

AR  
LISA Academy North Elementary School (LISA Academy District)  
5410 Landers Rd  
Sherwood AR 72117  
501-945-2727

### School Parent and Family Engagement Plan

<b>School Name:</b>	LISA Academy North Elementary
<b>Facilitator Name:</b>	Agamyrat Altyyev
<b>Plan Review/Revision Date:</b>	9/24/2019
<b>District Level Reviewer, Title:</b>	Dr. Fuat Bakisli, District Engagement Coordinator
<b>District Level Approval Date:</b>	9/27/2019

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Bethany	Ratermann	Principal
Denise	Crace	ESL coordinator
Carol	Yarrington	SPED Teacher
Lena	Albeik	Teacher
Leah	Eckhart	Parent
Agamyrat	Altyyev	Engagement Coordinator

#### **1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The school will work with parents to jointly develop a written policy that is distributed to all parents via the website. Parents will be given the opportunity to meet with school employees to discuss policy after school hours by calling the school to schedule times at their convenience.

Schools will send notices home and advertise through postings on campus stating the time and location of parent meetings. Parents will be given the option of meeting during out of school hours with school administration and staff to discuss school parent and family engagement policy.

The LISA Academy North Elementary will send out periodic survey and feedback forms via paper and email to gather parent and family input. Then the information will be disseminated at parent meetings that provide parents with information on how to best help their child succeed in school.

The school will conduct volunteer training annually at various times to allow parents to get the necessary training in order to volunteer within the school. This training is being provided by the VOLY software system when parents

sign up.

Parents will be involved on committees whose focus is in developing and implementing the Arkansas Comprehensive School Improvement Plan at the school level.

Opportunities will be given to allow parents to volunteer to assist with school functions such as chaperoning after school activities, etc. Statistics on recent parent and family engagement will be reviewed and goals for improvement will be named.

Parents will be invited to share their input through parent surveys provided throughout the year, as well as feedback forms available through our website. Once feedback is collected the committee will review feedback and discuss how to best meet needs brought forth from the surveys. The Parent Teacher Organization will also begin in October 2019 to allow parents a monthly meeting to get involved and vote on activities.

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## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Annual Title 1 Meeting will be held on October 25, 2019. Parents will be included in the committee that reviews the Title I improvement plan.

LISA Academy North will conduct, with the involvement of parents, an annual review of the content and effectiveness of this parent and family engagement policy in improving Title I programs.

Home Visits are also scheduled throughout the year depending on the family availability to ensure the open lines of communication are effective.

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## **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The school will conduct volunteer training annually at various times to allow parents to get the necessary training in order to volunteer within the school. This training is being provided by the VOLY software system when parents sign up. This system allows parents to sign up and choose from opportunities to volunteer in the schools.

Staff may use various ways to translate the information that will be provided in a language they understand such as Gmail translate, TransACT, phone translation, and interpreter (staff in the school).

This parent engagement plan will be posted on the school website by Oct 1, 2019 along with the ADE's Family and Community website link.

ADE's Family and Community website link will be posted on the school website.

Parent-Teacher conference days are schedule two times per year (Sept. 25, 2019 and Feb. 13, 2020), along with

available teacher office hours each week when parents may schedule meetings.

All teachers will complete 2 hours and all administrators 3 hours of PD related to effective parent and family engagement strategies. This will be accomplished through Arkansas IDEAs courses and other PD available through conferences.

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#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The school will collect information from families at the end of each school year and in conjunction with district officials will create a parent/student compact to be signed at the beginning of the following school year. As outlined in the school handbook staff will be required to meet with parents no less than two times at parent/teacher conferences, monthly parent activities including open house, festivals, desert events, and award ceremonies. PTO will provide information on each event and how families and community members can be involved in each program.

LISA Academy North will send out periodic parent surveys and seek feedback from stakeholder groups in order to create a school-parent compact to outline the responsibility of each stakeholder group. Results from the surveys will be shared in parent meetings where additional feedback can be gathered and finalized.

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#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

LISA Academy North Elementary will provide full time staff members to meet the needs of at risk student including; behavioral counselors, interventionist, and specialists to reach needs of all learners. These programs will utilize 90% of the Title 1 budget this year.

The parent night we will discuss how funds are used to support student need and meet parent need as well. In addition to discussions on this evening follow up conversations will be shared at monthly board meetings as well as informational notes during PTO meetings. Parents will be informed about these upcoming activities via the website, automated phone calls, text messages, and classroom teacher messages through messenger apps likes clasdojo and Bloomz.

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#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

LISA Academy will provide materials and training not otherwise available to assist parents in supporting their child's academic achievement. This will be accomplished by providing information through varied means, including on our school and district websites, sending home paper and email newsletters from classes, schools, and the district, offering parent-teacher conferences and through social media outlets and annual parent academy program. LISA Academy North Elementary hosts an annual curriculum night as well where parents can select various sessions of interest to learn more about the curriculum and resources available to them including DeansList, ClassDojo, Home Access Center, as well as resources to help them with homework nightly.

- District and school public relations coordinators will reach out to community partners by inviting them to our school.
- The Parent Academy also offers coordination with other parent activities and members of the community to present related resources of interest to our families such as; financial aid, budgeting, and support services.
- We plan to provide pamphlets offering community resources to parents in the coming school year.
- LISA Academy North Elementary is working to restructure the PTO (parent teacher organization) with support from building administration Mrs. Ratermann.

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**7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

LISA Academy North Elementary will reach out to families frequently and in various ways to ensure families are continuously involved and informed. There will be conferences with teachers each semester, monthly engagement activities, ongoing programs to get parents involved like Arkansas Kids Reads, academic engagement and understanding meetings, and training for parents including a specific parent nights to focus on topics of interest like Title 1, ESL, technology, and the like.

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**8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Parent meetings will be held to address and make improvements to the policy for any barriers that are determined. Parents will be asked to make verbal suggestions to the parent and family engagement policy; this will be noted on our district website.

LISA Academy North Elementary seeks to eliminate all barriers for parents and families to become involved. Therefore programs have been created to support families and reduce effects of such barriers including; Backpacks for food- this is a partnership program with local churches to provide food over weekends and holidays to students in need.

Free uniforms- gently used uniforms are provided free of charge to families in need. Translation services- Provided free of charge to any family in need of support. Special Olympics Program- to encourage students of all abilities to reach for their goals

Parent Academy- Programs specifically target parents on how to be affective financial planner, improve their own education, and learn about all the resources available to them. The administration will routinely collect parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. This documentation is available upon request and is maintained by the school administration.

LISA Academy will use the findings from evaluation process to make recommendations to each participating school for parent and family engagement policy revision and/or provide suggestions for designing school improvement policies, as they relate to parent and family engagement using the process described above.

**9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

- Parent Night- training with multiple sessions to train parents on technology, parent resources, testing, and parenting.
- ESL Night- resources for parents with languages other than English in their homes.
- Academic Education night- academic explanation and support evening to answer questions and provide resources
- Clever.com- housing resources for students and parents to support and track learning and behavior.
- 2 Parent-Teacher Conferences annually
- VOLY volunteer program where teachers list sporadic volunteer opportunities for families to assist classrooms

**[\(See complete Arkansas Guide for School Parent and Family Engagement Plan for references\)](#)**

**District Feedback:**

	<b>Attention: Changes Needed!</b>	<b>In Compliance</b>	<b>Comments</b>	<b>Date of Feedback</b>
<b>1: Jointly Developed:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>2: Annual Title I Meeting:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>3: Communications:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>4: School-Parent</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019

<b>Compact:</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>5: Reservation of Funds:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>6: Coordination of Services:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>7: Building Capacity of Parents:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>8: Building Capacity of School Staff:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019
<b>9: Building Capacity - Discretionary:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2019