

**Advocates for Science & Mathematics Education
Minutes of the Board of Directors Meeting
October 18, 2018; 4:30 p.m.**

Present: Joan Coulter, Jennifer Fallon, Cathy Glaser, Jennifer Oliver-Goodwin, Joe Caverly, Mary Zervigon, Kathy Parsons, Jeff Clayman, Jennifer Fazande

Absent: Joe Daschbach, Deborah Anderson, Jim Schnieders, Elizabeth Landry

Staff: Monique Cola, Lillian Welsh, Claudia Kent, Michelle Brown

Foundation: Julie Bourgeois

Guests: Dr Erica Murray from OPSB

Notice of the meeting was posted at the school and the agenda was posted on the school website in accordance with the open meetings law.

The meeting of the Board of Directors of the Advocates for Science & Mathematics Education was called to order by the chair, Jennifer Fallon, on Thursday, September, 2018 at 4:35pm.

The September 2018 Advocates Board meeting minutes were passed unanimously as circulated.

Financial Report: (Claudia)

- **Audit** due to the state at end of December, same auditors (Carr, Riggs & Ingram)
- **Balance Sheet** – 9/30 balance \$1,647,780
- **Accounts Receivable** – \$111,578, \$39,931 added income
- **Budget vs. Actuals** – 21% of budgeted expenses incurred. Oct 1 student count 486 (budgeted for 480). MFP will be affected by SPED count as well which is lower at this point than it was last year
- **Finance Dashboard**- register balance \$1,753,865, revenue was higher than forecasted and is expected to be next month as well. Energy costs are up due to usage, energy analyst requested. McMain back at the clinic, clinic social worker funding may be medicaid eligible, clinic provides screening and wellness services, requirement to have psych/social worker at the clinic, open to any teenager with parental consent (Lusher students utilizing it as well)

The Finance Report was received by the Board.

Proposal to increase discretionary addition to 401K for last year, for those who were participants at June 30 2018, of 2% of annual wages. Goal, if funding was available, was 5% total (3% mandatory, 2% discretionary). Resolution from Jim, Claudia, Jennifer read by Jennifer. Surplus last year was \$307,000. For employees who were members in June, but have left and are no longer with Nationwide, they should still have access and will be notified. This is a one-time addition that will be re-visited annually. Roll-call vote, ayes from all board members present, motion passed.

Principal's Report: (Dr Michelle Brown presenting for Dr Cola who is out sick)

- **Enrollment & Demographics:** at Oct 1 only hardship transfers until January, students are eligible for services who are not receiving them from the state, we're considering including that information in enrollment packets, should be contextualized
- **Culture:** attendance high, infractions low, running two after-school buses, rolling over in to increased participation in tutoring as well
- **Growth/SPS/ACT Data:** SPS score different for this year's calculations of the scores, 12.5% growth (credit if on track to mastery OR growing faster than cohort), 12.5% proficiency. We're

at the top in English growth (reflected in Bio scores as standardized Bio test questions are a lot of comprehension). Practice ACT composites up (11th graders averaged 14.4). Last year, growth from practice to actual was 3 points. SPS should be released soon, possibly by next board meeting. School anticipates satisfaction with the SPS this year.

- **Staffing:** Replaced full-time SPED para with part-time ESL/part-time para and Sci High alum, Dartmouth grad Brenna Gourgeot
- **Upcoming Events:**
 - Taylor Foundation results being announced now, we had more finalists than any other high school in the city
 - Annual Spelling Bee 10/25
 - Science Fair 11/14

Report of the Chair: (Jennifer)

Thank you to everyone attending and participating in the retreat. Charter Board governance verification forms to submit, fingerprinting needs to be completed ASAP for each member.

Report from the Foundation: (Julie)

Board recruitment: seven strong prospects, recruiting until end of November, looking for community leaders interested in education, STEM industry leaders, individuals with connections to foundations. Working with Mr Everett to build up list of host organizations to support new goal of 100 summer internships and to develop marketing tools. Fund for two scholarships in the making for top Sci High seniors interested in staying in New Orleans. Capital Outlay application is still in process (not completed), will be submitted by November deadline. Request for media to build online library of new building construction. Capital Campaign will be launched when Foundation is at 100% committed. 93% of total programming goal submitted. Fundraising summary submitted.

Committee Reports

- Retirement (Joe): Working with senators to appeal to AG to provide opinion, hasn't happened yet.
- Head of School Committee (Jennifer): will meet hour prior to Advocates meeting. Two primary responsibilities: bi-annual faculty/staff survey focusing on communications strategy and Head of School evaluation taking in to account priorities developed in the first three months. Since joined Board Source, which will be used for administration and evaluation.

Other Business: none

With no other business to discuss, meeting adjourned at 5:53pm.

Respectfully submitted,
Lillian Welsh