



Harriet Tubman Village Charter School

A Leader in Me School



BOARD AGENDA

Regular Meeting of the Board of Directors

Wednesday, September 11th, 2019 at 4:30PM in School Library

6880 Mohawk Street, San Diego, CA 92115 – (619) 668-8635 www.tubmancharter.org

I. CALL TO ORDER

- A. Roll Call of Board Members
- B. Pledge to the American Flag
- C. Approval of the Agenda- any changes for either the full agenda or the consent calendar must be made at this time

II. REPORTS

- A. CEO Report
- B. Financial Report
- C. ASES Report

III. PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject will be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion if there are three written requests or less per topic. If there are more than three written requests per topic, then the comments from the audience will be held until the end of the Agenda.

IV. BOARD MEMBER REPORTS— Individual Board members will report on participation in school events, committees, or attendance at special meetings or workshops.

V. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR— All matters listed under the consent agenda are considered by the Board to be routine and will be approved, ratified, or enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. Comments by Board Members may be made at the discretion of the Chairperson.

- A. Approve the minutes of the meeting held on August 8, 2019
- B. Approve/Ratify Purchase Orders and Warrants from August 2019
- C. Personnel Report
 1. New Hires- Adriana Bush, School Counselor
 2. Resignation/Dismissals- Daher Dalmar, Parent Liaison/Instructional Aide

VI. ACTION ITEMS

- A. **Approval of 2018-19 School Year Unaudited Actuals for Tubman**-The Board will be asked to approve the 2017-18 School Year Unaudited Actuals.
- B. **Approval of Operations Agreement between San Diego Unified School District and Harriet Tubman Village Charter School for the 2019-20 School Year**- The Board will be asked to approve the Operations Agreement outlining services and fees for the 2019-20 school year.
- C. **Approval of ArtReach San Diego**- The Board will be asked to approve a contract for Art services for students in TK-5th grade.
- D. **Approval of Additional Chromebooks for Classrooms**- The Board will be asked to approve 13 additional Chromebooks for classroom use to meet our 1:1 student to device ratio as enrollment has increased.

VII. ORGANIZATIONAL BUSINESS

- A. Proposed List of Agenda Items for Future Board Meetings:
 - 1. CAASPP Scores from 2018-19 School Year
 - 2. Sufficiency of Textbooks
 - 3. Ethics and Professionalism Policy
 - 4. Review LCAP Goals (Critical Needs)
 - 5. First Interim Report
- B. Dates to Remember
 - 1. September 23-26- Bully Free Week
 - 2. September 27- Leader in Me Launch Assembly
 - 3. October 25- Harvest Festival
- C. Future Board of Director Meetings
 - 1. November 13th, 2019 at 4:30pm

VIII. CONVENE TO CLOSED SESSION

- A. Discussion of dismissals/releases/resignations Gov't Code § 54957(b)

IX. RECONVENE TO OPEN SESSION

- A. Report Any Action Taken in Closed Session

X. ADJOURNMENT

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Harriet Tubman Village Charter School encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (619) 668-8635 or llagrone@tubmancharter.org by noon of the business day prior to the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you. 72 Hours prior to each Regular Board meeting, a copy of all available documents supporting the agenda items are available on the website

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Harriet Tubman Charter School (School) welcomes your participation at the School's Board of Directors meetings. The purpose of a public meeting of the Board of Directors (Board) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas and "Request to Speak" Forms** are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
- 2. Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes & total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue & not respond or take action. The Board may provide direction to staff to respond to your concerns or you may be offered the option of returning with a citizen-requested item.
- 3. Agenda Items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- 4. Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.
- 5. Americans with Disabilities Act (ADA):** Upon request three days in advance, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact the Board Secretary, at (619) 668-8635 or llagrone@tubmancharter.org by noon of the third business day preceding the Board meeting.
- 6. Translation Services:** Translation services are available by notifying the above school office by noon on the third business day preceding the Board meeting.
- 7. Board Documents:** 72 Hours prior to each Regular Board meeting, Board Agenda will be posted to the school website and a copy of all available documents are available upon request.