

St. Marys Area School District
Board of School Directors
Organization and Regular Meeting
December 4, 2018, 7:00 PM
Library, St. Marys Area High School

Minutes

The St. Marys Area Board of School Directors held their organization and regular meeting December 4, 2018 at 7:00PM in the Library of the St. Marys Area High School. The meeting was called to order by President Eric Wonderling.

Pledge of Allegiance

Directors Present: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman. Members Absent: Robert Sorg.

Others Present: Dr. G. Brian Toth, Dr. James Wortman, Ginger Williams, Sarah Schreiber, Mollie Anzinger, Hannah Platko, Joe Schlimm, Warren Beck, Noel Petrosky, Dan Vollmer, Christine Kuhar, Julie Boyer, Karen Lucanik, Mike Belovesick, Aaron Simbeck, Mark Romain, Dan Elder, Teresa Lodes, Atty. Richard Brown, a representative from *The Daily Press* and *The Courier-Express* and one (1) visitor, Baird Bankovic.

Election of Temporary President

Nominations from the Floor

Jerry Zimmerman nominated Eric Wonderling, seconded by Lewis Murray.

Motion to Close Nominations

Bryan Chiappelli motioned to close nominations, seconded by Jerry Zimmerman.

Vote on Candidates

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman—Eric Wonderling elected temporary president.

Temporary President Assumes Chairmanship of Board.

Election of Officers for 2018-2019

Jerry Zimmerman made motion to retain the positions with current board members as presented.

Election of the President

Nominations from the Floor

Jerry Zimmerman nominated Eric Wonderling, seconded by Stacy McKee.

Motion to Close Nominations

Bryan Chiappelli motioned to close nominations.

Vote on Candidates

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman. Eric Wonderling elected President.

Election of Vice President

Nominations from the Floor

Jerry Zimmerman nominated Stacy McKee, seconded by Bryan Chiappelli.

Motion to Close Nominations

Bryan Chiappelli motioned to close nominations.

Vote on Candidate

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman. Stacy McKee elected Vice President.

Elected President assumes Chairmanship of the Board.

The officers of the board were given approval to draw orders for payrolls and payment of bonds, utilities, and other pertinent bills as they come due.

Motion by James Condon, seconded by Timothy Frey; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Approved designation of The Daily Press, St. Marys, Pennsylvania, as the newspaper of general circulation to serve as the publication entity for district notices.

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Approved the regular board meeting schedule for 2019. (Attachment No. 1)

Motion by board president to combine sections A&B under X as one vote.
Regular Meetings

Date: Second Monday of each month (unless otherwise noted)

Location: Library, St. Marys Area School District

Time: 7:00 P.M.

Organization Meeting for 2019

Date: Thursday, December 5, 2019

Location: Library, St. Marys Area High School

Time: 7:00 P.M.

Motion by Kathryn Blake, seconded by James Condon; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Comments from visitors including comments on federal programs.

Presentation

Superintendent Comments

Introduced Student Council elected representative, Baird Bankovic, as student representative to the Board of School Directors.

The minutes of the workshop meeting on November 6, 2018 and the regular meeting held on November 12, 2018 were approved.

Motion by Timothy Frey, seconded by Stacy McKee – motion carried by a voice vote of all members present.

Motion by school board president to combine sections XV and XVI as one vote.
The treasurer’s report for October 2018 was approved.

Approve Payment of Bills

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| General Fund | December 2018 and office checks for November 2018 |
| Food Service Fund | December 2018 |
| Retiree Comp Fund | November 2018 |
| Athletic Fund | November 2018 |
| Payroll Wire Fund | November 2018 |
| Payroll Fund | November 2018 |

Motion by Kathryn Blake, seconded by Bryan Chiappelli; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Board Procedures

Board Policy

Approved the following revised policies:

- Policy 113, Special Education (Attachment No. 2)
- Policy 113.1, Discipline of Students with Disabilities (Attachment No. 3)
- Policy 113.2, Behavior Support (Attachment No. 4)
- Policy 113.3, Screening and Evaluations for Students with Disabilities (Attachment No. 5)
- Policy 113.4, Confidentiality of Special Education Student Information (Attachment No. 6)
- Policy 249, Bullying/Cyberbullying (Attachment No. 7)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

First reading of the following revised policies:

- Policy 111, Lesson Plans (Attachment No. 8)
- Policy 112, Guidance Counseling (Attachment No. 9)
- Policy 200, Enrollment of Students (Attachment No. 10)
- Policy 225, Relations with Law Enforcement Agencies (Attachment No. 11)
- Policy 805, Emergency Preparedness (Attachment No. 12)
- Policy 907, School Visitors (Attachment No. 13)

Election of Director

Eric Wonderling nominated Kathryn Blake to serve a three-year term from July 1, 2019 to June 30, 2022 as the St. Marys Area School District representative on the Intermediate Unit Nine Board.

