juvenile judge. California Education Code, Section 48260, states: "Any pupil subject to compulsory full time education who is absent from school without valid excuse more than (3) days and/or tardy in excess of 30 minutes on each of more than (3) days in one school year is a truant and shall be reported to the superintendent of the school district." Students absent without the consent of their parents will be considered to have "cut" school and will need to make up double the time in lunch or referral to principal. All field trips are school days with attendance required either at the activity or at school. Illness is the only acceptable legal excuse for absence.

**It is the parents' responsibility to insure that children between the ages of 6 and 16 shall attend school the full time public schools are in session. (California Ed. Code, Sec. 48200).**

If an absence is prolonged, please email the teacher at school requesting the homework. If email is not available call the teacher on their voicemail. Parents may contact the office to make arrangements for Independent Study if the absence is for 5 or more days. You must give the office at least one week's notice prior to Independent Study dates. NOTE: Teachers do not work during holidays or breaks.

**Emergency School Closing** - If snow or other conditions should make bus travel unsafe, schools may be closed. Any such emergency would be announced over Radio KNCO (830 AM & 94.3 FM), posted on the school & station website, or announced on social media, between 6:00 and 7:00 a.m. Please check these sources consistently.

In the event weather conditions or any other unforeseen incident makes it prudent to dismiss students early, the following procedure will be followed:

1. At least thirty minutes prior to early dismissal, local radio stations will be asked to announce the early dismissal.
2. Students living furthest from the school will be transported first unless snow prevents safe travel. If a minimum day has not been completed, the attendance day will be rescheduled according to the district calendar.

**Bus Rules** - The following bus rules were from Durham Transportation:

Durham school bus drivers receive extensive training in many areas, including driver safety and student behavior training management. Part of that training includes a set of rules for your child to follow when riding the bus. It is important that your child understands these rules so that we can ensure they get to school safe, on-time and ready to learn each day. Please help us accomplish this goal, discuss the rules with your child.

California Administrative Code, Title V, Section 14263 States: "Authority of the Driver: People transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across the street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus en-route between home and school or other destination."

1. Students are to arrive at their bus stops 5-10 minutes before the scheduled time.
2. Students are to line up single file before the bus arrives.
3. Students must stand 12 feet from the bus and not walk toward the bus until the door opens.
4. Be courteous to fellow students. (No hitting, shoving, or crowding when loading).
5. All students are to be seated quickly and as instructed by the driver with no arguments.
6. Stay in your seat while the bus is in motion. Face front of the bus at all times.
7. Keep hands, arms and head inside the bus at all times.
8. No object of any kind is to be thrown in, out of, or at the bus.
9. No use of profane language or obscene gestures.
10. Animals, reptiles, and insects in glass jars and large parcels are prohibited on a school bus.
11. No eating, drinking or chewing gum is allowed on the bus.
12. Help keep the bus clean and sanitary. Use the trashcan.
13. No smoking, no chewing of tobacco, no vape pens, e-cigs, no drugs of any kind are allowed on a school bus.
14. Any vandalism to seat or other parts of the bus will result in possible suspension and the damage will be paid for by the student's parents.



Reminder: Loud talking, laughing or unnecessary confusion diverts the driver's attention and may result in an accident.

Disciplinary action taken by the District includes the following process:

- First Referral – Warning
- Second Referral – Suspension from bus for two days
- Third Referral – Suspension from bus for two weeks
- Fourth Referral – Suspension from bus for two months
- Serious behavior may result in immediate suspension from the bus.

**Campus Visitors** - For the safety of students and staff, all visitors, including regular classroom volunteers, are required to check in with the office and get a visitor's badge when arriving on campus. Volunteers/visitors must check out upon leaving campus as well.

**Video Monitoring** - The District has installed video cameras to monitor buildings, interior areas, exterior areas, including, but not limited to: parking lots, perimeters, recreation areas, play fields, hallways, and entrances and exit doors and on school buses operated by the contracted carrier. These cameras are intended to enhance the safety of students, staff, and visitors by deterring disruptive, inappropriate, or illegal conduct. Individuals, particularly students, should therefore be aware that they may be recorded while on school property. Video recordings shall be reviewed only by authorized persons and retained only when necessary for safety, disciplinary or otherwise legal purposes.

**Cell Phones/Electronic Devices** - All cell phones must be put away and turned off from the beginning until the end of the school day (Bell to Bell). Students can use school phones on campus. If there is an emergency, parents can contact the office.

