

**MILTON TOWN SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES MEETING**

**MONDAY, MARCH 25, 2019  
6:00 PM  
MHS LIBRARY  
17 REBECCA LANDER DRIVE**

**REGULAR SCHOOL BOARD  
MEETING MINUTES**

**Board Members in Attendance:** Mike Joseph, Chair; Rick Dooley, Vice-Chair; Rae Couillard, Clerk; Jeremy Metcalf, Trustee; Emily Hecker, Trustee

**Student Representative Absent:** Trevor McDonald and Sam Dooley

**School Personnel in Attendance:** Amy Rex, Superintendent; Don Johnson, Business Manager; Bruce Cheeseman, Supervisor of Buildings & Grounds; Lynne Manley, Director of Curriculum, Instruction, & Information Technology

**Community Members in Attendance:** Lori Donna, Maddie Clark, Diane Barrows, Alex Jablusk

**1. CALL TO ORDER**

Mike Joseph called the meeting to order at 6:02 p.m. and led in the Pledge of Allegiance.

**2. MINDFULNESS**

Amy Rex led the Mindfulness session.

**3. AGENDA REVIEW**

Item #8.9. PowerSchool Administrator/Technology Integrationist Job Description Approval was added under Consent Agenda and a Faculty Negotiations Meeting scheduled for April 4, 2019 was added under Future Meeting Dates.

**4. COMMUNITY COMMENTS**

There were no community comments.

**5. REPORTS TO THE BOARD**

**5.1. Superintendent Report**

Amy Rex, Superintendent, began her report with news of the Technology Supervisor's resignation. She then introduced Lynne Manley, the Director of Curriculum, Instruction, and Information, to discuss the position and the changes they'd like to make moving forward. To watch the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:03:42 minute mark.

**5.2. Finance Report**

**5.2.1. Food Service Vehicle Replacement**

Don Johnson provided information to the Board about the food service vehicle replacement. To view the documents please visit the MTSD website – under the tab School Board, Board Meetings, 2019.03.25 SB Packet. To watch the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:22:36 minute mark.

**6. PRESENTATION**

There were no presentations for tonight's meeting.

## **7. DISCUSSION ITEMS FOR FUTURE ACTION**

### **7.1. FY20 Budget**

To view the revised budget documents please visit the MTSD website – under the tab School Board, Budget Information: Revised FY20 Draft Budget, Summary of Reductions FY20 Proposed Budget, and Comparative Original vs. Revised Draft FY20 Budget. To watch the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:26:37 minute mark.

## **8. CONSENT AGENDA**

### **8.1. Approval of Warrant #51 in the amount of \$674,179.26**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve Warrant #51 in the amount of \$674,179.26.

**All in Favor**

### **8.2. Approval of csONE Replenishment Special Warrant**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the csONE Replenishment Special Warrant in the amount of \$150,000.

**All in Favor**

### **8.3. FY20 Budget Approval**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the FY20 Proposed Budget. The revised budget is for \$31,124,619 which represents a 5.78% increase. This equates to an estimated education spending of \$14,928.17 per equalized pupil, a 3.91% increase from the current fiscal year.

**All in Favor**

### **8.4. KJ Construction Bid Approval (Classroom Construction)**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve KJ Construction, Inc. for the construction of five (5) new classrooms through renovation of the District Office and TRC at a price not to exceed \$166,593.

**All in Favor**

### **8.5. Overnight Field Trip Approval - New England Drama Festival, Cranston RI**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the Overnight Field Trip request for the New England Drama Festival in Cranston, RI in the amount of \$12,000.

**All in Favor**

### **8.6. MTSD 2019-2020 School Calendar Approval**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the MTSD 2019-2020 School Calendar.

**All in Favor**

### **8.7. Contracts**

Motion by Rae Couillard, seconded by Rick Dooley, to accept the resignation from the following:

**Resigning as of – 6/30/19**

**David Dabney** as a Middle School Social Studies Teacher.

**All in Favor**

Motion by Rae Couillard, seconded by Emily Hecker, to offer a **FY2018-2019** school contract under terms and conditions of the MESA (**Support Staff**) Agreements to the following:

**Karly Dusablon** as a Paraprofessional at the Elementary School (Replaces a vacant position) – Group V-1 = \$12.88/hr. 504 Funds

**Kaitlyn Poirier** as a Part-time Food Service Personnel at the High School (Replaces a vacant position) – Group IIIA - \$12.52/hr.  
Food Service Funds

**All in Favor**

**8.8. Approval of Minutes – 03/07/19 Special Faculty Neg. Mtg, 03/11/19 Reg. Mtg, 03/13/19 Special Admin. Neg. Mtg, 03/18/19 Special SB Mtg, 03/18/19 Special Faculty Neg. Mtg, 03/21/19 Special SB Mtg.**

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the above meeting minutes as presented.

