

Student Name (Please print): _____ Grade _____
Last First

TUFFREE MIDDLE SCHOOL LIBRARY

Instructional Materials Borrowing Agreement

When registering at Tuffree Middle School, textbooks and instructional CDs are issued to students for use at home so they don't have to carry books to and from school every day. At the end of the school year, or when students leave Tuffree Middle School, they are responsible for returning the materials to the school library in good condition. The following annual agreement must be read and signed by the student and parent before textbooks, library books, and other instructional materials are issued for home use.

Students and parents, please read and sign:

Tuffree Middle School has permitted me to borrow school textbooks, library books, and instructional CDs with current Student ID Card. I agree that I am responsible for returning these materials and their attachments (bar codes, etc.) in good condition. Failing to do so may exclude students from participation in school activities.

I understand that any markings or damage, including careless use, is considered defacement of school property and will result in disciplinary action and payment in full for the item.

The replacement costs for books, CDs and attachments are as follows (depending on replacement cost of the item):

Library books:	\$5 to \$100
Textbooks:	\$50 to \$100
Workbooks:	\$12 to \$34
CD:	\$40 to \$95
Bar codes:	\$2 each

I agree to take excellent care of all books and instructional materials I borrow from Tuffree Middle School. In the event materials are lost or damaged, I agree to pay for the replacement cost of the item.

Student's Signature

Date

I support this instructional materials borrowing agreement.

Parent's Signature

Date