**The cell phone policy will be strictly enforced:**

- 1) If a cell phone is seen or heard by any member of the staff, they will confiscate the phone and turn it into the office.
- 2) First offense - the student will report to the office after school and the phone will be released to the student.
- 3) Second offense - the parents will be required to pick up the phone from the office.
- 4) Third offense - cell phone will be not allowed to be on campus for the rest of the year.
- 5) Improper use of cell phones (i.e., recording a fight, inappropriate pictures) can result in further disciplinary action including suspension as well as no cell phone on campus for the rest of the year. (Disruption of school activities)  
No cell phone on campus for the rest of the year.

**Chromebooks and Technology use:**

I agree to the following regarding my use of technological devices at Seven Hills. I understand that my failure to follow this agreement will lead to a written Notice of Concern, which will require my parent's signature.

**Students should:**

- Log into your account only.
- Not share username or password with anyone.
- Not touch anyone else's device.
- Stay on sites and programs directed by the teacher.
- Not delete, add or rename anything on the device.
- Not change any setting on the device.
- I will be careful if I have to walk around with the device.
- Students not purposely damage the device.
- No food or drink while using the Chromebooks

**Closed Campus** - Seven Hills operates a "Closed Campus" which means that once students arrive on campus in the morning, they must remain on campus until excused from their last period class or by parental consent. Leaving campus for lunch is not allowed.

**Communications** - On Thursdays, the school will send home pertinent papers. Parents should expect the notices each week. Ask your student for these notices, and take time to look through their backpack for them.

**Dances** – Three dances are scheduled each year for seventh and eighth graders. Seven Hills students in good academic and behavior standing may attend. No guests are allowed to attend. Students must present a signed parent permission slip to purchase tickets. No tickets will be sold after the deadline for purchase. Please follow the school dress code, which is included in the dance permission slip.

**Dress Code**

Students are responsible for proper student dress and cleanliness. We request that students attend school, which is their place of business, dressed appropriately for school and the weather. What a student wears to school must not disrupt the educational process. Students can change into spare clothes, P.E. clothes or call home.

**The following are permitted at school**

- Shoes must be worn at all times
- Shorts or tailored shorts
- Shorts and skirts must be of modest length and the hem must be within the fingers or longer when the student's arm is fully extended down their side
- P.E. clothes need to be black athletic shorts, a plain white crew color collar t-shirt and athletic shoes. A sweatshirt and sweatpants of any color are allowed. Students have the option of purchasing school clothing for P.E. Order forms are available in the school office.

The following are **NOT** permitted at school any time:

- No holes within the fingers or longer
- Bare midriff (shirts which can expose the stomach area)
- Shirts & tank tops *with less than one-inch straps*
- Backless tops or dresses, any shirt and dresses with a low, loose neckline and/or revealing armholes
- Half shirts, or clothing that expose underwear
- Clothing with working or designs which are distracting or in poor taste clothing that promotes sex, drugs, gangs, violence, alcohol or tobacco
- Wearing hats backwards or inside buildings
- All bottoms must adequately cover the student's body while sitting or standing. Shorts and skirts should be complete without holes and extend (within the finger or longer) as a general guideline. No see-through or visible clothing.

**Eligibility For Extracurricular and School Activities/Academic Probation** - The staff at Seven Hills School recognizes that extracurricular activities (athletics, dances, assemblies, non- academic field trips and after school activities) enrich the education, social development and experiences of students. We encourage and support student participation in these activities, as long as the integrity and purpose of the primary educational program is not compromised. Before students may go out for athletics or student government, a form must be signed by all teachers stating that the student has no failing grades (F's) and a GPA above 2.0.

If a student earns an "F" on their **trimester report card**, the student will be placed on academic probation for the entire following trimester and therefore will be ineligible for all extracurricular activities.

If, during a student's participation in an extracurricular activity, the student is earning an "F" in a class and/or has a GPA of less than 2.0, the student will be placed on academic probation and will have one week to improve the grades to good standing (no "F's" and above a 2.0 GPA). Students on academic probation for current grades may not participate in extracurricular activities nor classroom reward activities.

Students on behavioral probation may not participate in extracurricular activities and will be placed on a Behavioral Contract.

**Eighth Grade Requirements** – In order to receive a Seven Hills diploma and be recommended for grade nine work, an eighth grade student must not receive an "F" (failing) in any required core class (English, social studies, science, mathematics, physical education) during any trimester during the eighth grade year. Following the first and second trimester, any student receiving an "F" grade will be given an opportunity to change that first trimester "F" to a "P" (passing) by completing an F-contract. Students who receive an "F" in any required core class (English, social studies, science, mathematics, physical education) during third trimester as an eighth grader will not be eligible to participate in the promotion ceremony, or any promotion activities. Grades will be check every Friday. They must pass the Constitution Test.

