

# **BID Opening Meeting Minutes** Date/Time: April 24, 2018 4:00pm Location: NDO

Attendees: Tammy Wallen, Scott Jacobsen, Sheila Keim, Michelle Eggers, Nathaly Suarez, Meadowgold, Grasmick

Meeting called by: Scott Jacobsen

Type of meeting: Nutrition Services BID opening

## **Agenda Items**

1. Scott: introductions, agenda breakdown, deadlines (Wednesday May 9<sup>th</sup> – Bid Award)
  - a. Scott – Purchasing supervisor
  - b. Nathaly – Menu development and procurement
  - c. Michelle – Nutrition Services Supervisor
  - d. Sheila – Nutrition Services Director
  - e. Tammy Wallen – Clerk of the board
2. Dairy
  - a. Meadowgold – Dave Breashers present
3. Produce
  - a. Grasmick – Chris Gaskell present
  - b. Gaskell asked to hear Charlies #s
  - c. Scott reviewed why we requested thumb drives
  - d. Shelf life for Grasmick was provided from the supplier, questions regarding product sheets for F&V addressed
  - e. Tammy Wallin read each line item bid price provided by Charlie's Produce
  - f. Scott reviewed items that were removed from BID and explained why (7 items were pulled from BID)
  - g. Chris noted a mistake on his part, also that Charlie's produce out bid Grasmick
  - h. Sheila noted having all vendors present and addressing bid spec issues prior to going out for bid
4. Bread
  - a. Franz
  - b. FSA – 2 items
  - c. Nicholas & Co – 1 item
5. Food Products
  - a. Johanna Foods – Bid juice products
  - b. Tools for Schools (NW Distribution)
  - c. FSA
  - d. Nicholas & Co
  - e. Sysco
  - f. National Food Group
6. Paper/Cleaning Products
  - a. Unipak – samples provided
  - b. Daxwell
  - c. Brady Industries
  - d. Nicholas & Co
  - e. Sysco
  - f. Gem State
  - g. Interboro – Samples provided
  - h. American Pride Paper & Plastics – Samples provided

Meeting adjourned.