

**MINUTES OF THE REGULAR MEETING OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

- CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 6:00 p.m. November 21, 2019, in the District Board Room, 800 Apache Avenue, in Winslow.
- PRESENT:** Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Marilee Ervien
Mrs. Josephine Montoya
- ABSENT:** Mr. Allen Leonard
- PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.
- APPROVAL OF THE AGENDA:** Mrs. Ervien made a motion to approve the agenda, tabling Item A in New Business for another meeting. The motion was seconded by Mr. Hartnett and carried with a vote of “aye” from members present.
- AWARDS, RECOGNITIONS AND PRESENTATIONS:** None
- APPROVAL OF MINUTES:** Mrs. Montoya made a motion to approve the minutes from the regular meeting held November 7, 2019. The motion was seconded by Mrs. Montoya. Members present voted “aye” and the motion carried.
- CALL TO PUBLIC:** Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

OLD BUSINESS: None

- NEW BUSINESS:**
- A. The presentation the High School student leaders has been postponed due to a conflict of activities.
- B. A request was made for ratification of expense and payroll vouchers per Ratification List No. 841 totaling \$1,279,222.11. Mrs. Lomeli said this is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mr. Hartnett made a motion to approve all vouchers on Ratification List No. 841. Mrs. Ervien seconded the motion. Members present voted "aye" and the motion carried

- C. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:
- Megan Lymer – JV Softball Coach – High School
 - Jonathan Nells – Substitute – District
 - Stephanie Westover – High Needs Aide – Bonnie Brennan
 - Jerlynn Chatter – Temporary Help – Maintenance (painting over winter break)
 - Lisa Foster – National Honor Society – High School
 - Chris Gonzales - Temporary Help – Maintenance (painting over winter break)
 - Ernestine Mora - Temporary Help – Maintenance (painting over winter break)
 - Pam Salazar - Temporary Help – Maintenance (painting over winter break)

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Kayla Tafoya – High Needs Aide to Preschool Aide – Bonnie Brennan

Mrs. Mattox recommended that the Governing Board approve the following resignations:

- Tierra Jishie – Science Teacher – High School 12/20/19
- Athena Luna – Classroom Aide – Bonnie Brennan effective 11/25/19
- Kaithlyn Van Kirk – Science Teacher – High School effective 12/20/19

A motion was made by Mr. Hartnett to approve the hirings, transfer, stipends, and resignations listed on the memo. Mrs. Ervien seconded the motion. A vote was taken and members present voted "aye." The motion carried.

D. Mrs. Mattox recommended that the Governing Board approve the following donations:

- \$200.50 to Washington Elementary School from ASD.com/Inc. for the school participation in Reading for Education Program
- \$44.00 to Bonnie Brennan Elementary School from Spirit-Pride

A motion was made by Mrs. Ervien to approve the donations mentioned. Mrs. Montoya seconded the motion. A vote was taken, and members present voted "aye." The motion carried.

E. At this time, Mrs. Ervien made a motion, which was seconded by Mr. Hartnett, to conduct the Board's annual self-evaluation pursuant to Policy BAA. All members present voted "aye" and the motion carried. Mrs. Greenwood asked each member to talk about key points they feel are important.

Mrs. Ervien wanted to be sure to brag on the increased letter grades for the schools. She is very pleased that the community and the district came together to pass the override.

Mrs. Montoya expressed her desire to have a representative at the delegate assembly at the law conference next year. She indicated she could not wear two hats. Mrs. Montoya would like to improve on communications with the public. She wants to let the community know about the great things happening in our district, and for us to "toot our own horn" for our teachers.

Mr. Hartnett said he would like to see more communication between the Governing Board, the Superintendent, and the leadership team. He stressed the importance of decreasing the amount of time the students are on the bus. He would like the district to recruit and retain teachers for a longer period of time. Mr. Hartnett would like to see the transfunder program up and running for the transportation department. He expressed that he feels a weakness is the need to improve communication between the Governing Board, the administrative team, and the superintendent. He listed significant accomplishments as the improved test scores, the new administration at the high school, and the bell-to-bell approach to teaching are all making a difference.

Mrs. Greenwood stated that the hiring of the new superintendent is important. The emotional and mental health of the students is important and it is our responsibility to help the students succeed.

Mrs. Ervien made a motion to accept the Board's annual self-evaluation per policy BAA. Mr. Hartnett seconded the motion, and all members present voted "aye." The motion carried.