In order to encourage high standards of student conduct and behavior, the Principal may deny the privilege of participating in promotion ceremonies and/or activities in accordance with school rules. School rules shall ensure that the student and parent/guardian receive written notice of the privilege(s) to be denied, the grounds for such denial and the means whereby a student may remedy this decision. The Board desires that Seven Hills School provide age-appropriate promotion related activities as recognition for academic and behavioral success. Students who have not received an "F" third trimester grade or have cleared all "F" eighth grade trimester grades by the principal's established deadline, no later than four school days prior to promotion, will be invited and encouraged to participate in specific end of the year activities for eighth graders. These activities include: promotion dance, picnic, eighth grade promotion celebration field trip (academic exclusion exception to field trips BP 6153); awards ceremony, promotion practice or other events planned only for students promoting. To be eligible to participate, students must receive no third trimester "F's" and have cleared all first and second trimester "F" grades. During the final trimester, all "F" first trimester grades must be cleared by the principal's established deadline no later than four school days prior to the promotion ceremony.

**Grades/Conferences** - Teachers will send home grading criteria for each class. Grades are posted on the PowerSchool Parent Site. A username and password will be issued to each student. Deficiency notices will be sent home at the half way point each trimester. Please contact the teacher if you have any questions about your student's progress. At the end of the first and second trimester, any student receiving a trimester "F" grade will be given an opportunity to change that "F" to a "P" (passing) by completing an "F-contract." Parent/teacher/child conferences will be held at the end of the first trimester and optional spring conferences will be held at the end of the second trimester.

## Seven Hills Homework Policy



### Types and Purposes of Homework –

- When homework is assigned, teachers will design assignments that reinforce classroom learning. The objective of homework assignments, due dates, and the basis for evaluating the work performed will be made clear to students at the time of the assignment. Teachers provide multiple ways for students and parents to access homework assignments and due dates. Example: websites, classroom postings, weekly assignments, and use of planners can all be effective. The purpose of homework will be for practice, completion, preparation and extension.
- Homework assigned for practice reviews and reinforces skills and concepts taught in class. Practice helps students develop fluency and moves learning into long-term memory, as well as preparing students to perform the skills independently.
- Homework assigned for completion is for the purposes of completing work assigned during the school day and not completed in class. This type of homework helps students from falling behind and allows them to complete work not completed in class.
- Homework assigned for preparation prepares students for upcoming lessons or units by connecting them to prior knowledge and or experiences for an upcoming study. Students may require resources prior to the assignment.
- Homework assigned for extension explores and refines learning in new contexts or integrates and expands on classroom learning. Extension homework encourages students to problem solve, think creatively and think critically. To be effective, this homework does not require a student to learn curriculum content independently; instead students deepen understanding and relate learning to the real world.

### Make Up Work –

- No student shall lose academic credit for any excused absence when missed assignments and tests are completed within a reasonable period of time. A reasonable period of time shall be defined as at least one school day per day of excused absences. Excused absences also include field trips and school sponsored sports and other activities.
- As determined by the teacher, the assignments and tests can be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence.
- The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or loose academic credit for any excused absence when missed assignments and tests are satisfactorily completed with a reasonable period of time. Such notifications shall include Education Code 48205 (Education Code 48980).
- The teacher from any class from which a student is suspended shall give and may require, in accordance with Ed. Code, the student to complete any assignments and tests missed during the suspension (Education Code 48913)
- Co-curricular performances/contests/events are considered instructional time.

If a conflict arises between two school related/school sponsored activities, the parent and teacher can create a solution that does not have an adverse effect on the student or the class grade. Homework may be assigned four nights a week, Monday through Thursday. Whenever possible, teachers are encouraged to provide assignments in advance to allow flexible time management opportunities to students and their families. When a student does not use his/her class time well, he/she will have more work to do at home.

**Homework Long-Term** – Long-term homework assignments, i.e., those assigned over more than five school days shall provide a proportionate learning benefit relative to the time required to complete the assignment. The time needed to accomplish long-term assignments should be integrated into the total time needed for all homework assignments, short and long term. Teachers shall provide clear, written directions for assignments. These directions to students should include all relevant information, such as the due date, the required length (if any), any required format specifics, planned check points, penalties for late on non-completion of work, and grading criteria. Classroom instructional time should be given at the onset of projects to assist students in understanding and starting the project satisfactorily. Some check points should be provided during class time with adequate feedback from the teacher with respect to student progress.