**All in Favor**

**8.9. Approval of New PowerSchool – SIS Systems Administrator/Technology Integrationist Position Description**

Motion made by Rick Dooley, seconded by Emily Hecker, to approve the New PowerSchool – SIS Systems Administrator/Technology Integrationist position description with the understanding that the position requirements be adjusted to reflect an Associate's degree versus a Bachelor's degree.

**All in Favor**

**9. FUTURE MEETING DATES**

**9.1. Special School Board Negotiations Meeting (Faculty) – Thursday, April 4, 2019, 4:30 PM – District Office**

**9.2. Next Board Meeting – Monday, April 8, 2019, 6:00 p.m. – MHS Library**

**10. UPCOMING EVENTS**

**10.1. MHS Spirit Night – Friday & Saturday, March 29&30, 2019, 6-7:30 p.m. – Milton High school**

**10.2. Early Release Day – Wednesday, April 3, 2019, 10:30 a.m. for MHS & MMS Students & 11:30 a.m. for MES Students**

**10.3. MMS Dance – Friday, April 5, 2019, 7-9 p.m. – Middle School Gymnasium**

**11. FUTURE AGENDA ITEMS**

Finance Report with projections

**12. BOARD COMMENTS**

**13. ANTICIPATED EXECUTIVE SESSION**

*Per Title 1 VSA §313(a)(1)(A) – Contracts*

*Per Title 1 VSA §313(b) - Attendance in Executive Session: Amy Rex, Superintendent*

In accordance with 1 V.S.A. §313(a)(1), Premature General Public Knowledge regarding contracts would place the Board and/or persons involved at a substantial disadvantage.

DRAFT

Therefore, Mike Joseph motioned to move into Executive Session per Title 1 V.S.A. §313(a)(1)(B) for the purpose of discussing contracts and the current contract negotiations.

Per Title 1 VSA §313(b), Mike Joseph invited Amy Rex to attend the executive session.

Rick Dooley seconded the motions.

**All in Favor**

The Board entered into executive session at 7:43 p.m.

Mike Joseph declared out of executive session at 8:14 p.m.

**14. POSSIBLE ACTION AS A RESULT OF EXECUTIVE SESSION**

Mike Joseph made a motion to ratify the Administration Staff Master Agreement Contract for July 1, 2019 – June 30, 2020 as discussed in executive session.

Rick Dooley seconded the motions.

**All in Favor**

Mike Joseph made a motion to extend the contract for Amy Rex, Superintendent – July 29, 2019 – June 30, 2020 as discussed in executive session.

Rick Dooley seconded the motion.

**All in Favor**

**15. MOTION TO ADJOURN TO COMMITTEE MEETINGS**

Motion made by Mike Joseph, seconded by Rick Dooley, to adjourn the meeting at 8:17 p.m.

**All in Favor**

**Meeting adjourned at 8:17 p.m.**

The video to this meeting can be found on the Lake Champlain Access Television website; <https://lcatv.org/milton>

Additional information is also available on the District website: [www.mtsd-vt.org](http://www.mtsd-vt.org)

*Respectfully Submitted by:*  
*Jamie Crenshaw*

*Date Submitted:*  
*March 29, 2019*

Milton Town School District

Board of School Trustees Meeting

Date: March 25, 2019

Sign-In Sheet

*Community Comments will be limited to no more than five (5) minutes per person. All participants must sign and clearly state their name and the topic of comment. No action will be taken on items raised until a subsequent meeting (if action is needed by the Board of School Trustees).*

Please Print Your Full Name	Do you wish to address the board?	Please state what your topic will be.
1) Madeline Clark	NO	_____
2) Diane Banows	no	
3)		
4)		
5)		
6)		
7)		
8)		
9)		
10)		
11)		
12)		
13)		
14)		