F. First reading of the following Arizona School Boards Association Policy Services Advisories:

- No. 652 Policy DJE – Bidding/Purchasing Procedures
- No. 653 Policy GBEA – Staff Ethics
- No. 654 Policy – GBEB – Staff Conduct
Regulation GBED-R
- No. 655 Policy GBEFA – Staff Use of Digital Wireless
Communications or Electronic Devices While Operating a
Motor Vehicle (*new policy*)
- No. 656 Policy GBI – Staff Participation in Political Activities
- No. 657 Policy GCF – Professional Staff Hiring
- No. 658 Policy GCFC – Professional Staff Certification and
Credentialing Requirements (Fingerprinting
Requirements)
Exhibit GCFC-E
- No. 659 Policy GCO – Evaluation of Professional Staff Members
- No. 660 Policy GDF – Support Staff Hiring
- No. 661 Policy GDFA – Support Staff Qualifications and
Requirements
(Fingerprinting Requirements)
Exhibit GDFA-E
- No. 662 Policy IHA – Basic Instructional Program
Exhibit IHA-E
- No. 663 Policy IHAMD – Instructional and Training in Suicide
Prevention (*new policy*)
- No. 664 Policy IKF – Graduation Requirements
- No. 665 Policy JICA – Student Dress
Regulation JICA-R
- No. 666 Policy JIH – Student Interrogations, Searches, and
Arrests
- No. 667 Policy JLCD – Medicines/Administering Medicines to
Students
- No. 668 Policy JLDAC – Screening/Testing of Students (Vision
Screening for Children) (*new policy*)
- No. 669 Policy JLF – Reporting Child Abuse/Child Protection

Mrs. Greenwood asked for a clarification on the fingerprinting requirements regarding “expunged” charges. Her take on expunged means it never happened and should not appear on any documentation

Mrs. Mattox said this is the latest group of advisories received from Arizona School Boards Association. She reviewed each advisory, and said that the second reading and a request for adoption will be made at a meeting in the near future.

- G. Assistant wrestling coach for girls team Mrs. Kourtney Hendricks, Activities Coordinator, has submitted a request for an additional assistant wrestling coach at the High School. The wrestling team has enough females to create an entire female team.

Mr. Hartnett asked if the coach should be male or female, and Mrs. Hendricks expressed that it can be either. If there was a valid candidate then that person would be considered. She explained that when a school hosts a game, and there is a female on a predominately male team, the hosting school have to provide a locker room for that athlete. Mrs. Greenwood shared that most of the wrestling managers are female students.

Mr. Hartnett made a motion to approve another assistant wrestling coach at the High School to accommodate the additional female team. Mrs. Ervien seconded the motion and all members present voted "aye." The motion carried.

- H. Washington Elementary Principal, Mr. Sal Hernandez, along with his ELEVATE team including Ms. Amanda Leonard, academic coach, Ms. Jessica Dauphinais, special education teacher, and Ms. Kylie Jones, 6th grade teacher, reported on the school plan. The important thing is to come together and collaborate. One thing they did was get rid of pods. This allows the teachers to have more instructional time in the classroom. We now have quarterly standards for each subject. A framework for the year, broken into quarters, was created. The teachers are able to work together and provide each other resources.

Mr. Hernandez boasted about the many activities happening at Washington School. Student growth makes up 50% of the letter grade. Two goals for Washington School are to improve ELA and math proficiency on the AzMerit by 7½%. They will use common formative assessment and collaboration.

Mr. Hernandez asked students what they wanted and they answered more clubs. They developed a newspaper club, a drama club, an antibullying club, and a book club. These are great ways to get students involved.

PLC meetings were also reevaluated. The grade levels are working together and every team member has a role in the meeting.

Ms. Leonard spoke about the AzMerit scores. ELA has been an area which scores have been low. The Jr. High and Washington are aligning their goals and working with each other. The teachers are focusing on what they call "bubble kids;" kids that are very close in reaching the next proficiency level. The staff is working to improve instructional time.

Ms. Dauphinais, special education teacher, spoke about her role at Washington. They co-teach with regular education teachers during lessons.

Ms. Jones, 6th grade teacher, spoke about their PLC model. They share information with a PLC folder in Google drive.

Mr. Hernandez invited the Governing Board members to go to Washington School to see the great things that are happening.