**Independent Study** - Independent study is work that can be assigned for a student who will be out of school for a minimum of 5 days. Independent study allows a student to keep up on their schoolwork and the school receives funding for the student's attendance for the days they are on independent study. Requests for independent study work must be called into the office a minimum of a week in advance.

**Medications on Campus** - Any medications needed by students during the day must be kept in the nurse's office, including aspirin, cough syrup, and cough drops. Neither the office staff, teachers nor other students may dispense any medications to students including over the counter medicines without medical form, signed by the physician. The medication must be on file in the office and must be in its original container. Students needing immediate access to inhalers will need to turn in the medical form, and then they may carry them with written permission from a doctor. Students needing to be excused from P.E. due to illness or injury must provide a doctor's note.

**Parent/Student/Teacher Club (PSTC)** - This organization meets monthly on the second Thursday of the month and provides funding for activities that the school normally cannot provide. These include enrichment in the core curriculum, technology, field trips, and promotion activities. Special events such as the Open House Dinner are sponsored by the PSTC. PSTC operates a voucher program in conjunction with SPD, Briar Patch Coop and SaveMart markets, which benefits the school. Details on this program will be provided periodically during the school year. Voucher books and cards are available at the school. Whenever you make a purchase, a percent of that purchase benefits our school.

**Phone Contact** - Classroom phones are available for student use during free time only. Office phones are used only in the case of emergency. Phone messages from home are strongly discouraged. Messages do interrupt the educational process. Messages will only be delivered in emergency situations. **Cell phones are not allowed for student use during school hours. Parents/guardians are responsible for arranging the student's day to avoid unnecessary class interruptions.**

**Report Cards** - Report cards will be sent home at the end of each trimester during the school year. Parents and teachers are encouraged to discuss student progress frequently throughout the year. As mentioned under "Grades/Conferences," deficiency notices may be mailed, or hand carried by the student, but any time parents have concerns about student's grades, they check their student's grades on-line, talk directly to the teacher, or contact the school for a progress report.

**Rewards and Recognition** - The staff looks for evidence that all students will succeed if given the proper classroom environment and school climate.

- ◆ Honor Roll
- ◆ High Honor Roll
- ◆ Principal's Award
- ◆ Raider Effort Honor Roll
- ◆ Honors Night



- ◆ Presidential Academic Fitness Awards
- ◆ Year-End Awards
- ◆ Departmental Awards
- ◆ Valedictorian and Salutatorian

**School Site Council** - This group, which meets once a month, is another means for parents and students to be involved in the operations of the school. Parents, students and staff who serve are responsible for addressing all aspects of the school including, climate, structure and school goals. Call the school office if you are interested in more information about Site Council.

**Sexual Harassment** - The Governing Board prohibits unlawful sexual harassment of or by any student by anyone in or from the district. Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any student who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal. Any student who feels that he/she is being harassed, should immediately contact the Principal. Legal reference education code: 200-240 Prohibition of discrimination on the basis of sex. 212.5 Sexual Harassment. 212.6 Sexual Harassment Policy, 230 Particular practices prohibited.

**Special Education** - Students with identified learning disabilities are supported by trained Special Education staff at the school. This support comes in a variety of formats, including classroom assistance, small group work out of class, and modifications to instruction. Parents work closely with the special education staff when a referral of a student is made.

### **Student Behavior/Discipline**

The students and staff at Seven Hills School work diligently to create a positive school climate. Student and staff behavior are at the core of the school community. The philosophy behind student behavior at Seven Hills School is to teach students how to become responsible for themselves and their community.

Our school expectations are: Raiders and Respectful, Responsible are Ready to Learn. As staff recognizes positive student behavior, students will receive **Hills Bills** (Seven Hills School currency). **Hills Bills** can be redeemed with teachers and will also be entered into student recognition drawings. Behavioral expectations will be posted in common areas such as the hallways, bathrooms, library, tech lab, etc. Students must understand that school rules are in force:

- On school grounds throughout the day;
- Going to or coming home from school, whether on the bus or not;
- Going to or coming from a school activity;
- While attending or participating in any school activity.

The Principal and Dean of Students will mentor students in the area behavioral and academic challenges. The Dean of Students will manage referrals for behavior and that lead to consequences, referral to counselor, referral to Student Success Team, or referral to student support classes or other services.

