

**EAST VALLEY SCHOOL DISTRICT NO. 90**

2002 BEAUDRY ROAD

YAKIMA, WA 98901

(509) 573-7300

FAX 573-7340

01/24/2019

2018-13259

**POSITION ANNOUNCEMENT**

CLASSIFIED

*REVISED 1/24/19*

BUS DRIVER

TRANSPORTATION DEPARTMENT

**POSITION COMMENTS:**

- Route 3 – Monday thru Friday – 5.25 hours per day; 180 days per year
- Health insurance benefits are available to employees who are employed at least 4.0 hours per day. The monthly insurance allocation will be on an FTE basis to eligible full-time and part-time employees.

**MINIMUM QUALIFICATIONS:**

- Must possess a valid Washington State Class “B” commercial driver’s license with school bus and air brake endorsements.
- Current Department of Transportation Physical and Valid First Aid/CPR certification required.

**Application Procedure:**

In-district candidates must submit a letter of interest and resume (optional) to Sheryl Seaman, Human Resources Director, District Office. The letter must include the position desired and the individual qualifications for the position. For a complete job description, please contact Human Resources Department at (509) 573-7301.

Other Applicants must apply here: [evsd90jobs.hrplus.net](http://evsd90jobs.hrplus.net) Online job Center

For a complete job description, please see below.

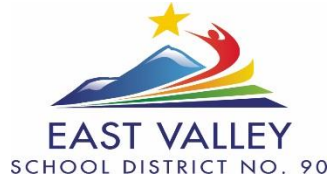
***CLOSING DATE: OPEN UNTIL FILLED***

**Immigration Reform and Control Act Requirements:** The recommended applicant, if not a current regular employee, will be required to complete an INS 1-9 form and must provide proof of employment eligibility.

**Disclosure Statement and Background Check:** Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check will be requested from the Washington State Patrol.

**Job Sharing:** Pursuant to Chapter 206, Laws of 1989, East Valley is willing to accept and consider applications from individuals wishing to job share.

**Equal Opportunity Employer:** East Valley School District No. 90 does not tolerate discrimination in connection with any programs, activities, or employment based on race, color, national origin, sex, sexual orientation, including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability and provides equal access to the Boy Scouts of America and other designated youth groups. Inquiries regarding compliance procedures may be directed to the school district Title IX, Section 504/ADA, and Civil Rights Coordinator, Mr. Russ Hill, 2002 Beaudry Road, Yakima, WA 98901, [hill.russell@evsd90.org](mailto:hill.russell@evsd90.org) or (509) 573-7300. You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint. For a copy of your district's nondiscrimination 3210 policy and procedure, contact your school or district office or view it online at [www.evsd90.org](http://www.evsd90.org).



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### **JOB DESCRIPTION** **Bus Driver**

#### **Minimum Qualifications:**

- Possess a valid Washington State Class “B” commercial driver’s license with school bus endorsement and air brake endorsement OR ability to obtain Bus Driver Authorization for the State of Washington according to WAC 392-144-102 (WAC180-20)
- Valid First aid/CPR certification required
- Driving record abstract of last five years
- Ability to work cooperatively and positively with parents, students and staff
- Ability to work effectively with a team
- Ability to communicate effectively orally and in writing
- Must meet all other district/state requirements

#### **Essential Duties and Responsibilities:**

- Operate and fuel buses and/or district vehicles in a safe and efficient manner for the purpose of transporting students and/or staff.
- Conduct daily routine school bus vehicle safety inspections for the purpose of identifying safety problems.
- Maintain control over passengers for the purpose of maintaining a safe environment.
- Maintain a fueled and clean bus per district policies and procedures for the purpose of operability.
- Operate radio or similar equipment to communicate with base station or other vehicles.
- May need to put snow chains on tires depending upon road conditions.
- Evacuate bus in an emergency. Be able to evacuate passengers through emergency doors in an efficient and timely manner.
- Attend bus driving training courses and safety meetings for the purpose of maintaining current knowledge on laws and safety issues.
- Cooperate with activity advisors or chaperons for the purpose of maintaining safe conditions on special trips.
- Follow Washington State Laws, district policies and procedures and directions of supervisor regarding routes, stops, and operation of vehicle for the purpose of ensuring compliance with same.
- Follow proper reporting procedures and respect confidentiality of student matters.
- Resolve conflict in a proactive, problem-solving manner.
- Communicate a positive image of the employer.
- Uphold East Valley School Board Policies, follow administrative procedures, adhere to the Code of Professional Conduct, and enforce school rules.
- Other duties as assigned

**Certificates, Licenses, Registrations:**

Valid Washington State Driver's License and a Commercial Driver's License (CDL) with proper endorsements. Possession of or ability to obtain Bus Driver Authorization for the State of Washington according to WAC 392-144-102 (WAC 180-20)

**Clearances:**

Criminal Justice Fingerprint/Background Clearance

**Reports To:**

Director of Transportation