

**MINUTES OF THE REGULAR BOARD MEETING
21 FEBRUARY 2019
CARMICHAELS AREA SCHOOL DISTRICT
7:08 P.M.**

The Carmichaels Area School District Board of Education held its regular Board meeting on February 21, 2019 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were Fred Morecraft, Superintendent; Julie Mascia, Business Manager/Board Secretary; Michael Aubele, Solicitor; Mark Batis, Technology Administrator; Marc Berry, Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Chief School Police Officer; and district residents.

An Executive Session was held from 6:30 p.m. to 7:06 p.m. for legal and personnel matters.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Dr. Jason M. Matyus; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek, Treasurer.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 17 JANUARY 2019 AND SPECIAL BOARD MEETING OF 06 FEBRUARY 2019.

Mr. McIntire moved to approve the minutes of the regular Board meeting of January 17, 2019 and special Board meeting of February 6, 2019. Second by Mr. May - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the agenda as presented. Second by Dr. Krause - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS (Exhibit I).

A. SUPERINTENDENT REPORT.

B. ELEMENTARY PRINCIPAL REPORT.

C. MIDDLE SCHOOL PRINCIPAL REPORT.**D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (McIntire, Ferek, Krause).****1. POLICY 1ST READING.**

Mr. McIntire moved to approve the first reading of policy items a. to e. below as presented. Second by Mr. Ganocy - 9 ayes; 0 nays.

a. 808 FOOD SERVICES.**b. 810 TRANSPORTATION.****c. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL MOTOR VEHICLE DRIVERS.****d. 810.3 SCHOOL VEHICLE DRIVERS.****e. 818 CONTRACTED SERVICES PERSONNEL.****2. REVISED SCHOOL CALENDAR 2018-19 (Exhibit II).**

Mr. McIntire moved to approve the revised school calendar for 2018-19 as presented. Second by Mr. May - 9 ayes; 0 nays.

3. SCHOOL CALENDAR 2019-20 (Exhibit III).

Mr. McIntire moved to approve the calendar for 2019-20 school year as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

4. SUPERINTENDENT CONTRACT - JULY 1, 2018 TO JUNE 30, 2023 (Exhibit IV).

Mr. McIntire moved to approve the contract of Fred Morecraft, Superintendent, effective July 1, 2018 through June 30, 2023 as presented. Second by Mr. Ganocy - 9 ayes; 0 nays.

5. BLUEPRINTS EARLY LEARNING PROGRAMS MOU (Exhibit V).

Mr. McIntire moved to approve the memorandum of understanding with Blueprints for early learning programs effective February 6 through August 30, 2019 as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

6. MIKE'S MINDSET AFTER SCHOOL PROGRAM.

Mr. McIntire moved to approve participation in the Mike's Mindset after school program with funding provided through The Center for Service Leadership Service Initiative grant. Second by Mr. May - 9 ayes; 0 nays.

INFORMATION ITEMS.

1. POLICY 626 PROCUREMENT PROCEDURE ATTACHMENT UPDATE.

Notification of Procurement Procedure attachment update to policy 626. No action necessary.

2. LTS STATUS.

Notification of long-term substitute status for Donna Krampy effective February 28, 2019 PM session after working 92.5 consecutive days in the same assignment. No action necessary.

3. DISTRICT TECHNOLOGY PLAN.

Information included in Board packet. No action necessary.

B. BUDGET & FINANCE (Krause, Voytek, Ferek).

1. TEACHER APPRECIATION LUNCHEON - MAY 1, 2019.

Dr. Krause moved to provide a luncheon prepared by the cafeteria for professional staff and retired professional staff for Teacher Appreciation Week May 2019. In addition, a gift (cost not to exceed \$20.00 each) will be purchased for professional staff members. Second by Mrs. Voytek - 9 ayes; 0 nays.

2. IU BUDGET 2019-20.

Dr. Krause moved to approve the 2019-20 IU budget in the amount of \$2,430,901.00 and district share of \$6,221.03. Second by Mr. McIntire - 9 ayes; 0 nays.

3. CREDIT COLLECTIONS U.S.A. AGREEMENT.

Dr. Krause moved to approve the agreement with Credit Collections U.S.A. for the collection of unpaid cafeteria account balances as presented. Second by Mr. May - 8 ayes; 1 nay (McIntire).

4. ABSENCE MANAGEMENT CONTRACT RENEWAL.

Dr. Krause moved to approve the renewal contract with Frontline Education for 2019-20 employee absence management usage at a cost of \$3,642.10. Second by Mr. Voithofer - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy, Matyus).

1. TRAVEL - D. WARD-MALIK, ATHLETIC TRAINER.

Mr. Voithofer moved to approve Dawn Ward-Malik to attend the National Athletic Trainer convention in Las Vegas from June 22 to 29, 2019 as presented. Second by Dr. Krause - 9 ayes; 0 nays.

2. FIELD TRIP.

Mr. Voithofer moved to approve the request for field trip items a. to e. below as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

a. REGIONAL INVENTIONLAND COMPETITION -> Pittsburgh - May 14, 2019.

b. SOFTBALL TEAM ACTIVITIES -> various depending on availability - dates to be determined.

c. SOFTBALL CONDITIONING/PRACTICE -> various depending on availability - dates to be determined.

d. BOWLING -> Morgantown - February 26, 2019.

e. MUSIC FESTIVAL -> Hershey - May 25, 2019.

3. ASSISTANT SOFTBALL COACH POSITION.

Mr. Voithofer moved to offer the assistant softball coach position to David Bates with salary and terms per the professional contract effective the 2018-19 season. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. RESIGNATION - L. KIFER, ASST GIRLS BASKETBALL COACH.

Mr. Voithofer moved to accept the resignation dated January 24, 2019 of Laura Kifer as assistant girls basketball coach in charge of Middle School. Second by Mrs. Voytek - 9 ayes; 0 nays.

5. RESIGNATION - D. WILLIAMS, HEAD BOYS BASKETBALL COACH.

Mr. Voithofer moved to accept the resignation dated February 2, 2019 of Don Williams as head boys basketball coach effective the end of the 2018-19 season. Second by Mr. Ferek - 9 ayes; 0 nays.

6. EXTRA DRAMA COACH - BOOSTER FUNDED.

Mr. Voithofer moved to approve an extra drama coach position for the remainder of the 2018-19 school year funded by the Drama Club Boosters for Emily Cutwright with terms per district guidelines effective upon receipt of required documents. Second by Mrs. Voytek - 9 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (May, Voithofer, Voytek).

1. FACILITIES.

Mr. May moved to approve the request for facilities item a. below as presented. Second by Mr. Ganocy - 9 ayes; 0 nays.

a. COMMUNITY CPR CLASS -> SH classroom 133 - April 10, 2019.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit VI).

Mr. McIntire moved to approve the bills for payment in the amount of \$1,760,673.84 as presented. Second by Mr. May - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VII).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Berry).

B. LEGISLATIVE REPORT (Matyus).

C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Berry, Gallagher, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

CTC Open House will be held March 13, 2019.

XII. ADJOURNMENT.

Mr. Ferek moved to adjourn the meeting at 7:51 p.m. Second by Mr. McIntire - 9 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President