

## Lemon Grove School District

### Official Minutes of the Independent Citizens' Oversight Committee Meeting – September 22, 2016 Lemon Grove Academy (Middle) – Training Room, 7866 Lincoln Street, Lemon Grove, CA 91945

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**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:02 p.m.

Committee Members Present: Gonyea, Hanning, Miller\*, Pettis, Selby, Shaw

\*Note: Member Miller arrived at 5:12 p.m.

Committee Members Absent: Baber, Demaree

Official Board Representative: Larry Loschen

Staff Members Present: Bidnick, Potter, Williamson

Attorney Present: Dorward

**PLEDGE OF ALLEGIANCE** – Mr. Pettis (Chair) led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning, seconded by Selby to approve the agenda as presented. The motion was called for with the following results: Ayes – Gonyea, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree, Miller. The motion carried.

**MINUTES** - It was moved by Selby, seconded by Shaw to approve the Minutes for the meeting of June 22, 2016 as presented. The motion was called for with the following results: Ayes – Gonyea, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree, Miller. The motion carried.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – None**

**ELECT ICOC VICE CHAIR** – It was moved by Hanning, seconded by Gonyea to nominate Member Selby for Vice Chair. The motion was called for with the following results: Ayes – Gonyea, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree, Miller. The motion carried.

**GENERAL OBLIGATION BONDS EXPENDITURE REPORT** – Gina Potter presented the expenditure report through August 31, 2016. She reviewed the Consolidated Budget Status Report and explained the numbering/lettering system. The following totals were highlighted: total budget of \$30,146,102; total commitments of \$25,277,193; percentage of budget committed of 83.8%; total remaining against budget of \$4,868,909; total expenditures of \$25,238,297; and percentage of budget spent of 83.7%.

The fiber optic cabling spreadsheet includes amounts scheduled for upgrading the CAT-5 cabling to CAT-6. The funds are sitting in the account awaiting E-Rate determination that could potentially greatly reduce the cost to the district. The Playground Equipment Expenditure Worksheet relates to the cost for Maintenance Technicians. The LGA Middle School STEM Conversion/Joint Use Library Expenditure Worksheet relates to audio/visual upgrades at Alvarez Auditorium which were approved by the Board in an amount of \$80,000. So far \$65,300 has been moved out of GO Bond funds, but this expenditure will eventually go up to the full \$80,000 approved.

Member Miller arrived at 5:12 p.m.

The Long-Range Facility Master Plan Expenditure Worksheet relates to the Long-Range Master Facility Plan and evaluating primary functions of the District's buildings, including a complete inventory and condition assessment. This will tie in with an Update Facilities Master Plan. The Safety & Security Expenditure Worksheet relates to front office improvements at San Miguel, which had a very low table in front office which did not allow for any separation from "customers." This project was intended to create a single point of entry, which has resulted in secretaries becoming the front line to all the public who enter. There are panic buttons installed. This worksheet also relates to fencing corrections being made at Vista La Mesa Academy.

The Prop W – Bond Management W Expenditure Worksheet relates to the following items: Colbi Account-Ability Software Licensing 2016; June 2016 Maintenance Assistant; Legal Services rendered through March 31, 2016; June 2016 Account/Bond Clerks; Financial Advisor Fee Annual Report for General Obligation Bonds; July 2016 Account/Bond Clerks; July 2016 Maintenance Assistant; Legal services rendered through June 30, 2016; August 2016 Maintenance Assistant; and August 2016 Account/Bond Clerks.

**GENERAL OBLIGATION BONDS EXPENDITURE REPORT (CONTINUED)** – Member Selby noted that the Series AA and the first series of EdTech Bonds (\$1 million) have been issued. The Board has not yet prioritized the spending projects for that \$1 million.

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**GENERAL OBLIGATION BONDS EXPENDITURE REPORT (CONTINUED)** – Member Selby noted that the Series AA and the first series of EdTech Bonds (\$1 million) have been issued. The Board has not yet prioritized the spending projects for that \$1 million.

It was moved by Selby, seconded by Miller to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Gonyea, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree. The motion carried.

**FUTURE MEETINGS** – Member Pettis noted his displeasure regarding the ICOC meetings being switched to Thursdays. Dr. Potter explained that it could be due to meeting room availability. Member Selby noted that would not have chosen Thursdays either. Member Hanning suggested Wednesdays. It was suggested to move the meetings one day earlier on each occasion. It was moved by Hanning and seconded by Miller to change the future meeting dates from Thursday, March 23, 2017 and Thursday, April 20, 2017 to Wednesday, March 22, 2017 and Wednesday, April 19, 2017, respectively. The motion was called for with the following results: Ayes – Gonyea, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree. The motion carried.

**PROJECT UPDATES** - Facilities Joint Powers Authority Project Manager Lance Bidnick reported that with the help of FMOT and Dr. Potter, quite a bit of work was accomplished over the summer using both bond project and deferred maintenance funds. The projects discussed by Mr. Bidnick included re-roofing at Monterey Heights Elementary (MH), Vista La Mesa Academy (VLMA), Mount Vernon Elementary (MV) and San Miguel (SM); sewer replacement at Lemon Grove Academy Elementary (LGAE) and San Altos Elementary (SA); paving projects at MH, MV, SA, SM and LGAE; STEM Auditorium modernization at LGAE; District Office Remodel to begin on November 21, 2016; lighting and HVAC projects at SA, SM and MV; solar replacement projects; plumbing repairs at MH; and modernization of domestic water at multiple sites.

Miller inquired regarding other funds that were chipped in on projects from Deferred Maintenance Fund. It was noted by Dr. Potter that these funds are not under the purview of the ICOC. The parking lot at SM was in bad shape. All existing asphalt was removed, as well as 18 inches of combination of base and soil. The project was so extensive that a civil engineer had to be involved. Member Selby inquired regarding runoff and storm water control during construction. Mr. Bidnick explained that the flow was not altered, and so monitoring was not required. Member Selby further inquired whether lead testing was performed. Mr. Bidnick explained that lead testing was not required for any of the projects being discussed herein. There was water testing done at VLMA at one time, and the results were negative. Member Selby inquired further regarding replacement of cast iron sewer mains and whether there was any structural damage observed, or if they were just clogged up. Mr. Bidnick explained that there was mild structural integrity impact, but the primary problem stemmed from root intrusion.

Member Gonyea inquired whether the District is considering converting lighting systems to LEDs. Mr. Bidnick explained that fluorescent more efficient and cost-effective. While Fluorescent tubes yield 40,000 hours of use, and LEDs yield 60,000 hours, even taking into account the initial cost and maintenance differentials, fluorescent is still the more cost-effective option.

**ADJOURNMENT** – It was moved by Selby and seconded by Miller to adjourn. The motion was called for with the following results: Ayes – Gonyea, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Demaree. The motion carried.

Meeting was adjourned at 5:39 p.m.

  
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Chair

  
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Account Technician