

## **2019-2020 Before & After School Care**

Dear Parents,

Please find attached information about our Before & After School Program, along with a Before & After School registration form for the 2019-2020 school year.

This form must be completed new for this school year, even if your child attended Before and/or After Care in past years. This is not a binding contract, but allows us to have important information readily available should your child need Before or After Care unexpectedly, intermittently, or on a regular basis.

Please look over the rates carefully. **Late pickup fees of \$5.00 per every 5 minutes will apply for student pickup after 6:00 PM.**

**PREPAID PLAN:** The prepaid plan is for families who use the program on a planned, daily basis. Prepayment discounts apply for monthly or yearly payments. There are no “make-up” days due to bad weather or student absence. **Save 30% off daily rates by using either the monthly or yearly plan!**

**Monthly prepay:** Payment must be received by the first day of the month for Before & After Care in order to receive the discounted rate for that month. If payment has not been received by the end of the first week, you will be charged the daily rate for that month.

**Yearly prepay:** payment must be received by September 6, 2019.

**DAILY RATE:** Care for children attending Before & After Care programs on an intermittent basis are provided at the daily rate. Both the AM and the PM programs have two daily rates; Part-Session and Full-Session, depending on how long the child is under the care of the extended day program.

If you choose to use the daily rate, you may pay in advance to avoid paying weekly. The credit will be held in your account until the daily charges are used up.

**BILLING:** Families will receive an emailed statement each week after new charges and payments have been entered. The balance on these statements is due upon receipt. **Accounts past due by 30 days will be put on hold and your child(ren) will not be able to attend the extended day programs until the account(s) are paid in full.**

**PAYMENT:** Please pay Before & After Care balances with separate checks. Checks should be made out to St. Christopher School.

# 2019-2020

## Before & After School Care

Our safe and secure Before and After School Care is available for all Pre-Kindergarten to 6th grade students during the school year. Students may participate full-time, part-time, or on an as-needed, drop-in basis...whatever fits your schedule best!

The **Before School Care** is an excellent time for students to review homework or study for tests. All students should bring a small, quiet activity or book to read. Teachers supervise students in the first grade classrooms during Before Care. Students enter Before Care through the doors leading to the 1st/2nd grade wing of the school.

The **After School Care** is a fun-filled afternoon that includes snack, indoor and outdoor free play, crafts, puzzles, games, music and homework help time. The After Care program is supervised by teachers in the Church Hall. A parent or designated guardian must sign each child out when they pick up in the afternoon. Pick up takes place at the outside doors leading to the Church Hall (or on the playground if students are outside).

**NEW! Extended Hours!** In response to parent requests, we are excited to announce that our Extended Day program will be available for longer hours every day! Before Care now opens at 6:30 AM and After Care runs until 6:00 PM!

### Extended Day Program Hours (Mon.-Fri.)

- Before School: 6:30 -- 8:30 AM

*Note: Before School Care begins at 9:00 AM on delayed opening days*

- After School: 3:00 -- 6:00 PM

*Note: No After School Care on Early Release Days*

Please note: All St. Chris students must have a registration form on file in the office for emergency care situations, whether or not you are planning to use the Extended Care Before & After School Program. One form will cover both programs.

### Program Fees:

	Daily	Monthly <small>(30% Discount)</small>	Yearly <small>(30% Discount)</small>
• Full-Session Before School (6:30 - 8:30 AM)			
One Child - 1.5 hours	\$14.00	\$196.00	\$1,960.00
2 or more children - 2 hours	\$18.00	\$252.00	\$2,520.00
• Half-Session Before School (7:30 - 8:30 AM)			
One Child - 1 hour	\$7.00	\$93.00	\$980.00
2 or more children - 1 hour	\$10.00	\$140.00	\$1400.00
• Full-Session After School (3:00 - 6:00 PM*)			
One Child - 3 hours	\$16.00	\$224.00	\$2,240.00
2 or more children - 3 hours	\$20.00	\$280.00	\$2,800.00
<small>* Late pickup fee of \$5.00 per every 5 minutes late applies after 6:00 PM.</small>			
• Half-Session After School (3:00 - 4:30 PM)			
One Child - 1.5 hours	\$10.00	\$140.00	\$1,400.00
2 or more children - 1.5 hours	\$14.00	\$196.00	\$1,960.00

# Before & After School Care Registration

All students must have a current Before & After School Care Registration Form on file in the office for emergency care situations, whether or not you are planning to use the Before & After School Care Programs.

Student Name \_\_\_\_\_

Class \_\_\_\_\_

If you already know you will need care on a consistent basis, please indicate the days/time.

		Monday	Tuesday	Wednesday	Thursday	Friday
AM Care:	6:30-8:30					
	7:30-8:30					
PM Care:	3:00-4:30					
	3:00-6:00					

		Home Phone	Cell	Email
Father _____		_____	_____	_____
Mother _____		_____	_____	_____
Who else may pick up student? _____		_____	_____	_____
Who is your preferred physician? _____		_____	_____	_____

Does your student have medical issues/allergies that need special consideration? \_\_\_\_\_  
*Please attach explanation and/or physician's instructions if necessary.*

In case of emergency or serious illness, I request that St. Christopher School contact me. If I or my representatives are unavailable, I hereby authorize St. Christopher School to call the physician indicated above and follow his/her instructions. If all above actions are exhausted and contact cannot be made, I authorize St. Christopher School to make whatever arrangements necessary to insure the wellbeing of my child/ren.

Signature of Parent/Guardian \_\_\_\_\_

Person Financially Responsible for payment of services \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_