

Health Sciences Charter School Board Meeting Minutes

Date: June 14, 2018

Location/Time: Health Science Charter School Board Conference Room - 7:00 a.m.

Attendees: Dr. Pratibha Bansal, Donna Brown, Mike Faso, John Hennessey, Dr. Richard Hershberger, Jeffrey Holt, Mike Moley, David Palmer, Brian Patterson, Dr. Lori Quigley, Bob Richardson, Cynthia Schwartz, Patrick Whalen

Absent/Excused: Jan Barrett, Rob Baxter, Jaime Venning, Nichole Walls

Guests: Karen Burhans, Mary Farallo, Annelise Giovannitti, Deb Hashem, Paul Hashem, Ekua Mends-Aidoo, Dr. Wendy Richards

Topic	Discussion	Action
Call to Order	Mr. Palmer called the meeting to order.	No action required.
Public Comment	Thank You, Paul!	No action required.
Treasurer's Report	<ul style="list-style-type: none"> ○ May 2018 Grant Report ○ Finance Update – Mr. Faso shared a loss of \$226,000 related to enrollment. The school is strong financially in terms of the balance sheet and cash availability. Kirisits received notification that the budget is not due at the end of June, so we have more time to submit and review with the new Head of School. Personnel Committee will also look over the budget and a subcommittee will review. 	No action required.
Consent Agenda Items (Distributed via email)	<ul style="list-style-type: none"> ○ Finance Committee Minutes – 5/2/18 ○ Personnel Committee Minutes – 4/24/18 ○ May Board Meeting Minutes – 5/10/18 ○ GrantBuilders Contract 	Ms. Schwartz moved acceptance; Mr. Faso seconded. (all approved)
Discussion Items	<ul style="list-style-type: none"> ○ Officer Transition – The Board accepted Mr. Palmer's resignation as an officer of the Board. He will remain on the Board and fulfill his term. The Board unanimously approved Dr. Hershberger fulfilling Mr. Palmer's term as President of the Board pending Board elections in November. The Board also moved to include in the Board of Trustees structure the position of President Emeritus for the immediate past President to serve a one year ex-officio term. ○ 2018-2019 Meeting Schedule – The day and time will remain the same. ○ Motion was made for Paul Hashem to review executive compensation in charter and public schools to establish current market rates. Mr. Hashem is to bring this 	<p>Ms. Schwartz moved acceptance; Mr. Moley seconded. (all approved)</p> <p>Mr. Moley moved acceptance; Mr. Hennessey seconded. (all approved)</p> <p>Mr. Moley moved acceptance; Ms. Brown seconded. (all approved)</p>

	information to the Executive Committee for action regarding Leadership compensation.	
Executive Session	<ul style="list-style-type: none"> ○ Contract(s) & Charter Officer Correspondence 	Mr. Moley moved out of Executive Session; Ms. Brown seconded. (all approved)
Resolutions	<ul style="list-style-type: none"> ○ Head of School – Dr. Richards has been appointed the new Head of School. ○ Title/Position Changes: Mr. Baxter has been reinstated as Assistant Principal, Ms. Cardella has been promoted to School Business Manager Mr. Venning has been appointed Principal, and Ms. Walls has been confirmed as Assistant Principal. Ms. Spencer's title change has been tabled. 	Ms. Schwartz moved acceptance with the exception of Ms. Spencer's title change, which has been tabled; Dr. Hershberger seconded. (all approved)
Adjournment	Mr. Palmer called for adjournment.	Mr. Faso moved to adjourn; Ms. Brown seconded. (all approved)

Next Meeting: July 12th, 2018 @ 7:00 a.m.