

Millburn High School

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Dear Parents and Students,

Students are expected to request courses using PowerSchool: ***Class Registration***.

Class Registration enables you to:

- 1) make the initial selections for 2019-20 courses
- 2) view next year's ***Course Requests*** at any time

Students and parents should discuss course options. Then, students make their initial selections on PowerSchool before meeting with counselors.

Please bring a printed copy of these selections to your scheduling meeting.

Note:

- 1) Most students take 40.0 credits each year
- 2) Edit privileges will be turned off after:
 - i. March 21 for Gr 09
 - ii. March 28 for Gr 10
 - iii. April 25 for Gr 11
- 3) Final level placements are determined by final grades
- 4) **Do not schedule** in class support (ics) classes – it will be done by case managers
- 5) **Guidance counselors will advise and ultimately approve all course selections.**

PowerSchool Tips:

Choose ***Class Registration*** in the left column of PowerSchool

Choose courses by clicking the edit button 

Then select desired course & appropriate level as per your semester grade

Submit by pressing the **Okay** button **after each course selection**,

then **Submit** **after all courses are selected**. Print selections for meeting.

- Parents & students will be able to view course selections anytime April – June
- If there are any difficulties, guidance counselors will schedule students by hand.

Good luck with your scheduling,

William S. Miron