Reasons for referrals (including but not limited to the following):

- Repeated violation of classroom rules
- Violation of dress code
- Gum
- Tardies
- Lying
- Cheating
- Plagiarism
- Inappropriate Language
- Bullying
- Excessive physical contact
- Cause or threaten bodily harm
- Possession of a dangerous item
- Stealing or possession of stolen property
- Possession or furnishing of controlled substance
- Inappropriate use of Technology

Students will be placed on disciplinary probation if they get three referrals in one trimester or one suspension. Students on academic or disciplinary probation may not participate in school sports, school dances, non-academic field trips, nonacademic assemblies, or non-academic class or school activities.

The Principal and Dean of Students will work with the student on a mediation strategy to earn their way out of disciplinary probation. The method will be individualized and with deliberate consideration of the student and the reasons for the referrals. The homeroom teacher may also be involved in this process.

Room A-1 Lunch Support: A lunchtime study hall is provided for students with incomplete or missing assignments. Students may be required to attend, or they may choose to attend. Time will be given for students to retrieve lunch from the cafeteria. We provide support during the lunch period Monday through Friday.

**Education Code Violations** - The California Education Code, Section 48900 names the following behaviors, which constitute grounds for suspension/expulsion.

**According to the Ed. Code: "A pupil shall be suspended from school if the Principal determines that the pupil, while on school grounds or during an activity off school grounds related to school attendance, has:**

- a) Caused, attempted to cause, or threatened to cause physical injury to another person.
- b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil has obtained written permission to possess the item from a certificated school employee, which is supported by the Principal or the designee of the Principal.
- c) Brandishing a weapon/knife at another person EC§48915(c)(2)
- d) Unlawfully possessed, used sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or any intoxicant of any kind.
- e) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

- f) Committed or attempted to commit robbery or extortion.
- g) Caused or attempted to cause damage to school property or private property.
- h) Stolen or attempted to steal school property or private property.
- i) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to cigarettes, cigars, miniature cigars, clove cigarettes, electronic cigarettes, smokeless tobacco, snuff, chew packets and betel. However, this section does not prohibit use or possession by a pupil of his/her own prescription products in accordance with the prescription policy (with written permission from physician.)
- j) Committed an obscene act or engaged in habitual profanity or vulgarity.
- k) Unlawfully possessed or unlawfully offered, arranged or negotiated to sell any drug paraphernalia, as defined in Section 1104.5 of the Health and Safety Code.
- l) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- m) Knowingly received stolen school property or private property.
- n) Possessed an imitation firearm. As used in this section "imitation firearm" means a replica of a Firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- o) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288 288a or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- p) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.
- q) Unlawfully offered, arranged to sell, negotiated to sell, or sold a prescription drug.
- r) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing," means a method of initiation or pre-initiation into a pupil organization. For the purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- s) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or Principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period whether on or off the campus.
4. During, or while going to or coming from, a school sponsored activity.

**Any violation of the public law will result in the Nevada City Police being notified.**

**Student Body Bill of Rights** - (from Student Body Constitution)

1. In order for these rights to be viable and effective, students must assume the obligation of being responsible in accordance with the behavior codes set forth in the student handbook.
2. All students have the right to vote in student elections, regardless of their academic standing or department.
3. Students have the right to appeal to the principal any incidents of a disciplinary nature. The appeal must be in writing and signed by the student.
4. Students have the right to be treated as individuals under the rules of student behavior and are to be considered uniquely different from one another and siblings.
5. In cases involving classroom behavior, students have the right to explain their side of the incident. When an explanation might interfere with the routine of the class, the student may request a conference at a later time.
6. Students have a right to know the rules of the classroom established by the teacher.

**Student Government/Leadership** - The students of Seven Hills can do much to govern themselves through their Student Council. Much care should be taken in choosing student body officers and representatives. They should be students who will represent other students well. All students should be sure to vote when elections are announced. The student government consists of a president, vice-president, secretary, treasurer, historian and class representatives. There is also a president for 5th grade and 6th grade. Students are elected at the beginning of the year and half way through the year and must meet specific requirements to be eligible for student government.

**Student Success Team** - This team, consisting of the Dean of Students, teachers, parents and support staff, is a problem solving and coordinating structure that assists students, families and teachers to seek positive solutions for maximizing student potential. The SST focuses in-depth on one student at a time, and invites the parent and student (if appropriate) to participate in finding solutions.

**Valedictorian and Salutatorian** - Awards are given to students at promotion who have achieved the highest grades during their seventh and eighth grade years. Elective grades count. Valedictorians are straight "A" students with no "A-'s". Salutatorians are students with nothing less than an A- for their seventh and eighth grade years. This process honors as many students as fit the criteria.