Motion by Jerry Zimmerman, seconded by Bryan Chiappelli; voting yes: Kathryn Blake, Bryan Chiappelli, James

Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Resolution

Approved the Resolution Urging the General Assembly to Adequately Invest in Public Schools and Students. (Attachment No. 14)

Motion by Lewis Murray, seconded by Timothy Frey; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Business Affairs

Elcam Agreement

Approved the Agreement between Elcam, Inc., and St. Marys Area School District to provide light duty services as needed at no cost to the District. (Attachment No. 15)

Motion by Stacy McKee, seconded by Timothy Frey; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Repository of Unsold Properties

Approved offer, as listed on attachment, for unsold property held in repository with Elk County Tax Bureau. (Revised Attachment No. 16)

Motion by Bryan Chiappelli, seconded by Lewis Murray; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

MA Bucktail Village LLC

Approved accepting face value as payment in full for the July 2018 real estate tax bill #04006 and #04007 for the MA Bucktail Village LLC, tax parcel 13-13-226-5729 and 13-13-226-5835. (Attachment No. 17)

Motion by Kathryn Blake, seconded by Timothy Frey; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Single Audit

Approved the single audit report for the fiscal year ended June 30, 2018. (Copies are on file in the Business Office)

Motion by Kathryn Blake, seconded by Bryan Chiappelli; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

School Police Car

Approved purchasing a 2011 Chevrolet Caprice patrol car in the amount of \$1,500.00 from the City of St. Marys. The following donations have been received to cover the purchase and maintenance:

- Bluewater Thermal Solutions - \$500.00
- Buerks Septic Service - \$608.00
- Elk County Ammo and Arms - \$250.00
- Metco Inc. - \$500.00
- St. Marys Auto Body - \$500.00
- Steve's Lawn Mower Repair - \$200.00

Motion by Bryan Chiappelli, seconded by Kathryn Blake. Stacy McKee requested a discussion be held prior to voting; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray,

Eric Wonderling, Jerry Zimmerman – motion carried.

General School Affairs

Booking Agreement

The Booking Agreement between Bailey Pretak and St. Marys Area School District was retroactively approved. (Attachment No. 18)

Motion by Kathryn Blake, seconded by Bryan Chiappelli; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Motion by board president to combine B&C under XIX as one vote.
Occupational Advisory Committees

Approved the St. Marys Area High School Occupational Advisory Committees and members for the 2018-2019 school year. (Attachment No. 19)

Student Control Fund

Approved dissolving the high school yearbook student control fund. The balance of \$638.41 will be transferred to the yearbook booster club effective November 30, 2018.

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Comprehensive Plan

Approved the July 1, 2019 – June 30, 2022 District Level Comprehensive Plan submitted to the state November 29, 2018 for Pennsylvania Department of Education review. A copy of the submitted plan is available for viewing on the SMASD.org website.

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Student Activities

Motion by school board president to combine A&B under XX as one vote.

Student Clubs

Approved St. Marys Area High School clubs, club advisers, and officers for the 2018-2019 school year as presented in Attachment No. 20.

Field Trips

Permission was given for five (5) students and one (1) chaperone to travel to the DECA States Officer conference in Hershey PA from February 19, 2019 through February 22, 2019.

Permission was given for fifty-two (52) students and four (4) chaperone to travel to the DECA States in Hershey PA from February 20, 2019 through February 22, 2019.

Motion by Bryan Chiappelli, seconded by Timothy Frey; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Transportation

Motion by board president to combine A&B under XXI as one vote.

Bus Stops

Approved the following bus stops:

W. Theresia Road/Muenster Road, St. Marys
1415 Rosely Road, St. Marys
186 Fairview Road, Kersey

School Vehicle Driver

Brandy Hollobaugh was approved as a school vehicle driver for Muccio School Transportation.

Motion by Kathryn Blake, seconded by James Condon; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Eric Wonderling, Jerry Zimmerman. Lewis Murray abstained from voting – motion carried.

Building and Grounds

Use of Facilities

The use of the St. Marys Area Middle School Gymnasium for the St. Marys Pounders winter softball practice on the following Sundays: January 6, January 13, January 20, January 27, February 3, February 10, February 17, February 24, March 3, March 10, March 17, and March 24, 2019 from 11:30AM – 3:30PM was approved.

Motion by Jerry Zimmerman, seconded by Kathryn Blake; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Personnel

Approved personnel actions as listed. All employment recommendations are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion by school board president to combine A&B under XXIII as one vote.

Hire, Supplemental Contracts, 2018-2019 School Year

Name: John Coudriet
Position: Baseball Coach –Jr. High
Terms: \$525.00 (Renew)

Name: Rudy Gleixner
Position: Boys Basketball
Terms: Volunteer (New)

Name: Jason Schutz
Position: Baseball Coach –Jr. High
Terms: Volunteer (New)

Name: Jamey Azzato
Position: Wrestling
Terms: Volunteer (New)

Hire, Homebound Personnel, 2018-2019 School Year Contract Pay Rate

Name: Erin Liptak
School: All Schools

Motion by James Condon, seconded by Jerry Zimmerman; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Internship (For Your Information)

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| Student: | Delaney Lewis |
| University: | Clarion University of Pennsylvania |
| Degree: | Speech-Language Pathology |
| Cooperating Teacher | Casey Smith |

Education Practicum (For Your Information)

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| Student: | Dakota Patterson |
| University: | University of Pittsburgh at Bradford |
| Degree: | Mathematics Education |
| Cooperating Teacher | Jamie Caskey |

Unpaid Leave of Absence

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| Name: | Dawn Erich |
| Position: | Teacher – Middle School |
| Request: | Unpaid leave January 23-30, 2019 |

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, Bryan Chiappelli, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

Board Discussion

Executive Session

An executive session was held immediately following adjournment to discuss personnel.

Adjournment

Motion by Lewis Murray, seconded by Kathryn Blake – meeting adjourned 7:39PM

Board President, Eric Wonderling

Board Secretary, Ginger Williams