Jr. High Principal, Debra Lopez, spoke about their 90-day plan. One priority is creating student engagement in the classroom. Another is that the students are not owning their education. Students need to understand what the scores mean.

Mrs. Amber Martinez, Jr. High Student Advisor, spoke about the second priority, increasing ELA scores by 5%. ELA has been separated into reading and writing.

Ms. Lopez is encouraged by the path the Jr. High is on. Mrs. Sharon Vasquez has been assigned the task of coming up with three strategies that will build on improving the learning culture at the Jr. High.

Mrs. Lopez is utilizing the talents of the staff at the Jr. High. Each teacher can offer knowledge and expertise in various areas such as using Google docs or other helpful software. She is pleased that the ELA department will have some stability with the hiring of a teacher.

Dr. James Donner, High School Principal, expressed his gratitude with the help that Mrs. Larissa Richards has given him and his staff as well as the teachers at the High School.

The 90-day plan at the high school includes the “raise the bar” program. For the first quarter, students are allowed the opportunity to choose an enrichment program for this 35 minutes class period. Now the students in grades 10 and 11 are in an intervention period. There are three levels; low achieving, nominal, and high achieving. The classes are on three week rotations; English, math, and science. Dr. Donner believes that the raise the bar classes have been instrumental in student growth.

The Governing Board members commented on the usefulness of the raise the bar classes.

Math classes are on a standards-aligned curriculum. The math department deserves credit for the growth that is happening.

Reading intervention is important. All students are struggling due to the grammatical trends in social media and limited use of printed informational text. Benchmark assessments are showing improvement.

Dr. Donner stated they would like to see 5% growth for the class of 2022 on both math and ELA for the AzMerit test.

The High School is working with NAU and GCU on recruitment. They are trying to recruit and retain millennials. The mentoring program is currently for first year teachers only. The High School is looking at extending it to second and third year teachers. Peer mentoring has been beneficial with the staff.

- I. Mrs. Kourtney Hendricks, Activities Coordinator, spoke to the Governing board about the POS System at the High School. The district has purchased three touch screen terminals, three cash drawers, and three terminal printers for use at sporting events. It all works on an iCloud system and the month cost of \$87 will be absorbed by the athletic auxiliary account. The High School plans on having two POS systems online for the Tuesday, November 26, 2019, basketball game; one for admissions and one for concessions.

Mrs. Hendricks explained that concessions are run by student clubs. The athletic auxiliary account cannot accept money for the clubs. This is money the students have raised and are in charge of how it is spent at club meetings. The logistics for running debit and credit cards are still being figured out. Mrs. Hendricks asked the Governing Board to consider raising entry fees and concessions to help offset the fees.

The Governing Board appreciated the update from Mrs. Hendricks on the POS system. They are supportive in helping the High School implement this program.

J. Mrs. Montoya did not have anything new this meeting.

Mrs. Ervien wants to stay on top of the superintendent search.

Mr. Hartnett would like an update and action plan on how we will market our schools. He also wants to discuss the early release and late start schedules for next year. He asked about the school calendars.

Mrs. Greenwood added that the principals need to be included in a discussion about the schedules.

REPORTS:

A. Mrs. Shirley Lomeli, Business Manager, discussed the October financial report. With 33% of the school year completed, we are at 24% of expenditures.

B. Mrs. Mattox congratulated ten High School football players that were named to all-region teams. She has met with Paul Ferris with the city about getting the old high school building rezoned, and discussed the sale of school property.

Mrs. Mattox expressed her appreciation to the principals on their presentations and also thanked the Governing Board members.

C. Mrs. Greenwood stated she is humbled by the election results.

**BOARD
COMMENTS:**

Mrs. Montoya said she is proud of the ELEVATE teams.

Mrs. Ervien was also impressed with the ELEVATE teams and all their hard work. She is looking forward to the implementation of the POS system at the High School.

Mr. Hartnett stated he appreciates Mr. Hernandez and the hard work he and staff are putting forth to make progress. He is also pleased the POS system is ready to go, and it is a work in progress. He praised Mrs. Hendricks and the work she has put into getting the POS online.

ADJOURNMENT: At 7:46 p.m., Mrs. Montoya made a motion to adjourn and Mr. Hartnett seconded it. All members present voted “aye” and the meeting was adjourned.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent