

**MINUTES OF A PUBLIC MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
FOR THE YORKTOWN COMMUNITY SCHOOLS**

Public Meeting Date: February 20, 2018

Time: 6:00 P.M.

Place: Administration Building

Members of the governing body recorded as present:

Pat LaVelle, President; Ted Johnson; Secretary; Mark Clevenger, Member; Elizabeth Rowray, Member

Also present: Dr. Gregory Hinshaw, Superintendent; Dr. David Sturgeon, Education Initiatives Director; Kara Schoch, Business Manager/Treasurer; Bev LaVelle, Administrative Assistant

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Members of the governing body recorded as absent: Tom Simpson, Vice-President

1. The meeting was called to order by Pat LaVelle, President
2. Student Recognition – YHS wrestlers were recognized for their 7<sup>th</sup> place finish at the IHSAA State Finals. Congratulation to those YHS wrestlers: Holden Parsons, Eric Hiestand, Zach Todd (7<sup>th</sup>), Alex Barr (6<sup>th</sup>), Christian Hunt (2<sup>nd</sup>), and Brayden Curtis (1<sup>st</sup>).
3. Consent Agenda: Minutes of the January 16, 2017 Regular & Board of Finance Meetings & January 29 Executive Session, claims, personnel report, and donations. Motion to accept consent agenda as presented: Elizabeth Rowray; Seconded: Ted Johnson; Motion carried 4-0.
4. Public Comments – None
5. Reports –
  - a. 2018 Budget Order (1782 Notice) - Dr. Hinshaw gave a brief report on the 1782 Notice.
6. Business –
  - a. Void Outstanding Checks (2 or more years old) – Mrs. Schoch requested permission to void all outstanding checks two or more years old. Motion: Mark Clevenger; Seconded: Ted Johnson; Motion carried 4-0.
  - b. First Reading of Revised Wellness Policy 8510 – Policy was presented for a first reading.
  - c. Revised 2018-2019 Calendar – Dr. Hinshaw recommended approval of the revised calendar, changing November 5 to regular school day. Motion: Elizabeth Rowray; Seconded: Mark Clevenger; Motion carried 4-0.
  - d. Approval of Teacher Contract Length for 2018-2019 – Dr. Hinshaw recommended adding one day to the teacher contract for the 2018-2019 school year. This would be two half days used for evening meetings (parent conferences, professional development, etc.) for a total of 183 teacher days. Motion: Ted Johnson; Seconded: Mark Clevenger; Motion carried 4-0.
  - e. Approval of Contract with Skillman for Pre-Bid Consultation – Dr. Hinshaw requested approval of the presented contract with Skillman. Motion: Elizabeth Rowray; Seconded: Ted Johnson; Motion carried 4-0.
  - f. Purchase Three Buses – Dr. Hinshaw requested permission to purchase three new buses through the state's Quantity Purchasing Agreement and from the bus replacement fund. Motion: Ted Johnson; Seconded: Mark Clevenger; Motion carried 4-0.
  - g. Approval of Change to 401A Administration to Security Benefits from TSA Consulting Group
    - i. Board Resolution 2018-03 / Change Named Trustees on the 401(a) On-Going Plans
    - ii. Board Resolution 2018-04 / Change Named Trustees on the 401(a) Buyout Plans
    - iii. Adoption of 401(a) On-Going and Buyout Plans DocumentsDr. Hinshaw recommended approval of the changes to the 401(a) plan. Motion: Elizabeth Rowray; Seconded: Ted Johnson; Motion carried 4-0.

- h. Approval of Farm Land Lease – Dr. Hinshaw recommended approval of the farm land lease with Doug Scholer for \$260/acre. Motion: Ted Johnson; Seconded: Mark Clevenger; Motion carried 4-0.
  - i. Renewal of Modular Contract with Modular Classrooms, LLC – Dr. Hinshaw recommended renewal of modular contract for the 2018-2019 school year. Motion: Ted Johnson; Seconded: Mark Clevenger; Motion carried 4-0.
  - j. Job Title Change to 2017-2018 Staff Wages & Benefits – Dr. Hinshaw recommended change of job title from Network Administrator to Systems Manager. Motion: Ted Johnson; Seconded: Elizabeth Rowray; Motion carried 4-0.
  - k. Update to Systems Manager Job Description – Dr. Hinshaw recommended the proposed changes to the Systems Manger job description. Motion: Elizabeth Rowray; Seconded: Mark Clevenger; Motion carried 4-0.
  - l. Approval of Non-Certified Evaluation Forms – Dr. Hinshaw recommended approval of the presented non-certified evaluation forms. Motion: Elizabeth Rowray; Seconded: Ted Johnson; Motion carried 4-0.
  - m. Early Graduation Request – Dr. Hinshaw recommended approval of Ms. Brewer’s early graduation request for three students. All students will meet requirement for early graduation. Motion: Ted Johnson; Seconded: Elizabeth Rowray; Motion carried 4-0.
  - n. Library Board Appointment – Dr. Hinshaw recommended the re-appointment of Kristin Comp to the Yorktown Public Library Board. Motion: Ted Johnson; Seconded: Elizabeth Rowray; Motion carried 4-0.
  - o. Approval of Facility Use/ Primary Election (May 8, 2018) and General Election (November 6, 2018) – Motion: Elizabeth Rowray; Seconded: Mark Clevenger; Motion carried 4-0.
7. Superintendent’s Report – congratulations Emily Weiss, wrestlers and girls’ basketball; recognized school counselors and Katie Preston as test coordinator; reviewing school safety plan; still looking a PVE & transportation facility plan; meeting regarding dual credit with BSU and Ivy Tech; ISTEP next week.
8. Closing Comments from Board Members –
- a. Elizabeth Rowray – outstanding sports; thanks Dr. Hinshaw, Dr. Sturgeon and Mrs. Schoch, you are appreciated.
  - b. Mark Clevenger – recognized Mr. Whitesell and Mr. Green from YPD who were in attendance.

Adjournment – 7:00 p.m.

The Board’s signatures below certify approval or rejection of the Board meeting minutes.

YES VOTES APPROVING MINUTES

NO VOTES REJECTING MINUTES

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